**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**August 17, 2015**

The New Highland Site Based Decision Making Council met on Monday, August 17, 2015 at 5:00 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins, Tammy Hall, Christy Jones, Jackie Gibbons, Justin Maddock, and Betty Underwood

1. **Opening Business**
	1. **Recognition of visitors:** No visitors present
	2. **Agenda:** Mr. Mullins reviewed the agenda with the council. Justin Maddock made a motion to approve the agenda and Tammy Hall seconded.
	3. **Minutes:**  Betty Underwood made a motion to approve the July regular meeting minutes and Justin Maddock seconded. Tammy Hall made a motion to approve the August 3rd special called meeting and Betty Underwood seconded.
	4. **Good News Reports –** Mr. Mullins shared that PTO is very close to being up and running. Heather Fredricksen is being red book trained and is meeting with a core group of parents interested in being a part of PTO. Mr. Maddock shared that she is looking for a small group of teachers willing to help.
	5. **Public Comment:** None
2. **Student Achievement**

There was no new business involving Student Achievement.

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1. **Planning**

a. The council reviewed the CSIP progress notes. The CSIP will be redone in November of this year. Jackie Gibbons asked about posting the progress notes for the staff. Mr. Mullins agreed and the progress notes will be posted.

b. Mr. Mullins informed SBDM about a new computer based math program, Math 180. This program targets 5th graders struggling in math. Mrs. Louvet is implementing this program and needed computer time set aside in the schedule. Therefore, computer was taken out of the specials rotation in order to accommodate Math 180.

c. Map testing will be the last two weeks of August. Additional time may be needed to test all students due to not scheduling MAP during Math 180 time. The schedule will begin with 5th grade and end with kindergarten.

1. **Program Review**

 There was no new business involving the Program Review.

**V.** **Budget Report**

1. The July finance report was reviewed by the council. Justin Maddock made a motion to accept the report and Christy Jones seconded.
2. Mr. Mullins told the council allocations for the 2015-16 school year will change because of increased enrollment and the addition of money from the school board ($15 per student).

**VI.** **Committee Reports**

There were no committee reports to review.

**VII. Review**

 No review at this time.

**VIII. Old Business**

 No old business at this time.

**IX.** **New Business**

1. Mr. Mullins shared the Title I budget with the council. Two full time assistants, a portion of KSI/Counselor’s position, and transportation for after school ESS comes out of this budget.
2. The council reviewed the schedules for those positions funded by Title I.
3. The council reviewed the extra duty assignment schedule.
4. Mr. Mullins shared staffing changes at New Highland. There is a 4th grade position posted due to the increased numbers in 4th and 5th grade and a 1st grade position posted due to a 1st grade teacher accepting a position as Assistant Principal at another school. Mr. Mullins hopes to have these positions filled quickly and took a survey of each council members’ available times to interview.
5. SBDM reviewed the Emergency Management Policy.
6. The council invited Mary Foster into closed session. Tammy Hall made a motion to go into closed session for the purpose of reviewing the Emergency Management Plan and Betty Underwood seconded.

Justin Maddock made a motion to leave closed session and Tammy Hall seconded. Christy Jones made a motion to approve the Emergency Management Plan and Justin Maddock seconded.

1. Mr. Mullins reminded the council about SBDM training and fingerprinting for new members.

Justin Maddock made a motion to adjourn and Tammy Hall seconded.

Meeting adjourned at 6:00 p.m.

Minutes respectfully submitted by Mary Foster.