

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP Mantley Blumeier,

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify Tappan & Hutchins
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable)

DESTINATION Louisville Police ADDRESS _____ PHONE _____

☐ Out of State ☒ Out of County ☐ Within County

☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP Dec 4, 2015 DEPARTURE TIME 9:15 RETURN TIME 2:30

PURPOSE/EDUCATIONAL VALUE Reading/Writing - Comparing similarities between a play and text.

SOURCE OF FUNDING FOR TRIP _____

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS 92 FACULTY SPONSORS 6 OTHER CHAPERONES 12

TOTAL # OF PARTICIPANTS _____

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☒ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY Fischer

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☐ YES ☐ NO

Melanie Mantley
Signature of Faculty Sponsor

Sept 2, 2015
Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

M. E.
Signature of Superintendent/Designee

9-2-15
Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging : Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: _____

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Mantle Blumeier, Tappen, Hutchins

Class: K & 1st

Date: Dec 4th 2015

Content Connection: Reading/Writing

Targeted Standard: R.I. 8 Identify basic similarities in and differences between two texts on same topic.

PRE Activities

- Read Nutcracker Story Book
- Read Nutcracker Play/Readers Theater

POST Activities

Compare using a graphic organizer the story book to watching the play.

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies
(Use any that apply)

Choose one post-assessment of learning activity:

- Open Response Prompt: _____
- Student Product: Venn-Diagram
- Performance Event: _____
- Writing for Authentic Audience: _____

Adaptations or Special Strategies (if applicable)