**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **September 2015**

Below are personnel actions taken since the last meeting of the Board of Education:

**1. Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 District-Wide:

* Colleen Higdon - Substitute Teacher

 ***Classified:***

 District-Wide:

* Leonard Brown - Bus Driver
* Claudia Hornback – Bus Driver
* Marcia Munnion – Bus Driver
* Karin Powell – Substitute Bus Driver

 Morningside Elementary School:

* Nancy Slone – ASCP Funded Instructional Assistant for Computer Lab (retiring effective October 1, 2015)

 Valley View Education Center:

* Jenna Morris – Panther Place Student Worker

 ***Extra Service Assignment*:**

 Nothing to Report

**2. Approved the employment of the following individuals:**

 ***Certified:***

 District-Wide:

* Christine Bernstein – Substitute Teacher
* Georgia Gordon – Substitute Teacher
* Janice Kersey – Substitute Teacher
* Rebecca Murray – Substitute Teacher
* Isabella Paar – Substitute Teacher
* Julienne Wilkes – Substitute Teacher

 ***Classified:***

 District-Wide:

* Robert Broughton – Classified Substitute
* Victoria Carey – Classified Substitute
* Duke Downs – Bus Driver (former Substitute Bus Driver)
* Tara Duncan – Classified Substitute
* Claudia Hornback – Substitute Bus Driver
* Robin Kerr – Nutrition Service Worker (former Substitute Nutrition Service Worker)
* Melinda Robinson – Classified Substitute
* Christina Torres – Substitute Nutrition Service Worker
* Robin Young – Classified Substitute

 Helmwood Heights Elementary School:

* Kaci Kays – Instructional Assistant

 Valley View Education Center:

* Peyton Dozer – Panther Place Student Worker
* Adriana Presta – Panther Place Student Worker

 ***Extra Service Assignment*:**

 Elizabethtown High School:

* Chris Williams – Freshman Football Coach

T.K. Stone Middle School:

* Kerrie Bal – Assistant Academic Team Coach
* Glenn Petersen – Co-Assistant Football Coach
* Titus Sublett – Co-Assistant Football Coach
* Chris Young – Lead Assistant Football Coach (former Assistant Football Coach)

**3. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2015 - 2016 school year:**

T.K. Stone Middle School:

* Madge Hearne – Academic Volunteer
* Tracy Johnson – Academic Volunteer

**4. Approved the following leave requests as submitted by the following employees:**

Morningside Elementary School

* Brenda Rizer – Instructional Assistant, requesting a medical leave of absence August 31, 2015-October 26, 2015.
* Birgit Cora – Nutrition Services Worker, requesting a medical leave of absence August 21, 2015 –September 28, 2015.

District Wide

* Linda Williams – Bus Driver, requesting a medical leave of absence August 21, 2015 – October 21, 2015.