**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**July 20, 2015**

The New Highland Site Based Decision Making Council met on Monday, July 20, 2015 at 3:00 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins, Jackie Gibbons, Justin Maddock, Betty Underwood

**Members absent included:** Tammy Hall, Christy Jones

1. **Opening Business**
   1. **Recognition of visitors**
   2. **Agenda:** Mr. Mullins reviewed the agenda with the council. Betty Underwood made a motion to approve the agenda and Justin Maddock seconded.
   3. **Minutes:**  Justin Maddock made a motion to approve the June regular meeting minutes and Betty Underwood seconded.

Justin Maddock made a motion to approve the July 17, 2015 special called meeting minutes and Betty Underwood seconded.

* 1. **Good News Reports:** None
  2. **Public Comment:** None

1. **Student Achievement**

None at this time.

1. **Planning**

None at this time.

1. **Program Review**

None at this time.

**V.** **Budget Report**

1. The June finance report was reviewed by the council. Jackie Gibbons made a

motion to accept the report and Justin Maddock seconded.

1. Mr. Mullins shared the 2015-2016 General Fund (CPA) with the Council. This fund is allocated for student groups and activities. Betty Underwood made a motion to accept the proposed budget and Justin Maddock seconded.

**VI.** **Committee Reports**

None at this time.

**VII. New Business**

1. The Council set the meeting dates and times for the 2015-2016 school year. All meetings will take place at 5pm to encourage parent participation. If there is lack of participation, the time may be moved up and advertised accordingly.

August 17

September 21

October 19

November 16

December 14

January 25

February 22

March 21

April 18

May 16

June 20

1. Jackie Gibbons was selected as the Council Vice Chairperson.
2. Mary Foster was selected as the recorder for the Council.
3. New Council members received the email contact form to grant permission to contact them via email regarding SBDM business.
4. Council members received the Your Duty Under the Law / Managing Public Records form to complete and submit to Mr. Mullins.
5. Council members were reminded to complete training and submit their certificate to Monica in the office. New Council members were reminded to be fingerprinted at Central Office.

Jackie Gibbons made a motion to adjourn and Betty Underwood seconded.

Meeting adjourned at 3:42 p.m.