

Board of Education Regular Meeting
September 21, 2015 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mrs. Jennifer Keach
Dr. Sally Sugg
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Discussion:

Lisa Baird called the Regular Board Meeting to order at 6:00 p.m.

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

Tracey Williams led the Pledge of Allegiance followed by a moment of silence.

II. Students & Staff Recognition

Discussion:

The Board recognized the following students and staff:

- Amy Kellen, HCHS Kentucky High School Outstanding Social Studies Teacher Award
- East Heights Elementary - Collecting canned goods for Tri-State Food Bank
- Colt Isenberg, East Heights - Winner of the Whip Nae Nae Contest
- Mollianne Major, Spottsville - Judges Scholar for September 2015

II.A. Certificate of Excellence

Discussion:

Bonnie Gelke presented a Certificate of Excellence from the Kentucky Department of Education - Based Medicaid Program for Henderson County Schools maintaining 100% RMTS (Random Moment Time Studies) Compliance (January-December 2014).

III. Public Participation & Recognition of Guests

Discussion:

Mrs. Baird recognized HCHS Student Ambassadors in attendance: Kathy Tow, Courtney Green, Grace Greenwell and Trey Book
Greg Hunsaker was accompanied by Phil Wagner, who led a prayer.

III.A. Junior Achievement Recognition

Discussion:

The Junior Achievement Recognition was moved to the October 19, 2015 Regular Board Meeting.

IV. Approve Minutes from Prior Meetings

Order #47 - Motion Passed: A motion to approve the Minutes from September 14, 2015 Special Meeting Work Session passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

V. Committee Reports

V.A. Budget

Discussion:

Cindy Cloutier reported to the Board about the formation of a Budget Committee co-chaired by Ms. Cloutier and Steve Steiner. Their intent is to meet monthly for the first three months and then meet quarterly with a diverse group (teachers, staff, administrators, students, parents, along with a board member). The goal of the committee is to discuss various topics in an effort to educate or inform. Then they would go back to their schools and inform everyone there. Jennifer Keach suggested that the Board talk about who the Board representative would be at the next work session. Mrs. Keach also asked what the estimated amount of time needed for the committee meeting. Ms. Cloutier stated that they were thinking about meeting the hour before a regular work session.

V.B. Building Committee (Spottsville)

Discussion:

Marganna Stanley informed the Board of the formation of a Building Committee for Spottsville Elementary School which was recommended by RBS Design Group with the intention of following their guidelines. Members include: Steve Steiner, Donnie Thacker, Billy Austill, Brian Bailey, Tracey Williams, Beth Watson and three people at Spottsville, Christy Baxter, Denise Cannon and Dee Anna Booker. School tours are scheduled for September 28 as long as RBS Design Group can go. We are waiting to hear back. The date works for Codell Construction. Schools to visit are Clarkson Elementary in Leitchfield, KY and Greenville Elementary in Greenville, KY. Elizabeth Bird asked if the committee will take any type of formal action. Mrs. Stanley stated that they will not. The Board does. The committee will only make recommendations to the Board. The committee will report monthly. Mrs. Bird asked if it will be a formal sub-committee of the

Board or an advisory committee. Jennifer Keach suggested that the committee serve as an advisory committee and also to consider parents or community leaders or community folks from that area. Dr. Sally Sugg agreed with Mrs. Keach. It should be an advisory committee to lessen their liability. Mrs. Stanley stated that the budget committee is the same type of advisory committee.

VI. Reports

VI.A. HCHS Athletic Report

Discussion:

The HCHS Athletic Report was presented the Board by Vivian Tomblin.

VI.B. AP Data

Discussion:

Advanced Placement (AP) Data was presented to the Board by Andrea Tilly. Jennifer Keach asked how we are funding tests for free and reduced students. Ms. Tilly stated that in late spring, the district is usually granted waivers for free and reduced students. Mr. Bradley Staton questioned the 2009 percentage data as it appears to be incorrect.

VI.C. Challenge Day

Discussion:

Nancy Gibson introduced the following group of staff and students who gave an overview of Challenge Day:

Shawna Evans, HCHS
Brad Armstead, NMS
Kathy Givens, SMS

NMS Student
Jackson Stauffer

HCHS Students
Trey Book
Bailey Stauffer
Sheridan Forker
Breanna Chester
Kordell Rollins

VI.D. Extra Service Positions and Supplements Report

Discussion:

Jo Swanson gave a summary of the job duties for each of the following extra service positions and supplements:

Minority Ombudsman, Multi-Cultural Coordinator, Drama Activities Coordinator, Science Olympiad Coordinator, Curriculum Specialists and Title I School Liaisons

Dr. Sally Sugg asked if the administration is in the process of turning these reports into job descriptions, which would be a formal list of expectations so principals would know how to hold people accountable to the job. Mrs. Swanson stated that some positions had job descriptions and some she has written. All job descriptions have been turned in to Jinger Carter. Mrs. Stanley stated that Mrs. Carter is working to compile all of the job descriptions in a common format and will have them available to share as they are finished.

VII. Old Business

Discussion:

Mrs. Baird asked Elizabeth Bird to give a summary of the conference call that was held on September 21, 2015 with Chay Ritter of KDE, Lisa Baird, Marganna Stanley, Elizabeth Bird, Cindy Cloutier and Julie Wischer to discuss the nickel tax regarding how to handle what to do if the nickel doesn't pass. Mrs. Bird asked Mr. Ritter to run this question all the way up the chain to get an official answer on what to do if the nickel doesn't pass. The strict interpretation of the statute says that if the nickel fails, only that portion over 4% above the compensating rate is recalled. Mrs. Bird stated that basically if the recall fails, the 4% goes into effect. The Board voted to levy the compensating rate on August 31, 2015. Mrs. Bird stated that the question is if the recall does not pass, can the Board then call a meeting after the election and determine if they don't want to levy the 4%. Mr. Ritter believes this can happen, but Mrs. Bird stated that we just want to make sure that everyone at the Kentucky Department of Education agrees. Mrs. Bird is waiting from KDE legal to get back to her. Lisa Baird questioned that if the nickel passes, then the compensating rate would stay into effect. Mrs. Bird confirmed that is the case, but also stated that this is something that doesn't occur very often since typically when the nickel tax is passed, the 4% is also levied so it's not an issue. In this case the 4% wasn't passed which causes the question of what the Board can do.

VIII. New Business

VIII.A. WSON 2015-2016 Advertising Package

Discussion:

Marganna Stanley reviewed the WSON 2015-2016 Advertising Package that was presented at the September 14th Work Session. The amount has been reduced \$1,200 from last year with a contract amount of \$6,000. Mrs. Stanley asked that the Board take action upon approval of the advertising package for \$6,000.

Order #48 - Motion Passed: A motion to approve the WSON Customized 2015-2016 Advertising Package for the Henderson County School System passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.B. Approve First Reading Policy 03.121 - Salaries

Discussion:

Jinger Carter reviewed Policy 03.121 (Salaries) that was presented to the Board at the September 14th Work Session. Dr. Sally Sugg asked Jinger Carter if she found out anything in regards to the part of the policy that doesn't honor over twenty (20) years when teachers come to us from another district especially when we have to do something such as a waiver for a critical shortage area or where we cannot find a teacher to teach. Mrs. Carter researched Policy 03.121 from other districts and our policy is the only one that has those provisions. Elizabeth Bird stated that after her research, the only district that she found was Fayette County. Others just say that experience credit shall be given in accordance with the statute. There is no limitation.

Order #49 - Motion Passed: A motion to approve the First Reading of Policy 03.121 - Salaries passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.C. KTRS Resolution

Discussion:

Mr. Michael Sprague presented a Resolution asking the Board to support Governor's Brasher's appointment of a committee to try to get the \$15,000,000 short-fall resolved by December.

Rationale:

WHEREAS, funding promised retirement obligations due to teachers is the largest financial issue facing the Commonwealth of Kentucky; and

WHEREAS, Kentucky's education organizations actively supported a long-term funding solution for the retirement obligations due to teachers; and

WHEREAS, on Friday, January 9, 2015, Greg Stumbo, Speaker of the House of Representatives of the Kentucky General Assembly, filed House Bill 4 providing a long-term funding solution for the retirement obligations due to teachers; and

WHEREAS, because of the thoughtful and insightful efforts of Kentucky's education organizations, the General Assembly continued working on a compromise funding plan until the last minute of the last hour of the last day of the session; and

WHEREAS, Kentucky's education organizations have pledged to continue working for passage of a long-term funding solution for the retirement obligations due to teachers, and WHEREAS, Governor Steve Beshear appointed a KTRS Taskforce to help review and discuss ways to fund KTRS at levels which will allow the pension system to fulfill its promise to contributors; and

NOW, THEREFORE, BE IT RESOLVED, that the members of the Henderson County Board of Education wish to support Kentucky's educators in their efforts to secure a viable funding plan that will ensure the KTRS pension system will provide for teachers in their retirement years.

RESOLVED, that a copy of this Resolution be made a part of the official minutes of the Henderson County Board of Education, and that a copy thereof be presented to the Henderson County Education Association.

Order #50 - Motion Passed: A motion to approve the KTRS Resolution as presented by Michael Sprague, President of the Henderson County Education Association passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.D. Worker's Compensation

Discussion:

Cindy Cloutier recommended to the Board to renew the Worker's Compensation bid for one (1) more year.

Order #51 - Motion Passed: A motion to approve renewing the worker's compensation bid for one (1) more year passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.E. Consent Agenda

Order #52 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.E.1. Approve School Activity Fund Fundraiser Approvals

Rationale:

HCHS Track (Fan Cloth) to raise money for entry fees and sweats
Niagara Technology (Pictures) to raise funds for technology purchases such as 1 to 1 student devices
North Middle Dance Team (Turon's Frozen Pizza) to raise funds for equipment, costumes, choreography and competition fees
HCHS DECA (Popcorn Palace) to pay for state hotels (while at competition)

VIII.E.2. Approve Surplus Vehicles

Rationale:

Vehicle #7014 - 1992 Dodge Caravan
Vehicle #7040 - 1981 Spec-Vehicle Make Maintenance Truck

VIII.E.3. Approve Shortened School Day for one (1) special education student

VIII.E.4. Approve Admissions and Release Committee Chairpersons for 2015-2016

VIII.E.5. Approve Grant Applications

Discussion:

Dr. Sally Sugg asked that more information is given when submitting grant applications for Board approval. Dr. Suggs suggests including what staff resources we would have to dedicate and what the obligations of the district would be.

VIII.E.6. Approve Student Overnight Trip Requests

Rationale:

South Middle S.T.E.P. to Philadelphia, PA, New York, NY and Hershey, PA April 9-16, 2016
HCHS FBLA to take International Business Trip to Ireland, Scotland and England June 7-17, 2016
HCHS FFA to attend the 2015 National FFA Convention in Louisville, KY October 27-31, 2015
HCHS Choir to attend the Bluegrass Choral Music Festival in Lexington, KY October 16-17, 2015
HCHS Swim Team to compete in the Rock the Block Shamrock Sprint Classic at the University of Louisville January 16-17, 2016

Discussion:

Dr. Sally Sugg expressed her concerns regarding the plans for HCHS FBLA to take an international trip. The International Club is the only club that she is aware of that goes on international trips since the sole purpose of the International Club is to plan and go on

international trips. Dr. Sugg doesn't want the situation to get where every club is going on international trips. Dr. Sugg requested feedback and reports on where they are in the process such as how many are traveling (students and chaperones), costs and how tight is security for chaperones.

VIII.E.7. Approve Retiree Resolutions

IX. Financial

IX.A. 2015-2016 Working Budget

Discussion:

The 2015-2016 Working Budget was presented by Cindy Cloutier. Ms. Cloutier stated that it is not much different than what has been discussed in our Work Session and nothing has really changed since the Tentative Budget, which was approved on May 18, 2015. Lisa Baird mentioned that Ms. Cloutier has expressed concern about the SEEK formula not being what it's projected to be. Ms. Cloutier is hoping it will be the same as budgeted. Jennifer Keach asked about the Capital Outlay from last year and asked if we can get that back. Ms. Cloutier stated that we will get more money from SEEK to go in there, but we won't actually pay it back from General Fund to Capital Outlay.

Order #53 - Motion Passed: Marganna Stanley requested to the Board to take formal action on the 2015-2016 Working Budget as presented by Cindy Cloutier. A motion to approve the 2015-2016 Working Budget as presented passed with a motion by Mrs. Jennifer Keach and a second by Dr. Sally Sugg.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

IX.B. Treasurer's Report

Order #54 - Motion Passed: Marganna Stanley requested approval of the Treasurer's Report as presented by Cindy Cloutier. A motion to approve the Treasurer's Report for the month ending August 2015 passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

IX.C. Paid Warrant Report

Order #55 - Motion Passed: Marganna Stanley requested approval for the Paid Warrant Report as presented by Cindy Cloutier. A motion to approve the Paid Warrant Report for payments made between August 18, 2015 and September 21, 2015 passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X. Personnel Actions

Discussion:

Personnel Actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes. Dr. Sally Sugg asked for confirmation that there were no new positions listed in the Personal Actions. Jinger Carter confirmed that there are no new positions listed except for the Retired Return to Work. They have gotten their Title I funding. Dr. Sugg asked if the position held by Janice McCarthy is being paid for by Title I. It was confirmed that it is. Dr. Sugg also asked about the Principal Mentor. Is that a standing position that we have always funded? In regards to the Principal Mentor, Mrs. Stanley stated that three years ago the district started the principal mentoring program in lieu of KTIP type things. We request that retired principals mentor our new principals. The one on the Personnel Actions is Brenda Phillips who is mentoring Seth Stanley. The agreement with them is 20 hours at \$50.00 an hour. Dr. Sugg asked if that job position went to the Board for approval and that there is a job description. Mrs. Stanley stated that that was before her tenure, but can certainly check on it. Dr. Sugg asked that she find out and also stated that this in a necessary position. Dr. Sugg stated that that's how we got into a budget problem. We had about 85 positions over several years that were added without Board approval. Dr. Sugg stated that she wants to make sure that all of the positions listed on the Personnel Actions are Board approved positions and not just a program that a previous administrator put into place and if it is, bring it to us for us to act on it.

XI. Adjourn

Order #56 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:58 p.m. passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent