**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **November 2015**

Below are personnel actions taken since the last meeting of the Board of Education:

**1. Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 District-Wide:

* Brittany Wicker – Substitute Teacher

 ***Classified:***

 District-Wide:

* Janita Branch – Classified Substitute
* Brian Hart – Substitute Bus Driver
* Sarah Higdon – Nutrition Service Worker
* Eric Oliver – Substitute Bus Driver
* Melinda Robinson – Classified Substitute

 Morningside Elementary School:

* Pamela Hinton – Instructional Assistant, Retiring effective January 1, 2016

 ***Extra Service Assignment*:**

T.K. Stone Middle School:

* Bart Catlett – Head Volleyball Coach

**2. Approved the employment of the following individuals:**

 ***Certified:***

 District-Wide:

* Janita Branch – Substitute Teacher
* Robert Steen – Substitute Teacher
* Anthony White – Substitute Teacher

 ***Classified:***

 District-Wide:

* Abby Johnson – Classified Substitute
* Esther Jean Miller – Substitute Nutrition Service Worker
* Eric Oliver – Bus Driver

 Valley View Education Center:

* Abby Johnson – Panther Place Worker

 ***Extra Service Assignment*:**

 Elizabethtown High School:

* Christopher Jelks – Head Track Coach

**3. Approved the transfer of the following employee:**

 ***Classified:***

 District-Wide:

* Jessica Elmore – From Preschool and Kentucky School for the Blind Bus Route Driver to Regular EIS Bus Route Driver
* Oma Rounsaville – From Regular EIS Bus Route Driver to Preschool and Kentucky School for the Blind Bus Route Driver

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2015 - 2016 school year:**

T.K. Stone Middle School:

* Amy Brown – TKS Academic Volunteer
* Marjorie A. Schory - TKS KUNA Volunteer

**5. Approved the following leave requests as submitted by the following employees:**

 Morningside Elementary School

* Brenda Acres – Instructional Assistant, requesting a Medical Leave of Absence

October 20, 2015 to November 6, 2015.

* Brenda Gilkerson – Instructional Assistant, requesting a Medical Leave of Absence November 12, 2015 to December 19, 2015.