

PERSONNEL

- CLASSIFIED PERSONNEL -

**Retirement**

**NOTICE**

Persons retiring shall give the Superintendent notice as far in advance as possible.

**ENROLLMENT**

Following a minimum ~~probationary period of six (6) months~~ and maximum twelve (12) month probationary period and solely for purposes of CERS, all eligible classified personnel are automatically enrolled in the County Employees' Retirement System on the next following January 1 or July 1. Probationary period is waived for those employees who have an active retirement account with the Kentucky Retirement Systems or KTRS.

**UNUSED SICK DAYS**

At the time of initial retirement and under provisions of KRS 161.155 (10), the Board shall compensate classified employees, or their estate, for each unused sick day at the rate of 30% of the normal hourly rate of pay, provided they supply the required proof of retirement from either the County Employees' Retirement System or the Social Security Administration. This calculation is based on the employee's last hourly rate of pay during the final year of employment. For personnel who begin employment with a local school district on or after July 1, 2008, unused sick leave days to be recognized in calculating reimbursement under KRS 161.155 shall not exceed 300 days.<sup>1</sup>

Upon death of an employee in active contributing status who was eligible to retire by reason of service, the District shall compensate the estate of the employee. For the purpose of this benefit, employees who are retiring shall refer to classified employees who have at least five (5) years of active service with the District and have attained eligibility and are receiving retirement annuity benefits from the County Employees' Retirement System or the Social Security Administration.

**PURCHASING SERVICE CREDIT**

The Board also authorizes purchasing of service credit for unused sick leave days as allowed under CERS options. Reimbursement shall be provided in accordance with applicable CERS guidelines, and service credit cannot be purchased for unused sick leave for which compensation is received.<sup>2</sup>

**REFERENCES:**

<sup>1</sup>KRS 161.155

<sup>2</sup>KRS 78.616; KRS 61.545; KRS 157.420

29 U.S.C. 631

OAG 83-191; OAG 97-28