

FALL 2015 REGISTRATION FORM

Arkansas K-8 Comprehensive Literacy Academy & Reading Recovery Conference Oct. 25-27, 2015 • Statehouse Convention Center • Little Rock, AR

Registrations received by October 16, 2015 will be preregistered and will receive an email confirmation. Registrations received after this date will be processed on-site. All participants will need to check in at the registration desk. Continental breakfast and lunch will be served Monday and Tuesday. Coffee, ice tea, and water will be available throughout the day. Participants are on their own for dinner. All available conference handouts will be posted on our website: <http://ualr.edu/literacy/comprehensive-literacy-academy-session-handouts/>

Have questions? Please contact Tara Haynes at (501) 683-7343 or tchaynes@ualr.edu.

One registration per form. Type or print clearly. Make a copy of the registration form for your records.

Name _____ School _____

School Address _____ City _____ State _____ Zip _____

Cell Phone (____) _____ - _____ Work Phone (____) _____ - _____ Fax (____) _____ - _____

Email (required) _____

Primary Professional Role: Administrator Coach Classroom Teacher Reading Recovery Other

FEES (Please mark all that apply to you.)

Pre-Conference \$100.00

Monday \$175.00

Tuesday \$175.00

TOTAL FEE ENCLOSED \$ _____

Payment Information

METHOD OF PAYMENT:

Check# _____ (payable to: UALR Center for Literacy)

PO# _____

CC (Visa, MC, or DS only)

Due to University policy, we cannot receive credit card information via email or fax. Please call Tara Haynes at 501-683-7343 during business hours (9:00am-4:00pm CST) for credit card processing. Registration will not be confirmed until payment is received.

Contact person _____

Billing Address _____ City _____ State _____ Zip _____

Daytime Phone Number _____

Note: Refunds will be given if written notice is postmarked, emailed, or faxed by October 16, 2015. There will be a \$50 cancellation fee. No shows or cancellations after October 16, 2015, will be invoiced the full amount. Substitutions may be made at any time. Payment is due by October 23, 2015. A \$50 late fee will be assessed for all PO's unpaid as of November 20, 2015. On-site registration will be available.

Return completed form and payment to:

UALR Center for Literacy, Attn: Tara Haynes, 2801 So University Avenue, Little Rock, AR 72204 or fax to 501-569-8516.

HOTEL INFORMATION

THE LITTLE ROCK MARRIOTT HOTEL

\$164 Single Occupancy • \$174 Double Occupancy

For reservations, please call the hotel directly at (501) 906-4000 and ask for the Reading Recovery Conference rate. Group rates are available until 5:00pm Central Time on Friday, September 30, 2015. Reservations will be accepted after this date based upon availability.

Hotel offers a complimentary airport shuttle. Please contact the hotel directly for additional information (501) 906-4000.



UNIVERSITY OF ARKANSAS
AT LITTLE ROCK