

**THIS IS A DECISION PAPER**

**TO: HARDIN COUNTY BOARD OF EDUCATION MEMBERSHIP**

**FROM: GC BURKHEAD ELEMENTARY SCHOOL PTA**

**DATE: SEPTEMBER 9, 2015**

**SUBJECT: APPROVAL OF COLLECTION OF BOXTOPS, TO BE COLLECTED AND SENT IN FOR REIMBURSEMENT IN OCTOBER 2015 AND FEBRUARY 2016, FOR GC BURKHEAD PTA.**

GC Burkhead Elementary PTA is seeking permission from the Board to have a school wide collection of BoxTops during the upcoming school year. The proposed fundraiser will be used by the PTA for the following reasons:

- a. all proceeds will be deposited into our General Fund Account and used throughout the school year to finance our annual approved budget that supports field trips, student and parent events, student clubs and programs and technology.

All students and families will be invited to participate in this fundraiser. Participation will be voluntary and there will be no penalty for not participating. All students in the school will benefit from the funds raised. Funds will be used to help fund field trips, technology, playground maintenance, student incentives and other educational materials.

Per new Redbook policies enacted on July 1, 2013, all parent organizations are now considered booster clubs that must follow the booster club regulations of the Redbook. One regulation is the approval of school wide fundraisers by the Board of Education. Attached to this decision paper is a F-SA-2A form required per the Redbook for the fundraisers. The planned collection of BoxTops fundraiser will offer an opportunity for all families to submit any collected BoxTops to the school, that will then be counted and sent in for reimbursement.

**RECOMMENDATION**

**I RECOMMEND THE BOARD APPROVE THE GC BURKHEAD ELEMENTARY PTA SCHOOLWIDE COLLECTION OF BOXTOPS FUNDRAISER TO RAISE FUNDS THAT WILL BENEFIT ALL STUDENTS BY FUNDING THE PTA GENERAL FUND ACCOUNT THAT FINANCES OUR ANNUAL APPROVED BUDGET.**

**RECOMMENDED MOTION**

**I MOVE THE BOARD TO APPROVE THE GC BURKHEAD ELEMENTARY PTA SCHOOLWIDE COLLECTION OF BOXTOPS FUNDRAISER TO RAISE FUNDS THAT WILL BENEFIT ALL STUDENTS BY FUNDING THE PTA GENERAL FUND ACCOUNT THAT FINANCES OUR ANNUAL APPROVED BUDGET.**