

**SBDM Meeting
Lincoln Elementary School
SBDM Meeting Minutes
August 26, 2015**

Members Present: Mr. Duty, Mr. Sparks, Mrs. Clayton, Mrs. Stuempel, and Mrs. Berringer
Guests: Mrs. Dragan, Mr. Wolf, and Ms. Levy

Opening Business:

Agenda Approval:

Mrs. Clayton made a motion to accept the agenda for today's meeting, and Mrs. Berringer seconded the motion.

Minutes:

Mrs. Stuempel motioned to accept the July council minutes. Mrs. Clayton seconded the motion.

Good News Report:

The following items were shared at this meeting:

- Grade Level Meetings held with students at the beginning of the year to discuss expectations and incentives.
- Preschool students began school on 8/24 and Headstart students began on 8/26.
- Fall MAP Testing began on 8/24 and concludes on 9/11.
- The McGraw Hill *Wonders* Reading Program is being implemented in grades K – 6.
- Children, Inc Before/After School Program is servicing approximately 20 students.
- The implementation of *Core Life* will continue for our current 4th graders with implementation for new 3rd graders as well.
- LES Student Council members are assisting in many roles throughout the school day.
- 6th grade Leadership Inventories are complete with jobs to be assigned in the near future.

Public Comment:

None

Planning:

- A. Committee Updates and CSIP – Mr. Duty also discussed the utilization of SBDM committees for the upcoming school year. Our committee groups will be made up of committees representing each CSIP goal.

Budget Report:

1. Budget Update – Current Balance -- \$24,819.62

Mrs. Berringer made a motion to approve the purchase of a classroom account for the RTI Intervention Program, *Learning A to Z* (formerly known as *Headsprout*). Mrs. Stuempel seconded this motion.

2. Mrs. Clayton brought up the concerns about copies with the new *Wonders* reading series. All handouts must be copied because of no workbooks. Mrs. Stuempel inquired about the possibility of buying Wonders workbooks for this year. Mr. Duty explained that we will speak to Brent Porter, our McGraw-Hill representative, when he is here next week on September 2nd.

3. Mr. Bishop requested some supplies for his art and music classes for this school year. The total cost of the needed art supplies equals approximately \$408. He also made a request to purchase buckets to do bucket drum activities with students in music class. This request totaled \$134. Total amount requested is approximately \$542. Mrs. Clayton made a motion to approve Mr. Bishop's supply request with Mrs. Berringer seconding the motion.

New Business:

- A. Camp Joy Overnight Trip – 2/24-26 – Mr. Clifton will present this trip request to the board of education at a future meeting for approval.

- B. School Safety Plan – *Emergency and Crisis Response Guide* – Mr. Kinmon, Director of Student Services, asked that the SBDM Council review this latest draft of the plan. Mr. Duty and the council members reviewed this plan and discussed important components of the plan. Teachers and staff members have this document in their black teacher handbook. Beginning of the year drills took place during the first four days of school. Mr. Duty took some notes about further conversation with our teachers and also with Chief Halfill. Mrs. Stuempel made a motion to accept the school safety plan for the 2015-2016 school year and Mr. Sparks seconded the motion.

- C. Program Review – Submissions will be due on 9/23, 10/28, 11/18, 12/16, 1/27, 2/24, 3/30, 4/27, 5/25 – Submitted documentation for the program reviews are good for two years; therefore if a teacher/grade level submitted an activity last year and they are completing the same activity this year, they will not need to resubmit.

D. Fundraiser Approvals –

- ✓ **Camp Joy** – Read-a-thon, Yankee Candle Sale, Jack Links Sale, Restaurant Nights, Math-a-thon, *Dress the Turkey* event, Decorate a holiday tree sale, *Pumpkins in the Pumpkin Patch* activity, and Teacher Valentine Activity
- ✓ **Speech and Drama** – *Labor Day Fireworks* coloring contest, Drama Club t-shirts, Community-wide Talent Show – “*Devils do the Decades*” (November 19th), Chipotle Night – 2x a year, and *Egg in a Basket* activity. Goal is to raise \$3,000.

E. NWEA 2015 MAP Student Norms – Reading Math, and Language Usage – new norm charts were shared with council members.

On-going Learning:

- A. MAP, AIMSweb, and RTI – Assessing Student Achievement –
*RTI start times will need to be adjusted due to the first MAP benchmark testing window
- B. Student Achievement Report – Fall MAP Data Analysis & KPrep Results –
*This data will be shared at the next SBDM meeting on 9/23/15

A motion to adjourn this meeting was made by Mrs. Berringer and seconded by Mrs. Stuempel.

The date of the September SBDM meeting will be held in the Lincoln Media Center on September 23rd at 4 pm.

Submitted by: Heather Dragan