



## Executive Director's Report – October 2015

Beechwood  
Independent

Bellevue  
Independent

Bracken County

Covington  
Independent

Dayton  
Independent

Erlanger-Elsmere  
Independent

Ft. Thomas  
Independent

Gateway  
Community &  
Technical College

Kenton County

Ludlow  
Independent

Newport  
Independent

Northern Kentucky  
University

Pendleton  
Independent

Silver Grove  
Independent

Southgate  
Independent

Walton-Verona  
Independent

Williamstown  
Independent

**Contracts:** Thank you to everyone who has already turned in their contracts and payment. If you have not done this yet, please do so as soon as possible. We can send new forms if necessary.

**NKCES Re-imaging:** *5 year Vision: NKCES will be a trusted partner with local school districts and the learning community to research and apply innovative 21st Century practices by leveraging resources, developing strategic alliances and inspiring powerful leadership while providing exemplary customized services to districts, communities and our students.*

**UPDATE:** The celebration for member districts and partners of NKCES was held on September 22<sup>nd</sup>. The event was well attended and many positive comments were received from guests. The evening ended with a visit from a penguin and a closing remarks from our KDE guests. I have received many compliments about the event and many of these comments specifically noted the positive energy in the room.

**Contracts:** Thank you to everyone who has already turned in their contracts and payment. If you have not done this yet, please do so as soon as possible. We can send new forms if necessary.

**Representing Region:** I am spending time working on the internal structure of NKCES and also introducing myself/our work at regional meetings such:

- ☐ Conference call with Karen Kidwell in regard to NKCES, Region and KDE Expectations
- ☐ KY Educational Cooperative State Directors Retreat
- ☐ United Way: Early Childhood Discussion
- ☐ CINSAM: Attended CINSAM's Evening Kick-off Event at NKU
- ☐ REL: Conference Call for updates
- ☐ Met with KDE Instructional Specialists, Hallie Booth, Chris Couch, and Kelly Stidham, along with Dr. Weaver NKU Facilitator for ISLN
- ☐ Working with key stakeholders to gather needs/ideas for support
- ☐ Met with Rick Wurth, Executive Director of NKY Children's Home to discuss possible partnerships
- ☐ Look at calendar to see if any other partner meetings....

Northern Kentucky Cooperative for Education Services

Amy Razor, Executive Director

5516 E Alexandria Pike

Cold Spring, KY 41076



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### KDE LIASON:

- KDE Equity Training: Coordinated this training with KDE for Districts
- Novice Reduction: Coordinated this training with KDE for Districts
- NGSS National Conference: I attended the third annual Next Generation Science Standards Network Leadership Conference October 7-9, 2015 at the Hilton Mark Center in Alexandria, Virginia. I had the opportunity to be a member of the Kentucky team as the state-wide district representative. The conference teams shared lessons learned from science standards implementation, both within & across states, successes thus far, and challenges still ahead. The conference provided a strong professional learning opportunity and an opportunity to represent NKY learning needs and to share strengths in our region. During the conference, many states were looking to Kentucky for guidance for the roll out of NGSS. I was very proud to be a part of the Kentucky team and appreciated the opportunity to build stronger relationships with our KDE leaders. I have proposed the idea of piloting a Leadership Academy for Administration through KDE's support and I will be sharing more about this opportunity soon.

**PD Consortia:** The PD Consortium will have a work session on October 29<sup>th</sup> to create a plan for professional learning needs. The focus of the PD Consortia for the 2015-2016 will be to plan and design opportunities as identified in the NKCES Strategic Plan. One specific need already identified is beginning PLCs for specific groups. (i.e. A training was held for Physical Education Teachers and the response for follow-up PLCs-possibly four a year was suggested).

**Gifted and Talented:** NKCES was approached by NKAGE to discuss the potential for NKCES to oversee NKAGE. A meeting will be set up in the next month to look at what this would entail and to gather district input.

**Grants:** As I begin to look at the organization of the grant structures, I am working to assure that the funds and work detailed by each grant is efficiently operated. Each grant has specific roles within it's parameters such as grant director, grant manager and evaluator. These individuals have been hired per a contract to complete detailed services to support the grant work. The project director role was sometimes unclear and many of these responsibilities were handled by the past executive director. IN my new role of growing the services of NKCES, this is not something I can give full attention to and I believe it is a critical role to make sure that all parties and aspects of the grant are being monitored effectively. There are current funds to secure a contract with an individual to maintain these grants.

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### Other Grant Communication:

- The Drug Free Alliance grant was received and agreements were already made to host this employee at NKCES between the organization and past director. I did request that the project director responsibilities move back to the grantee.
- State Grant application for Coops to submit proposal for \$60,000 to support work within region on closing the gap with students.

### Content Leadership Networks

Content Leadership Networks in Science and Social Studies in addition to ISLN have begun with the KDE consultants. Thank you to the districts submitting names of representatives to these professional learning communities. Email distribution lists are created reflecting membership to each network and email reminders are sent to participants prior to each meeting. Please notify NKCES if revisions to the membership lists are needed throughout the school year in order to keep accurate email distribution lists for the networks.

**Audit:** The auditor, David Hesse, we begin the audit process for NKCES on October 27<sup>th</sup>.

**Update on Facility:** The Facilities committee met to discuss current state of building and past decisions that led to our current situation. We have agreed to continue moving forward and to take the time needed to ensure a well-thought out and delivered action plan.

**Maintenance/Cleaning Position:** We have developed a rubric and questions to use for interviews. We will let the position post one more week prior to conducting interviews.

**Payment from FRYSC:** NKCES is the fiscal agent for state-wide FRYSC employees. Despite many contacts we did not receive payment for July-September invoices which are set up on a reimbursement contract. After many communications, this is moving forward and I will be having a meeting with the KDE director to assure this doesn't occur again.