**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **October 2015**

Below are personnel actions taken since the last meeting of the Board of Education:

**1. Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 Nothing to Report

 ***Classified:***

 District-Wide:

* Tara Duncan – Classified Substitute
* Bob Hodges – Bus Driver
* Jennifer Roe – Classified Substitute
* Mike Selvitelle – Director of Technology and Assessment (Retiring January 1, 2016)
* Christina Torres – Substitute Nutrition Service Worker

 Helmwood Heights Elementary School:

* Tara Goodlett - Secretary
* Tiffany Walker – Special Education Instructional Assistant

 Morningside Elementary School:

* Teresa Dixon – ASCP Worker

 Panther Academy:

* Tonia Alvey – Kindergarten Instructional Assistant

 Valley View Education Center:

* Jennifer Roe – Panther Place Worker

 ***Extra Service Assignment*:**

 Nothing to Report

**2. Approved the employment of the following individuals:**

 ***Certified:***

 District-Wide:

* Judy Dawson – Substitute Teacher
* Kimberla Grant – Substitute Teacher
* Iris Heeter – Substitute Teacher
* Heather Sharpensteen – Substitute Teacher
* Vicki Thomas – Substitute Teacher
* Kristen Todd – Substitute Teacher
* Bonnie Young – Substitute Teacher

 ***Classified:***

 District-Wide:

* Dwight Adcock – Substitute Bus Driver
* Wayne Dial – Bus Driver
* Brian Hart – Substitute Bus Driver
* Sandra Luebbers – Classified Substitute
* Eric Oliver – Substitute Bus Driver and Classified Substitute
* Kandy Swanson – Classified Substitute

 Helmwood Heights Elementary School:

* Peggy Whitmer – Special Education Instructional Assistant

 Panther Academy:

* Phoenix Peeler – Preschool Instructional Assistant
* Dawn Skipworth – Kindergarten Instructional Assistant

 ***Extra Service Assignment*:**

T.K. Stone Middle School:

* Christopher Williams – Co-Assistant Boys’ Basketball Coach for 7th and 8th Grade Teams

**3. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2015 - 2016 school year:**

 Elizabethtown High School:

* Anthony Johnson – Archery
* Tamara Kamara – Speech Team

T.K. Stone Middle School:

* Jo Lynn Shipp – TKS Classroom Volunteer

**4. Approved the following leave requests as submitted by the following employees:**

Panther Academy:

* Laura Rogers – Teacher, Requesting Family and Medical Leave of Absence October 22, 2015 thru December 4, 2015 (approximate).

Morningside Elementary

* Courtney Line – Teacher, Requesting a Family and Medical Leave of Absence September 26, 2015 thru November 13, 2015 (approximate).
* Roseann Thrush – Teacher, Requesting a Family and Medical Leave of Absence November 9, 2015-January 2, 2016.

T.K. Stone Middle School

* Carmen Johnson – Teacher, Requesting a Family and Medical Leave of Absence October 7, 2015 thru January 4, 2016.

District Wide

* Dana Johnson – Bus Driver, requesting a medical leave of absence November 18, 2015 thru January 4, 2016.