

Board of Education Special Meeting Work Session  
September 14, 2015 5:30 PM  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at 5:30 PM:**

Present Board Members:

Mrs. Lisa Baird  
Mrs. Jennifer Keach  
Dr. Sally Sugg  
Mrs. Tracey Williams

**I. Call to Order**

**II. School Building Process**

Discussion:

Marganna Stanley began by updating the Board on a previous brainstorming construction meeting. Mrs. Stanley also stated that the Board will need a Board member to replace Jon Sights to serve on the facilities committee. Tracey Williams volunteered to serve. Neal Guess of Codell Construction Company, gave an update on the HCHS CTE Project. Craig Thomas of RBS Design Group gave an overview of the building process on the new Spottsville Elementary School Project.

**III. 2015-2016 WSON Advertising Package**

Discussion:

The Board reviewed the Customized 2015-2016 Advertising Package for the Henderson County School System. The contract will be up for approval at the September 21, 2015 Regular Board Meeting. Bill Stephens from WSON gave an overview of the advertising package contents with a savings of \$1,200.00 from last year.

**IV. Policy 03.121 - Salaries**

Discussion:

Jinger Carter presented a draft of Policy 03.121 - Salaries. This aligns the language of our current policy to mirror KRS 157.320(10) to clarify that in order to gain a year of experience on the salary schedule, a teacher should have been employed a minimum of 140 days and taught a minimum of 70 full school days. A first reading of this policy will be on the agenda for September 21, 2015. Dr. Sally Sugg asked about the salary credit for 20 years of teaching experience in the policy. Dr. Sugg asked if this is KRS or district. Mrs. Carter will research this and bring the information back to the next board meeting.

## **V. Workers Compensation Bid/Schedule of Bids**

### **Discussion:**

Cindy Cloutier passed out a schedule of upcoming bids for the last quarter of this year. A request was made at a prior meeting to have a schedule of upcoming bids for the Board. Ms. Cloutier asked the Board if this schedule is what was in mind. Mrs. Keach confirmed that it is. With the Worker's Compensation bid up for renewal on October 21st, Ms. Cloutier asked the Board if they would want to renew one more year and then bid in 2016. If we do not renew and switch companies, we would lose a dividend check from KEMI (Kentucky Employers Mutual Insurance). Mrs. Keach stated that in the past local agencies were not given enough time to bid. However, Ms. Cloutier stated that they always give the 90 days and still received no responses. Mrs. Keach also stated that she doesn't want us to get in a position again where local people have missed an opportunity. The Board agreed to renew the Worker's Compensation bid for one more year. Dr. Sally Sugg asked that the upcoming bids schedule be sent to the Board. Quarterly is acceptable.

At the end of the discussion, Mrs. Stanley asked Cindy Cloutier to share information she received today from Chay Ritter, Division of District Support at the Kentucky Department of Education. In regards to the nickel tax vote, if it fails at the vote, state law requires the 4% to be levied without any further approval. The Board would have to meet to go back and approve the compensating rate should they choose to do so.

## **VI. Approve Minutes from prior meeting**

**Order #45 - Motion Passed:** A motion to approve the minutes from the September 10, 2015 Special Meeting with suggested revisions by Elizabeth Bird passed with a motion by Mrs. Jennifer Keach and a second by Dr. Sally Sugg.

### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

## **VII. Board Minutes**

### **Discussion:**

Elizabeth Bird passed out examples of Board minutes from other districts. The Board discussed reasons and ways to change our minutes to include more detail.

Lisa Baird suggested, since we video our meetings, we could attach the link to our eMeeting agenda with the minutes for Board members to review. You could see it instead of reading a synopsis.

Dr. Sally Sugg clarified her request. She asked for something to review, not the whole meeting. Something to get the essence of Board discussion in the minutes. Dr. Sugg suggested to have minutes more in line with the examples provided by Mrs. Bird and maybe not as lengthy.

Jennifer Keach agrees that the minutes should have more detail. There is no record of who said what and no record of why. She stated that the example from Fayette County is more of what she had in mind.

Marganna Stanley asked the Board to look over the examples provided by Mrs. Bird and give her suggestions on which one to use.

Tracey Williams questioned what warrants what should be recorded. Mrs. Williams asked that we add more detail to the minutes of the September 14th meeting and then we can go from there.

Dr. Sugg agreed. This would be a good place to start and stated that the examples were more than what she was wanting.

### **VIII. Adjourn**

**Order #46 - Motion Passed:** A motion to adjourn the meeting at 7:21 p.m. passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent