

# Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420

(270) 831-5000 Fax: (270) 831-5009

<http://www.hendersonschools.net>



## Overnight and Out of District Bus Trip Guidelines

During overnight bus trips and out of district bus trips all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

### Checklist:

- ☒ Sponsor/Coach Name Brian Sullivan Cell number 812-598-8826
- ☒ Date of trip 11/6-7/15 expected departure time 1:00pm return time 8:30pm
- ☒ Adequate Supervision (meets ratio criteria) Sarah Hardy  
\* Please List Names of Chaperones\*
- ☒ Obtain parent/guardian permission forms  
\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.\*
- ☒ Notify school cafeteria manager of any lunch needs
- ☒ Follow all Transportation Department guidelines for bus request.
- ☒ Understand any students' medication needs and/or medical conditions  
\*Coaches must carry all players' physicals on any away and overnight trips.\*
- ☒ Attach a trip list of students to principal/designee
- ☒ Attach an itinerary

Other specific needs:

Brian Sullivan

Signature of Person submitting form

Chad Thompson

Signature of Principal/Designee

**This form must be submitted 3 days prior to the date of the trip to the principal or designee.**

## Trip List/Itinerary for Dunbar JV Bulldog Invitational (Academic Competition)

### Students going:

1. Zach Beickman
2. Cole Privette
3. DJ Banks
4. Harrison Jenkins
5. Alex Chandler
6. Deegan Lawrence
7. Gopika Gopan
8. Riley Lovell

### Itinerary

11/6

Depart HCHS for hotel in Lexington: 1pm

Arrive in Lexington: 4:30pm

11/7

Leave hotel for competition at Dunbar HS in Lexington: 7am

Leave Dunbar for HCHS: 4:30pm

Arrive at HCHS: 8:30pm

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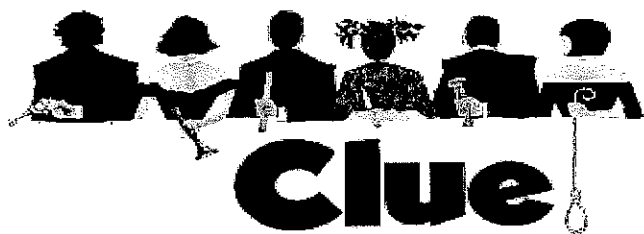
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### Checklist:

- \_\_\_\_ Sponsor/Coach Name Lyndsey Bassett Cell number 270.869.7986
- \_\_\_\_ Date of trip 10/22-24 expected departure time 4:30 p return time 11:30
- ☒ Adequate Supervision (meets ratio criteria)  
\* Please List Names of Chaperones\*
- ☒ Obtain parent/guardian permission forms  
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- \_\_\_\_ Attach an itinerary
- \_\_\_\_ Other specific needs:
- Lyndsey Bassett  
Signature of Person submitting form
- Chad Thompson  
Signature of Principal/Designee

**This form must be submitted 3 days prior to the date of the trip to the principal or designee.**



**KENTUCKY THESPIAN FESTIVAL**  
**OCTOBER 23<sup>RD</sup> & 24<sup>TH</sup>, 2015**  
**EASTERN KENTUCKY UNIVERSITY**

**THEATRE TROUPES FROM ALL OVER THE STATE WILL BE COMING TOGETHER TO...**

- \* Participate in **WORKSHOPS** run by theatre professionals and educators.
- \* Perform for one another in **ONE-ACT PLAYS, INDIVIDUAL EVENTS,**  
    & **CLOSING CEREMONIES.**
- \* Enjoy a pizza party Friday night & a meal Saturday afternoon.
- \* **DANCE** the night away on Friday evening. Wear a costume and win prizes!
- \* Participate with your new friends in the All-Festival **TECH CHALLENGE!**
- \* Senior Thespians can audition for **SCHOLARSHIPS!**
- \* Teachers and adults, we always offer you some adult time with conversation,  
    work shops, information, & **PD HOURS.**  
    Each teacher will receive a variety of **LESSON PLANS!**
- \* Raise money for Broadway Cares through our **SILENT AUCTION.**
- \* Buy **RUBBER DUCKS**, find a friend, and support a great cause!
- \* Spend two days **LEARNING, CELEBRATING,** and **SHARING IDEAS!**  
    **AND FINALLY...**
- \* Join your **CLUE CREW** to collect clues, and figure out...  
    **WHO WAS MURDERED?      WHERE THE MURDER TOOK PLACE?**  
    **WHO DID IT?              AND WHAT THE MURDER WEAPON WAS!**

**FESTIVAL OVERVIEW.**

**FRIDAY, OCTOBER 23RD**

9:00am – 1pm – Our registration desk is open

10:00am – 12:30pm – Individual Events

1:00pm – Opening Ceremonies... Festival 2015 has begun!

    Highlights: Tech Challenge, Individual Events, workshops, and much more.

Evening – dinner break with performance and dance to follow.

    Highlights: Shows, workshops, the pizza party, & the dance!

**SATURDAY, OCTOBER 24TH**

8:30am –Registration reopens.

9:00am – All Conference Event – Morning Welcome... Day two is underway!

6:00pm – Approximate end time of Conference 2015.

    Highlights: Shows, workshops, lunch, honors and recognition, & more!

7:30pm – travel home via bus.

*Exact schedule is still to be determined.*

The Kentucky Thespian Society  
Affiliate Chapter of the Educational Theatre Association

## International Thespian Society State Festival

Chaperone: Lyndsey Bassett

Students: Adrian Ettensohn  
Audra Goodley  
Bradie Gray  
Melanie Oglesby  
Taryn Tramill  
Kaylee Brown  
Tyler Alexander

Destination: Richmond, KY  
Eastern Kentucky University

Departure: November 22, 2015, 4:30

Return: November 24, 2015, 7:30

Accommodations: Best Western

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Signature of Person submitting form
- Chad Thompson  
Signature of Principal/Designee

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## Trip List/Itinerary for UK Fall Academic Championship

### Students going:

1. Will Hardy
2. Isaac Oettle
3. Austin Meredith
4. Zach Beickman
5. Cole Privette

### Itinerary

10/31

Depart HCHS for hotel in Lebanon, KY: 1pm

Arrive in Lebanon: 4:00pm

11/1

Leave hotel for competition at UK in Lexington: 7am

Leave UK for HCHS: 4:30pm

Arrive at HCHS: 8:30pm