**Meadow View Elementary**

**SBDM Minutes**

**September 30, 2015**

1. **Opening Business:** Mrs. Hurt called the meeting to order at 4:00 pm. Members present: Mrs. Hurt, Mrs. Turner, Mrs. Kline, Mrs. Brown and Mrs. Hager. Visitors Present, Mrs. Broadwater, Mrs. Paulsen, and Mrs. Ricketts.

**Agenda Approval:**

Mrs. Kline made a motion to approve the agenda with a correction.

Mrs. Hager seconded the motion.

Consensus

**July Minutes Approval:**

Mrs. Kline made a motion to approve the August minutes with a correction.

Mrs. Hager seconded the motion.

Consensus

**Good News Report:** Mrs. Hurt has asked every grade level to schedule a family night this fall. Mrs. Hurt shared that family night for 3rd grade was a great success. The parents completed a Title I survey and the results were very positive. The parents also enjoyed the free items. Second grade will have their family night on October 1, 2015. Title I information, a Title I survey, classroom academic presentations, and a social time will be included in all family nights.

Mrs. Hurt shared that the school is working to come up with a vision and mission statement. All stakeholders will be included in the process.

September 30, 2015 was World Milk Day. The News Enterprise came out to take pictures and do a write up of our students for the newspaper. Also, a movie about World Milk Day was played while students enjoyed their lunches that day.

Mrs. Kline shared that the PTO meeting for volunteers went well. She had 10 volunteers to sign up.

Meadow View had our 2nd celebration for the Trojan Traits tickets with pizza, drinks and dancing. The Trojan Traits tickets have been good for our students’ morale. They help us to reinforce positive, prepared, and productive behavior. Meadow View will celebrate the next Trojan Traits tickets winners with a Pajama party. Popcorn and a movie will also be included.

Mrs. Hurt shared that Meadow View’s Employee of the month recognition program is going really well. This month, we recognized Mrs. Bott and Mrs. Durrance. Also, Mrs. Erica Scott was recognized for being voted the Salvations Army’s Volunteer of the Year.

2**. Student Achievement:** According to our KPREP results as reported in the School Report Card, our overall score went down .9 of a point. Our Program Review score went up, but math and reading, especially with our identified GAP groups, remains areas of concern.

3. **Improvement Planning:** Mrs. Hurt shared that Mrs. Morgan and Central Office will give support to aid with Meadow View’s Academic challenges. Mrs. Hurt has planned for more purposeful tutoring this school year, and ESS will help with funding. Meadow View hired Mrs. Tracey Wilson as an ESS part-time instructional assistant. The Greeks of Fort Knox came on Saturday, September 26, 2015 and hosted a Math and Reading Skills Lab for our 5th graders. They have filled out the volunteer forms, and have proposed to offer this one on one tutoring throughout the year. Mrs. Hurt would like for the Greeks to come and work with parents also. The Greeks have also planned to line up and meet and greet Meadow View students on the first day back from Fall Break. We also will have the North Hardin football team cheer on and welcome our students on October 2, 2015. Mrs. Hurt also shared she would like for our students to have more technology, in the form of iPads.

GAP targets for Meadow View were discussed. Our GAP groups include our free and reduced lunch population, our Hispanic students, our African American students, and our special education population. We also have gaps when it comes to male and female students. We are working with community resources, such as volunteers and mentors, to help with closing those gaps at Meadow View. We currently have a homeless family and are working with our Family Resource Coordinator to provide the family with support.

Mrs. Hurt shared that all stakeholders will be working on a Vision statement for Meadow View. All of our students and staff know and use our Mission/Motto (positive, prepared, and productive), but we need to make sure that we all have the same goals and focus for our school.

Emergency Plans – Mrs. Hurt gave everyone a copy of the school’s current Emergency Management Plan, and reminded everyone that the plan cannot be communicated outside of the school. Mrs. Brown asked how the Meadow View school inspection went. Mrs. Hurt said our school’s inspection had minor things, such as exposed cords, that needed to be fixed and that they are being worked on. Inspections of classrooms went well and no violations were found.

4. **Budget Report:** The Council reviewed the current Activity account and spending.

5. **Committee Report:** Mrs. Ricketts reported that the Red Team will meet on the 3rd Thursday of each month at 2:35 pm, in room 105. Mrs. Ricketts will record the minutes, Mrs. Voelker will be the facilitator, and the parent representative will be Melanie Rice.

Mrs. Paulsen reported for Purple Team. She stated that 3rd, 4th, and 5th grades will receive writing on demand posters (SPAT and Run the Race). The Writing Plan is being revised to include the district’s nonnegotiables, and will go before the SBDM for approval.

6. **Staffing:** Meadow View has hired Brandi Stanton, part-time instructional assistant, for 1st grade small reading groups. Mr. Quanterrial Parmes is now working as an instructional assistant with Ms. Kimble’s class. Mrs. Tracey Wilson was hired as a 3 hour per day ESS instructional assistance for 4th grade.

7**. New Business:** Mrs. Broadwater shared concerns about Meadow View’s front door being unlocked during after school hours. Mrs. Hurt said she will look into getting that problem fixed ASAP.

8. **Upcoming Deadline/Next Meeting Date:** No Deadlines to meet at this time.

Next meeting: October 28, 2015

**Adjournment:** Mrs. Kline moved that the meeting be adjourned.

Mrs. Hager seconded. Consensus

The meeting was adjourned at 5:00 pm.