

Request for Board Approval

RE: Class of 2016 Arts and Crafts Bazaar on Saturday, November 14, 2015 in the MPR
from 9 am to 5 pm

Admission for public: \$1 or a non-perishable food item

Purpose: The Class of 2016 would like to do this as a fundraiser for their senior trip. The seniors love their community and would like to get more involvement from them. Therefore, this bazaar with local arts and crafts vendors would be the perfect option. In addition, the bazaar would let the community know that there are many talented people in our area. Admission would help DAPS and/or the Backpack Program. As far as school purposes, the bazaar would be a suitable piece to submit for program review and for the Leader in Me program for community involvement.

Where Class of 2016 would make money:
\$25 for each 10X10 space rental, and money from concessions that seniors would be selling

What we would like to happen:

Each arts and crafts vendor would rent a 10X10 space in which they can set up their items to be sold to the public. Since it is a school fundraiser, certain items (alcohol, tobacco, etc.) would not be allowed, which are listed on the vendor contract. In the lobby, we would have some live music from local artists. As the public comes in, they can listen to music, walk around, and look at the great vendor items to purchase.

Vendor Information and Contact is attached.

Arts & Crafts Bazaar 2015

Vendor Information

Register by October 1st
to be on event flyer

on Saturday, November 14th

The intent of this event is to bring together the families, students, and small local area businesses to sell and/or exhibit their merchandise and/or handmade craft items. The Dawson Springs Class of 2016 will benefit by the booth fee, raffle, and concessions to help their cost of their senior trip to Cozumel, Mexico. Being on a school campus, the following items are NOT ALLOWED to be sold or bartered at this venue: Alcohol, tobacco, animals, firearms, any type of herbal medicines or related paraphernalia, services which involve physical contact/health department license such as massages, manicures, haircuts, tattoos, etc.

Booth spaces are 10 ft by 10 ft for a fee of \$25 and there is limited access to electrical outlets. Booth spaces are on a first come, first served basis. Vendors are to supply all of their own equipment (tables, signs, racks, change for customers, extension cords, etc.) Two chairs will be available per vendor space to use during the event. If you choose to bring in and use "ez-up" type of tent, you MUST bring something to put under each metal 'leg' where they touch the floor. A potholder or folded up square of felt will suffice. The day of the event, you may park your vehicle in the staff parking lot of the school.

The Bazaar will be held on Saturday, November 14, 2015. The doors will open at 7am for vendor set up. Public will be allowed from 9 am to 5 pm. All vendor clean up should be done by 6 pm.

The contract deadline is November 1, 2015. Any contract recognizes that DSHS has the right to utilize vendor's name, business logo, and relevant information for advertising and promotional purposes.

Payment must be submitted with contract via cash, check, or money order (payable to DSHS Class of 2016). Return payments will be assessed a \$25.00 fee. Once you have been notified by email that you have been accepted as a vendor, your space fee is non-refundable, unless bazaar is cancelled.

Donate a product for the raffle. Donations may be delivered before the bazaar or upon vendor set-up. Please include donor identification with your donation. Donations may be a product from your business, but are not limited to such. Raffle tickets will be sold for \$1.00 each. Proceeds will also benefit the DSHS Class of 2016.

Payments and completed contracts may be mailed to:

DSHS c/o Joy Cowan
317 Eli St.
Dawson Springs, KY 42408

Cash payments with completed contract may be brought to the school.

Questions? Contact Joy Cowan at joy.cowan@dawsonsprings.kyschools.us

SCHOOL ACTIVITY FUND FUNDRAISER APPROVAL

School	Dawson Springs High School
Activity Account	Class of 2016
External Support / Booster Organization	
Name of Fundraiser	Arts & Crafts Bazaar
Sponsor	Cowan, Fight, Rice, Chappell, Mills
Date Submitted	August 21, 2015

Purpose of fundraising activity: To help raise money for the Class of 2016 Senior Trip

Items to be sold: food and drinks & \$25 per booth

MPR

Beneficiary of fundraising activity:

Class of 2016

Date(s) scheduled:

November 14, 2015

Names of adult supervisors of activity (chaperones, custodians, etc.):

Joy Cowan, Sasha Fight, Tamara Rice, Kyle Chappell, Leslie Mills

Athletic Fundraiser		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, sport involved:		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Corresponding sport participating in fundraiser?					
Coach's signature (corresponding sport)	Date				

Circle One: Approved Disapproved

Date: _____

Principal

Date

SBDM Council (if council policy)

Date

Superintendent as directed by Board
(If School-Wide fundraiser)

Date