

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, September 17, 2015**

The Ludlow Independent Board of Education met at the Ludlow Board of Education Conference Room, 525 Elm Street, Ludlow, KY 41016 at 7:00 PM, on September 17, 2015, with the following members present:

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stephen Chapman
Ms. Amy Hayden
Mr. William McMillen
Ms. Cindy Powell

1. Call to Order

1.1. Call to Order by Ms. Amy Hayden

Rationale:

Board President, Ms. Hayden, called the meeting to order.

Discussion:

Others Present: Mr. Mike Borchers, Superintendent; Ms. Jenny McMillen, CCR Coordinator & Board Secretary, Mr. Rick Smith, Director of Special Education; Mr. Travis Caudill, HS Principal; Mr. Jason Steffen, ES Principal; Ms. Vikki Wofford, Financial Analyst & Board Treasurer; and Ms. Trisha Scheyer, River City News.

1.2. Pledge of Allegiance by Ms. Cindy Powell

Rationale:

Ms. Cindy Powell led the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It was recommended that the board approve the Agenda.

Order #28 - Motion Passed: Approval of the Agenda as presented passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

3. Recognition and Information Agenda

Rationale:

These items were presented for recognition and information.

3.1. Fall KSBA Regional Meeting

Rationale:

The KSBA Regional Meeting will be held Tuesday, October 20th. There will be a registration and hospitality period beginning at 5:30 p.m., followed by dinner at 6:00. The program will begin at approximately 6:45. This year's meeting will take place at Reception's in Erlanger.

This item was presented for information.

3.2. Monthly Reports

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers presented the monthly reports. As he reviewed the attendance percentages, Ms. Powell asked about the low numbers for Grade 10. Mr. Caudill reported that he and Mr. Hart have been addressing a couple of issues with a small number of students in that grade.

3.3. Personnel

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes were reported to the Board of Education by the superintendent of schools.

3.4. Spotlight Items

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers and Ms. McMillen reviewed the Spotlight Items.

3.5. Monthly Activities

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers reviewed upcoming items for October.

4. Consent Agenda

Rationale:

It was recommended that the board approve the Consent Agenda.

Order #29 - Motion Passed: Approval of the Consent Agenda passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

4.1. Approval of Minutes

Rationale:

It was recommended that the board approve the minutes of the August meeting.

4.2. Monthly Bills

Rationale:

It was recommended that the board approve payment of the monthly bills.

Discussion:

Mr. Borchers and Ms. Wofford reviewed the AP Warrant Report and the Credit Card Summary.

4.3. Facility and Fundraising Requests

Rationale:

It was recommended that the board approve the Facility and Fundraising Requests.

4.4. Substitute Teachers

Rationale:

Fred Geraci

Tebayane Rose

It was recommended that the board approve adding the Substitute Teachers to the district list.

5. Discussion and Action Agenda

5.1. 2015-2016 Working Budget

Rationale:

It was recommended that the board approve the Working Budget for the fiscal year ending June 30, 2016, and authorize the submission to KDE for review.

Discussion:

Mr. Borchers presented the Working Budget Items for 2015-2016.

Order #30 - Motion Passed: Approval of the Working Budget for the fiscal year ending June 30, 2016, and authorization of the submission to KDE for review passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

5.2. 2015-2016 Indirect Costs

Rationale:

It was recommended that the board approve the indirect cost transfer rates from the Food Service Fund to the General Fund as presented.

Discussion:

Mr. Borchers and Ms. Wofford explained the Indirect Cost Transfer Rates.

Order #31 - Motion Passed: Approval of the Indirect Cost Transfer Rates from the Food Service Fund to the General Fund as presented passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

5.3. Capital Funds Request

Rationale:

It was recommended the board approve the Capital Outlay Funds Request of \$30,888.00 for Workers Compensation and KSBIT Assessment.

Discussion:

Mr. Borchers explained the Capital Outlay Funds Request.

Order #32 - Motion Passed: Approval of the Capital Outlay Funds Request of \$30,888 for Workers' Compensation and the KSBIT Assessment passed with a motion by Mr. Stephen Chapman and a second by Mr. William McMillen.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

5.4. Approval of Partial School Day Calendar for Student

Rationale:

It was recommended that the board approve a shortened school day (12:30-2:30) and school week (Wednesday and Thursday) for an elementary student for the remainder of the 2015-2016 school year.

Discussion:

Mr. Borchers and Mr. Smith explained the need for a shortened day schedule.

Order #33 - Motion Passed: Approval of a shortened school day (12:30-2:30PM) and school week (Wednesday and Thursday) for an elementary student for the remainder of the 2015-2016 school year passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

5.5. Gym Addition Bids

Rationale:

It was recommended that the board reject all bids that were submitted on Wednesday, September 9, 2015.

Discussion:

Mr. Borchers explained that the scope of the work for the project will be reviewed to better fit the budget.

Order #34 - Motion Passed: Approval to reject all bids received for the Gym Addition passed with a motion by Mr. William McMillen and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

5.6. TELL Survey Results

Rationale:

Mr. Borchers, Mr. Steffen, and Mr. Caudill will share the TELL Survey results.

This item is presented for discussion.

Discussion:

Mr. Borchers, Mr. Caudill, and Mr. Steffen explained the TELL Survey results. They feel several of the items that posed the most concern have already been addressed, including the technology upgrades we put in this summer. Class size in one grade has been addressed, as well as the copier and paper issues in the elementary. One focus for the year is to celebrate more of our successes as a staff.

6. Other Business

Rationale:

Is there any other business to be brought before the board?

6.1. Board

Discussion:

Ms. Powell: Asked about the spaces available for staff members who are new nursing mothers.

Mr. Borchers explained the Duke Foundation Project on October 16th. From 9AM-12PM, Duke volunteers will be joined with Ludlow staff and GRA students to help enhance the park and ball fields.

6.2. Staff

Discussion:

No items presented.

6.3. Teachers

Discussion:

No items presented.

6.4. Public

Discussion:

No items presented.

7. Adjourn

Order #35 - Motion Passed: Approval to adjourn the meeting at 8:55PM passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

PRESIDENT

SECRETARY