# OUR PUTURE SCHOOLS CHILDREN OUR CHILDREN N

## SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

10-5-15 Stars

CODE TO THE PROPERTY OF THE PR	facilities Each		
<u>INSTRUCTIONS</u> : This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".			
<ol> <li>Are there adequate mats at entrances?</li> <li>Are all exterior doors tested weekly for ease of operation/locking and proper closure?</li> <li>Do all exit doors close securely by themselves?</li> <li>Are all exit signs in place and illuminated?</li> <li>Are door props around exterior doors removed from premises?</li> <li>Are all windows free of cracks and broken glass?</li> <li>Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:         <ul> <li>(a) in good serviceable condition and well maintained?</li> <li>(b) properly insulated and separated from all combustible material by a safe distance?</li> </ul> </li> <li>Is the outside shut-off valve on the gas supply line marked and readily accessible?</li> <li>Has the HVAC equipment been serviced within the past year?</li> <li>Is someone on site trained and designated to render first aid, and are supplies readily available?</li> </ol>	NO N		
(a) have first aid personnel received bloodborne pathogens training?	liquids and		
<ul> <li>12. Are the following areas free of accumulations of waste paper, rubbish, our turnitare, stage seems y states other debris? <ul> <li>(a) Mechanical Rooms and Electrical Panels?</li> <li>(b) Stage/Doorways/Exits?</li> <li>(c) Dressing Rooms / Locker Rooms?</li> </ul> </li> <li>13. Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? <ul> <li>Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?</li> <li>(a) are MSDS sheets on file in accordance with the hazard communication program?</li> </ul> </li> <li>15. Has an inventory been taken within the past year for all chemicals? Where is the inventory?</li></ul>	Yes No NA		
16. Are approved metal cans with sen-closing covershild development of the similar liquids?  17. Are approved metal safety cans used for gasoline and other similar liquids?  18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?  19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?  20. Have fire extinguishers been inspected or recharged within the last year?  21. Have all filters on HVAC equipment been checked?  22. Is all floor tile and carpet intact?  23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?  24. Are areas around toilets, sinks and water fountains free of leaks?  25. Was a separate monthly playground inspection was conducted and documented?	Yes No NA		

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

12-477-3250

Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us

Phone: 502-477-3250 Fax: 502-477-3259

# OUR FUTURE OUR SCHOOLS CHILDREN OO CHILDRE

### SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

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NAME OF SCHOOL:

**DATE INSPECTION CONDUCTED:** 

**INSPECTOR'S NAME & TITLE:** 

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1	
LVnn	Sherrard custodian

question should be answered either "YES", "NO", or "NA". Yes No Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure? Yes No Do all exit doors close securely by themselves? res No 4. Are all exit signs in place and illuminated? Yes No 5. Are door props around exterior doors removed from premises? Yeş No Yes No Are all windows free of cracks and broken glass? Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: Yes No (a) in good serviceable condition and well maintained? (b) properly insulated and separated from all combustible material by a safe distance? Yes No Is the outside shut-off valve on the gas supply line marked and readily accessible? Ýes No NA 9. Has the HVAC equipment been serviced within the past year? Yes No Yes No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? Yes No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? (a) have first aid personnel received bloodborne pathogens training? (Yes) No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? (Yes No NA (a) Mechanical Rooms and Electrical Panels? (b) Stage/Doorways/Exits? Yes No NA Yes No NA (c) Dressing Rooms / Locker Rooms? Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? Yes No NA 13. Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? Yes No NA 14. (a) are MSDS sheets on file in accordance with the hazard communication program? Yes? No NA 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? <u>CUSISTOCKULE</u> (Yes) No NA (a) is the quantity of hazardous chemicals limited as much as practicable? Yes/No NA 16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? Yes No NA Yes No (NA) 17. Are approved metal safety cans used for gasoline and other similar liquids? 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? Yes No NA 19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? Yes No NA 20. Have fire extinguishers been inspected or recharged within the last year? Yes No NA DATE: 7-15 21. Have all filters on HVAC equipment been checked? Yes No NA 22. Is all floor tile and carpet intact? Yes No NA Yes No NA 23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? (Yes No NA 24. Are areas around toilets, sinks and water fountains free of leaks?

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each

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Phone: 502-477-3250

25. Was a separate monthly playground inspection was conducted and documented?

Fax: 502-477-3259

Email: iim.oliver@spencer.kyschools.us

Yes No NA

## SPENCER COUNT ENCER COUNT ENCER COUNTY

SPENCER COUNTY PUBLIC SCHOOLS **BUILDING SAFETY INSPECTION CHECKLIST** NAME OF SCHOOL: **DATE INSPECTION CONDUCTED: INSPECTOR'S NAME & TITLE:** INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure? (es)No 3. Do all exit doors close securely by themselves? 4. Are all exit signs in place and illuminated? Work order is in #15504 5. Are door props around exterior doors removed from premises? Are all windows free of cracks and broken glass? Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? (Yes) No (b) properly insulated and separated from all combustible material by a safe distance? (fes) No Is the outside shut-off valve on the gas supply line marked and readily accessible? (Yes) No NA 9. Has the HVAC equipment been serviced within the past year? (Yes)No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? Yes No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? Yes No (a) have first aid personnel received bloodborne pathogens training? Yes No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? (a) Mechanical Rooms and Electrical Panels? Yes No NA (b) Stage/Doorways/Exits? es No NA S No NA 13. s No (NA) 14. s) No NA No NA 15. H No NA

	(c) Dressing Rooms / Locker Rooms?	res No NA
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes No MA
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory?	Room (Tes) No NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes No NA
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No NA
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No NA
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	(Yes)No NA
40	A == E == U t 1 t 1 t 1 t 1	

19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? 20. Have fire extinguishers been inspected or recharged within the last year?

21. Have all filters on HVAC equipment been checked? DATE: 10-5-15 22. Is all floor tile and carpet intact?

23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? 24. Are areas around toilets, sinks and water fountains free of leaks?

25. Was a separate monthly playground inspection was conducted and documented?

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Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us

Yes No NA

Yes No NA

Yes No NA

(Yes) No NA

Yes No NA

Ves No NA

Yes No(NA

### **SPENCER COUNTY PUBLIC SCHOOLS**

	BUILDING SAFETY INSPECTION CHE	CNLIS	, 1
	OUR OUR S		
5	CHOOLS   CHILDREN   19 O		
	NAME OF SCHOOL:		
W	NAME OF SCHOOL:  MOD HEINSPECTION CONDUCTED:  10-15		
	INSPECTOR'S NAME & TITLE:		
<u>INS</u>	TRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS stion should be answered either "YES", "NO", or "NA".	facilities.	Each
1.	Are there adequate mats at entrances?	Yes No	
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes No	
3.	Do all exit doors close securely by themselves?	Yes No	
4.	Are all exit signs in place and illuminated?	Yes No	
5.	Are door props around exterior doors removed from premises?	Yes No	
6.	Are all windows free of cracks and broken glass?	Yes No	
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	V N-	
	(a) in good serviceable condition and well maintained?	Yes No Yes No	
_	(b) properly insulated and separated from all combustible material by a safe distance?	Yes No	
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No	
9.	Has the HVAC equipment been serviced within the past year?	Yes No	
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes No	
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes_No	
40	(a) have first aid personnel received bloodborne pathogens training?		
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable li other debris?	quius una	E.
	(a) Mechanical Rooms and Electrical Panels?	Yes No	NA
	(b) Stage/Doorways/Exits?	Yes No	
	(c) Dressing Rooms / Locker Rooms?	Yes No	
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes No	
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes No	
17.	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No	
15	Has an inventory been taken within the past year for all chemicals? Where is the inventory?		
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes No	NA
16	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No	NA
17	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No	NA
12	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes No	NA

18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?

19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? Yes No NA 20. Have fire extinguishers been inspected or recharged within the last year? Yes No NA Yes No NA

21. Have all filters on HVAC equipment been checked? DATE: 7-15

22. Is all floor tile and carpet intact? 23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?

24. Are areas around toilets, sinks and water fountains free of leaks?

25. Was a separate monthly playground inspection was conducted and documented?

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Phone: 502-477-3250

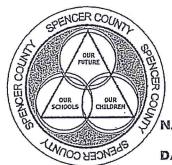
Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us

Yes No NA

Yes No NA Yes No NA

Yes No NA



### Spencer County Public Schools Building Safety Inspection Checklist

NAME OF SCHOOL:

S.C.E.S.

DATE INSPECTION CONDUCTED:

loyer LaBraney

#### **INSPECTOR'S NAME & TITLE:**

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes No	
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	(Yes) No	
3.	Do all exit doors close securely by themselves?	(Yes) No	
4.	Are all exit signs in place and illuminated?	Yes No	
5.	Are door props around exterior doors removed from premises?	(Yes)No	
6.	Are all windows free of cracks and broken glass?	(Yes)No	
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	0	
	(a) in good serviceable condition and well maintained?	Yes No	
	(b) properly insulated and separated from all combustible material by a safe distance?	Ves No >	
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No WA	_
9.	Has the HVAC equipment been serviced within the past year?	(Yes) No	
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	(Yes) No	
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	(Yes No	
	(a) have first aid personnel received bloodborne pathogens training?	(Yes No	
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids and	
	other debris?		
	(a) Mechanical Rooms and Electrical Panels?	Yes No NA	
	(b) Stage/Doorways/Exits?	(Yes) No NA	
	(c) Dressing Rooms / Locker Rooms?	Yes No WA	
13.		Yes No WA	
14.		(Yes)No NA	
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No NA	
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? msus	_Yes No NA	
	(a) is the quantity of hazardous chemicals limited as much as practicable?	(Yes) No NA	
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No NA	
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No(NA	/
	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	(Yes) No NA	
	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	(Yes No NA	
	Have fire extinguishers been inspected or recharged within the last year?	(Yes No NA	
21.	Have all filters on HVAC equipment been checked? DATE:   LOLD	(Yes No NA	
	Is all floor tile and carpet intact?	( No NA	
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	No NA	
	Are areas around toilets, sinks and water fountains free of leaks?	Yes No NA	
25.	Was a separate monthly playground inspection was conducted and documented?	Yes No NA	

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# SPENCER COUNT

#### SPENCER COUNTY PUBLIC SCHOOLS RILLINING SAFETY INSPECTION CHECKLIST

Yes No.

Yes No

res) No NA

res No NA

Yes No NA

Yes No NA

Yes No NA Yes No NA

Yes No NA

Yes No NA

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Sch	OUR CHILDREN SHOOL:	Hilloren	
TUN	DATE INSPECTION CONDUC	CTED:	
	DATE INSPECTION CONDO	10-10-13	
	INSPECTOR'S NAME & TITL	######################################	
INST ques	STRUCTIONS: This checklist should be used for inspecting material estion should be answered either "YES", "NO", or "NA".	ajor areas related to safety and health in and around SCF	PS facilities. Each
1.	Are there adequate mats at entrances?		Yes No
2.	Are all exterior doors tested weekly for ease of operation	n/locking and proper closure?	Yes No
3.	Do all exit doors close securely by themselves?		Yes No
4.	Are all exit signs in place and illuminated? work in p		Yes No
	Are door props around exterior doors removed from pren	nises?	(G) No
	Are all windows free of cracks and broken glass?		Fes No
7.	Are all HVAC equipment such as pipes, ducts, air intakes		
	(a) in good serviceable condition and well maintaine		(Yes)No
0	(b) properly insulated and separated from all combu		Yes No
	Is the outside shut-off valve on the gas supply line marke		Yes No NA
	Has the HVAC equipment been serviced within the past is someone on site trained and designated to render first		Yes No
	. Is someone on site trained and designated to render inst . Are bloodborne pathogens materials (red bags/gloves/sh		(Yes No
11.	(a) have first aid personnel received bloodborne pat		Yes No
12	Are the following areas free of accumulations of waste pa		
12.	other debris?	apor, razzion, eta tarmare, etage econory, nammazio	nquiuo uriu
	(a) Mechanical Rooms and Electrical Panels?		CYES No NA
	(b) Stage/Doorways/Exits?		(Yes) No NA
	(c) Dressing Rooms / Locker Rooms?		Yes No(NA)
13.		nd are stairs sufficiently slip resistant?	Yes No DA
14.	. Are all chemicals (cleaning materials, gasoline, etc	) labeled and properly stored?	✓ B No NA
	(a) are MSDS sheets on file in accordance with the		Yes No NA
15.	. Has an inventory been taken within the past year for all c	chemicals? Where is the inventory? Tendor work n	No NA
	(a) is the quantity of hazardous chemicals limited as	s much as practicable?	MAS NO NA

16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?

17. Are approved metal safety cans used for gasoline and other similar liquids?

18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?

19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?

20. Have fire extinguishers been inspected or recharged within the last year?

DATE: will be fall Break 21. Have all filters on HVAC equipment been checked? 22. Is all floor tile and carpet intact?

23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?

24. Are areas around toilets, sinks and water fountains free of leaks?

25. Was a separate monthly playground inspection was conducted and documented?

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