

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, August 20, 2015**

The Ludlow Independent Board of Education met at the Ludlow Board of Education Conference Room 525 Elm Street, Ludlow, KY 41016 at 7:00 PM, on August 20, 2015, with the following members present:

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stephen Chapman
Ms. Amy Hayden
Mr. William McMillen
Ms. Cindy Powell

Absent Board Members:

Ms. Kymberly King

1. Call to Order

1.1. Call to Order by Ms. Hayden

Rationale:

Board President, Ms. Amy Hayden, will call the meeting to order.

Discussion:

Others Present: Mr. Mike Borchers, Superintendent; Ms. Jenny McMillen, CCR Coordinator & Board Secretary; Ms. Vikki Wofford, Financial Analyst & Board Treasurer; Mr. Rick Smith, Director of Special Education; Ms. Beth Ketzer, Preschool Director; Mr. Jason Steffen, Elementary School Principal; Mr. Travis Caudill, High School Principal; Ms. Trisha Scheyer, River City News

1.2. Pledge of Allegiance by Mr. Bill McMillen

Rationale:

Mr. Bill McMillen led the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It was recommended that the board approve the Agenda.

Order #18 - Motion Passed: Approval of the Agenda as presented passed with a motion by Mr. Stephen Chapman and a second by Mr. William McMillen.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

3. Recognition and Information Agenda

3.1. Fall KSBA Regional School Board Meeting

Rationale:

The KSBA Regional Meeting will be held Tuesday, October 20th. There will be a registration and hospitality period beginning at 5:30 p.m., followed by dinner at 6:00. The program will begin at approximately 6:45. This year's meeting will take place at Reception's in Erlanger.

This item was presented for information.

3.2. Monthly Reports

Rationale:

The Elementary School SBDM Council did not meet in July. Therefore, there are no minutes to include.

These items were presented for information.

Discussion:

Mr. Borchers reviewed the monthly reports.

3.3. Personnel

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes were reported to the Board of Education by the superintendent of schools.

Discussion:

Mr. Borchers reviewed the personnel items. He shared that Mrs. Kym King resigned as Member of the Board of Education. He stated that he appreciated her time and commitment to the board and to the district during her years of service.

4. Consent Agenda

Rationale:

It was recommended that the board approve the Consent Agenda.

Order #19 - Motion Passed: Approval of the Consent Agenda passed with a motion by Mr. William McMillen and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

4.1. Approval of Minutes

Rationale:

It was recommended that the board approve the minutes of the July meeting.

4.2. Monthly Bills

Rationale:

It was recommended that the board approve the payment of Monthly Bills.

Discussion:

Mr. Borchers reviewed each of the monthly bill items due to the high volume of purchases this time of year.

4.3. Approval of Substitute Teachers

Rationale:

Shana Donsky

Shirley Mason

David Oliver

Rachel Shondel

It was recommended that the board approve adding the substitute teacher to the district list.

4.4. 2015-2016 Staff and Student Handbooks

Rationale:

It was recommended that the board approve the 2015-2016 Staff and Student Handbooks.

4.5. Transportation Carriers

Rationale:

It was recommended that the board approve the Transportation Carriers for the 2015-2016 school year.

4.6. Field Trip Destinations

Rationale:

It was recommended that the board approve the Field Trip Destinations for the 2015-2016 school year.

5. Discussion and Action Agenda

5.1. Preschool Update

Rationale:

Mrs. Ketzer was in attendance to discuss the hybrid preschool for the 2015-2016 school year.

Discussion:

Ms. Ketzer explained the process for recruiting and enrolling students for the full-day preschool program through Children, Inc. At this time, too many of the possible enrollees aren't able to take part

in the program. Due to the low enrollment numbers, Children, Inc. and the district will not offer the program this year. Ms. Ketzer stated multiple times that the two groups are not giving up on the program for the future. With more planning, time, and searching for various options for funding, it is her hope to offer the program for next year.

5.2. MEP Final Payment

Rationale:

It was recommended that the board approve the MEP Final Payment.

Order #20 - Motion Passed: Approval of the MEP Final Payment passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.3. Stadium Parking Lot Expansion

Rationale:

It was recommended that the board approve the Stadium Parking Lot Expansion.

Discussion:

Ms. Hayden asked Mr. Borchers to confirm the project deadline since many asphalt plants close as the weather gets colder.

Order #21 - Motion Passed: Approval of the Stadium Parking Lot Expansion passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.4. Revised BG-1 Ludlow Stadium

Rationale:

It was recommended that the board approve the BG-1 for the Ludlow Stadium.

Order #22 - Motion Passed: Approval of the BG-1 for the Ludlow Stadium Project passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.5. Ludlow High School Gym Addition

Rationale:

This item was presented for information.

Discussion:

Mr. Borchers updated the board on the status of the HS Gym Addition Project. Bids are due on September 9th. There will be a need for a special meeting to be called for approval so that the project can be completed in time for spring.

5.6. Emergency Certification for Gifted and Talented Teacher

Rationale:

A qualified part time Gifted and Talented Teacher was not found during our search. Therefore, the board is required to approve the application for emergency certification for Courtney Disibio. Ms. Disibio has a Statement of Eligibility for Provisional Teaching (Primary through Grade 5).

It was recommended that the board approve the Certification Application (CA-4F) for Courtney Disibio.

Order #23 - Motion Passed: Approval of the Emergency Certification Application (CA-4F) for the Gifted and Talented Teacher passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.7. Tax Rate Approval

Rationale:

It was recommended that the board approve the 4% increased tax rates of 85.6 cents for real estate and 85.6 cents for personal property per \$100 valuation and 0.1 cents for exonerations and the 74.6 cent motor vehicle rate for 2015-2016.

Discussion:

Items were discussed during the Tax Rate Hearing that took place prior to this board meeting.

Order #24 - Motion Passed: Approval of the 4% increased tax rates of 85.6 cents for real estate and 85.6 cents for personal property per 100 valuation and 0.1 cents for exonerations and the 74.6 cent motor vehicle rate for 2015-2016 passed with a motion by Mr. Stephen Chapman and a second by Mr. William McMillen.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.8. Sheriff's Tax Collection Fee Contract

Rationale:

It was recommended that the board approve the contract with the sheriff's department for tax collection fees.

Discussion:

Mr. Borchers explained that we've been following this process in past years, but it's never been put into an official contract. The contract is a safeguard for both parties involved.

Order #25 - Motion Passed: Approval of the contract with the Sheriff's Department for tax collection fees passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.9. Evaluation of the Superintendent

Rationale:

It was recommended that the board approve the Evaluation of the Superintendent.

Discussion:

Ms. Hayden presented the results of the Mr. Borchers' Superintendent Evaluation results. The board scored him as "Accomplished" in the following area: Human Resource Leadership. The board scored him as "Exemplary" in the following areas: Strategic Leadership, Instructional Leadership, Cultural Leadership, Managerial Leadership, Collaborative Leadership, and Influential Leadership. Ms. Powell commented that Mr. Borchers really "stepped it up" this year. Mr. Borchers thanked the board for their support and their confidence in him.

Order #26 - Motion Passed: Approval of the Evaluation of the Superintendent passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

6. Other Business

6.1. Board

Discussion:

Mr. Chapman discussed stadium items including the gate, lights, and cameras. He also mentioned a possibility on the fees for the gym expansion project.

6.2. Staff

Discussion:
No items presented.

6.3. Teachers

Discussion:
No items presented.

6.4. Public

Discussion:
No items presented.

7. Adjourn

Rationale:
It was recommended that the board adjourn the meeting.

Order #27 - Motion Passed: Approval to adjourn the meeting at 7:54 PM passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

PRESIDENT

SECRETARY

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