**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, September 28, 2015**

**Spencer County Middle School Media Center**

**BOARD MEMBERS ATTENDANCE:**

Ms. Debbie Herndon, Board Chair Absent

Ms. Janet Bonham, Vice Chair Present

Ms. Sandy Clevenger Present

Dr. Lynn Shelburne Present

Mr. Bart Stark Present

**OTHERS PRESENT:**

Superintendent Chuck Adams, Chuck Abell, Mark Thomas, Todd Russell, Curt Haun, Matt Mercer, Steve Rucker, Vicki Goodlett, Jim Oliver, Ike Hanson, Amber Martin, John Shindlebower, Pete Clevenger, Michele Barlow and others.

**ORDER # 32**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Vice Chair, Janet Bonham.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Janet Bonham read the Statement of Board Mission and welcomed visitors.

**ORDER # 33**

**REVIEW AND ADOPT AGENDA**

Ms. Sandy Clevenger asked to move Action by Consent Item 12F (Field Trips) to Action with Discussion.

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the agenda with modification.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**STUDENT PRESENTATION**

To take place under Academic Spotlight

**RECOGNITIONS**

Spencer County Farm Bureau: Stephanie Truax

Going the Distance: Mr. Ike Hanson

**CITIZENS AND DELEGATIONS**

Mr. James Osborne with Boys Scouts addressed the board regarding his upcoming Eagle Scout Project. He would like to repair the gazebo at Spencer County High School. His project would begin in the spring.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**Academic Spotlight**: SCHS – Ms. Amber Martin and Students present on SCHS Educators Rising Club.

**Academic Report:** Mr. Chuck Abell presented on Brigance.

**Superintendent Report:** Superintendent Adams reviewed the following:

* SCHS Sidewalk Project at SCHS
* October 8 Work Session
* Work Ready Community
* Finance Corp.
* Perceptive Stakeholder Survey
* Bus Purchases
* Pre-School/High School Roofs

**ACTION WITH DISCUSSION**

**ORDER # 34**

**APPROVAL OF BOARD MINTUES**

The August 24 and August 27 minutes were reviewed.

Ms. Janet Bonham asked for a motion to approve minutes as presented.

Dr. Lynn Shelburne asked that the following quote she made on August 24 be added for clarity:

* *STRIKE: The first sentence under Communications A. Board Members – “Dr. Lynn Shelburne asked questions pertaining to the upcoming proposed tax rates”.*
* *INSERT: “In preparation for the upcoming meeting regarding the setting of tax rates, Dr. Lynn Shelburne asked if the Board could review the budget for possible savings and review Auditor Adam Edelen’s Recommendations for Kentucky School Districts.*

**MOTION:**

A motion to adopt the minutes as presented with no changes was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger No

Dr. Lynn Shelburne No

Mr. Bart Stark Yes

**Motion Failed.**

**MOTION**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger, for the purpose of the clarity, on the August 24 minutes under Communication:

* *STRIKE: The first sentence under Communications A. Board Members – “Dr. Lynn Shelburne asked questions pertaining to the upcoming proposed tax rates”.*
* *INSERT: “In preparation for the upcoming meeting regarding the setting of tax rates, Dr. Lynn Shelburne asked if the Board could review the budget for possible savings and review Auditor Adam Edelen’s Recommendations for Kentucky School Districts*.

Ms. Debbie Herndon Absent

Ms. Janet Bonham No

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark No

**Motion Failed.** Minutes will be up for re-consideration at the October 26, 2015 meeting.

Adam Edelen’s Recommendation for Kentucky School Districts, was provided at this meeting.

**ORDER # 35**

**NEW SPENCER COUNTY ELEMENTARY DESIGN DEVELOPMENT APPROVAL**

Mr. Justin McElfresh with Sherman Carter Barnhart shared the design development for the New Spencer County Elementary School (TES).

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the design development as presented.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 36**

**NEW SPENCER COUNTY EARLY SITE PREP PACKAGE ACCOUNT**

Mr. Justin McElfresh with Sherman Carter Barnhart shared the early site prep package for the new Spencer County Elementary School (TES):

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the early site prep package.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 37**

**NEW SPENCER COUNTY ES GEOTHERMAL TEST WELL PROPOSAL RECOMMENDATION:**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the recommendation of Eastern Well and Pump Inc. to perform the scope of work provided for the geothermal test well.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 38**

**WORKING BUDGET 2015-2016**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the Working Budget for the 2015-2016 school year.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #39**

**SCHS SECTION 6 POSITION DUE TO STUDENT ENROLLMENT GROWTH**

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve establishing a classified position at Hillview as part of the Section 6 Allocation for SCHS for the 2015-2016 school year. In addition, utilize the savings by establishing the position as classified, purchase 15-20 chrome books and provide a “department head” stipend to teacher of record in the amount of $1,250. This total request will cost approximately $32,000 as compared to average salary of certified staff member of $52,000.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 40**

**SCHS READING SPECIALIST INCREASE FROM .5 TO .7 POSITION**

Last fall, the Board approved a .5 reading specialist position at SCHS which was funded through the general fund. We received funding this summer from WHAS to pay $20,000 towards this position. Our students will benefit from the additional intervention services and it will also allow us to offer benefits as an incentive to candidates. The estimated cost of the request is $8,200; however, we had originally budgeted the .5 position from general funds, so there will actually be a decrease in district funding of .3 position of this school year. The health benefits are provided by the State.

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to combine the .5 reading specialist with the WHAS proceeds to produce a .7 position where benefits make the position more enticing.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 41**

**APPROVAL OF A 20-HOUR SUB BUS DRIVER POSITION**

Seeking approval to establish a contracted substitute bus driver position for an average minimum of 20 hours per week. This will allow transportation to better plan and schedule bus routes, field trips, and athletic transportation. This position will receive the following benefits: holiday pay, sick, personal, and emergency days, health insurance and life insurance will be paid by the State. The District will also provide life insurance ($31 premium).

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the 20-hour sub bus driver positon.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 42**

**APPROVAL TO PURCHASE BUSES THE KISTA FINANCING PROGRAM**

72 Passenger Conventional Bus: $87,840

Luggage Compartment 795

Camera System 2,075

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the outright purchase of one 72 passenger conventional with luggage compartment and camera and purchase two other buses through KISTA Equipment Lease Revenue Bonds.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 43**

**FIELD TRIPS (pulled from consent item)**

Ms. Sandy Clevenger verified that arrangements would be made for students needing help to cover the cost $25 per student to attend the GT field trip to the Derby Dinner Playhouse on December 11 (which falls on a school day). Verification was made. Other field trips approved included: SCMS Choir to Bowling Green; FFA Overnight to KY State Fairgrounds; SCES Squire Boone Caverns; SCHS Baseball to Ft. Walton Beach, FL; SCHS FCCLA Overnight in Indianapolis, IN; and SCMS Choir overnight in Bowling Green

A motion to approve field trips as presented was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 44**

**RECESS TO ENTER INTO A SPECIAL CALLED MEETING OF FINANCE CORP**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to recess the current Board of Education meeting at 8:06 p.m. in order to call a meeting of the Spencer County District Finance Corporation.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 45**

**RECONVENE SEPTEMBER 28, 2015 REGULAR MONTLY MEETING**

A motion to reconvene the September 28, 2015 Regular monthly meeting at 8:09 p.m. was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #46**

**ACTION BY CONSENT**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the Action by Consent Items with modifications (field trips were moved to action items). Action by Consent Items are listed below.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

* Orders of the Treasurer
* School Financial Reports (Monthly)
* District Financial Reports
* Invoices for Approval
	+ AEI Invoice Number 96706 $6,000
	+ Chenoweth Law Office $1,109.44
* Personnel Report

Hillview Academy Taylorsville Elementary

Charles Selby, IA Jessica Gerber, IA

 Lillian Clark, IA

 Spencer County Middle School

 Donna Supernant, IA

 Travis Clemens, Student Worker Spencer County High School

 Grace Eck, Student Worker Thomas Coons, Swim Coach

 Rachel Clark, Student Worker

 Benjamin Dippel, Student Worker

 Maxwell Dippel, Student Worker

 Hannah Quiroa, Student Worker

 Barbara Jewell, Custodian

 Other Retirements

 Olivia Higdon, Emergency Certified Sub Teacher, Rank 4 Robyn Adcock, Cafeteria Manager SCMS eff 8/31/15

 Alisha Burgin, Bus Monitor Brenda Jamison, Cafeteria Worker, SCES, eff 12/31/15

 James Smith, Bus Driver (full time)

 Kirt Watts, ER Cert Teacher, Rank 4

 Elizabeth Gordon, ER Sub Teacher, Rank 4

 Kathy Parker, Cert Sub Teacher Rank 1

 Deborah Shirley, Cert Sub Teacher, Rank 1

 Mary Ann Smith, ER Cert Sub Teacher, Rank 5

 Melissa Rogers, Sub Classified

 Kathy Dippel, Sub Classified

 Betty Shouse, Bus Monitor

* Fundraiser Approvals

**Spencer County High School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| * Football
 | Alumni Game (Flag) | Oct 1-30 | Football Equipment | Adults/Students |
| Dance | Papa John StadiumPizza Concession  | Sept – Nov. | Dance Expenses | ADULTS ONLY |
| Dance | Headbands/SC embroidered  | Oct.-Feb | Dance Expenses | Adults/Students |
| Dance | Candle Sales | Sept 29 -Nov. | Dance Expenses | Adults/Students |
| Girls Soccer | Car Wash/Bake Sale | October | Jerseys and soccer bags | Adults/Students |
| Boys Soccer | Kroger Cards | October-End of year | Soccer Equipment | Adults |
| Boys Soccer | Spirit wear | Sept 28-June | Soccer Equipment | Adults/Students |
| Boys Basketball | Tailgate | October Game | Equipment | Adults/Students |
| HOSA | Bunco Night/Bake Sale | March | Travel, banquet, activities | Adults/Students |
| HOSA | Cookie Dough | Nov and April | Travel, banquets, activities | Adults/Students |
| HOSA | Computer Dating Lists | Jan/Feb | Travel, banquets, activities | Adults/Students |
| HOSA | Phone Chargers | Nov-March | Travel, banquets, activities | Adults/Students |
| HOSA | Flower Sale @ Plays | Nov & May | Travel, banquets, activities | Adults/Students |
| Baseball | Krispy Kreme | Oct-November | Florida Trip and Equipment | Adults/Students |
| Baseball | Field Banners | Feb & March | Florida Trip and Equipment | Adults/Students |
| Baseball | Chili Supper/Auction | March 5 | Florida Trip and Equipment | Adults/Students |
| Baseball | Little Caesars Pizza | Jan 5-20 | Travel, banquets, activities | Adults/Students |
| Golf | Golf Scramble | October 26 | Entry Fees, Gear, Transportation, Equipment, Awards and Banquet | Adults/Students |
| Girls Basketball | AAU Tournament | April 30 - May1  | Christmas tournament, hotel, travel, and food | Adults/Students |
| Boys Basketball | Banners/Sponsors | Year Round | Banquet/Awards, Miscellaneous Items | Adults/Students |
| Boys Basketball | Fishing Tournament | September | Florida Trip | Adults Only  |
| Softball | 1st Annual Lady Bear classicSoftball Program | April 16, 2016 | Softball Program | Adult/Students |
| Softball | Roadside Clean Up | November 2015 | Softball Program | Adults Only |
| Band | Homecoming Booth | October 3 | Trip Transportation | Adults/Students |
| Band | Cake Auctions | Dec. 6 & April | Trip Transportation | Adults/Students |
| Band | Trash Pick Up | Oct. 20, April 21 | Trip Transportation | Adults/Students |
| Band | Spirit Items | Sept 4 and 18 | Trip Transportation | Adults/Students |
| Band | Ham Sale | November 4 | Trip Transportation | Adults/Students |
| Band | Wreaths | December 2 | Trip Transportation | Adults/Students |
| Choir | Tupperware | Jan-Feb | Choral Risers | Adults/Students |
| Choir | Little Caesars Pizza | Oct 1-12, 2015 | Hotel DC Spring Trip | Adults/Students |
| Choir | Century Resource | August 21-Sept3 | Bus DC Spring Trip | Adults/Students |
| FCCLA | Embroidered Key ChainsCar Decals | Oct – May 2016 | Club Expenses and Travel | Adults/Students |
| FCCLA | Otis Spunkmeyer Frozen Cookie Dough | Oct-NovFeb – March | Cluster Meeting and State Meeting | Adults/Students  |

**Spencer County Middle School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Dance Team | T-Shirt Sales | Oct 1-Nov 1 | Dance Comps and end-of-year activities | Adults |
| 6th Grade Market | Market booths | May 2016 | Profit: Kosair Charities | Adults/Students |
| Drama ClubSCMS and SCHS | Buffalo Wild Wings | October 2015 | Profit to offset the cost of play productions | Adults/Students |
| Drama ClubSCMS and SCHS | Hometown Pizza Cards | October 2015 | Profit to offset the cost of play productions | Adults/Students |
| Drama Club | Snappy Tomato Handouts | October  | KTA HS. Fest Trip to WKU | Adults/Students |
| Chicago /DC Trip | Pie Peddler | Oct-November | Chicago/DC Trips | Adults/Students |
| PTSO | SCMS Tailgate Party | October 9 | Guest Speakers, Student Awards, K-Prep | Adults |

* Fee Requests

**Spencer County Middle School**

|  |  |  |
| --- | --- | --- |
| Jr. Beta | $20 | Membership to National Jr. Beta and Club Activities |
| MS/HS Drama Comp Club | $125.00 | Payment for KTA H.S. Fest |
| Boys Basketball | $150$175 | 5/6th Grade: Uniforms and Shoes7/8th Grade: Travel Suit/Shoes |
| Choir | $7 and $45 | KY Jr. All State: Pay for judges; music, shirt, and registration |
| Choir | $8 and $60 | ACDA Honor Choir: Judges, T-Shirt, Director |
| Art Club Membership fee | $45 | Supplies, projects, t-shirt, field trip, end of year celebration |
| Academic Team | $40 | KAAC – buzzer system – competitions - notebooks |

**Spencer County High School**

|  |  |  |
| --- | --- | --- |
| FCCLA | Registration: $90Hotel: $55Indy Children Museum Ticket: $22Travel Expense: $100Total: $267 | National Cluster MeetingNov 20-22, 2015 |
| FCCLA | $20.00 | Membership Dues |

* Non-Resident Contracts
* Shortened-School Week Requests
* Taylorsville Community Church – Rental Continuation
* KSBA Central Kentucky and 4th Region, Regional Fall Meeting & ETown
* Grant Approvals
* Approval of Annual Vendors
* Voluntary Charitable Payroll Deductions: Backpack Buddy Program, FRYSC, and Love My Neighbor.

**COMMUNICATIONS**

Under Written Communications, Dr. Lynn Shelburne asked if the Financial Recommendations Review could be an agenda item at upcoming meeting. Ms. Sandy Clevenger suggested reviewing in smaller portions because of the length of report.

**DIALOGUE AND FUTURE AGENDA TOPICS**

* Training on parliamentary procedures requested by Dr. Lynn Shelburne
* Progress and Needs Report on nurse grant requested by Ms. Sandy Clevenger

**ORDER # 47**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion to make the agenda dated, September 28, 2015 part of the official board minutes was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 48**

**ADJOURNMENT**

A motion to adjourn meeting 8:25 p.m. was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes