

## **INSTRUCTIONAL MATERIALS/TEXTBOOK PLANS**

**BACKGROUND:** KDE regulations required SBDM Councils to approve a purchasing plan for the use of these funds and those plans, in turn, must be approved by the board of education and then kept on file. According to board policy, instructional resource means "any print, non-print, or electronic medium of instruction designed to assist students."

**RATIONALE:** As noted above, the board is required to approve school instructional materials plans before schools can use these state grant funds under 704 KAR 3:455.

**PROPOSAL:** See attached plan.

### **COST:**

<b><u>Item</u></b>	<b><u>Amount</u></b>	<b><u>Funding Source</u></b>	<b><u>Recurring/ Nonrecurring</u></b>	<b><u>Measurable Expected Impact and Timeline</u></b>
Approve school textbook adoption plan as presented	\$17,226	General	Non-Recurring	

### **STAFF CONTACTS:**

School Directors: Julie Hawkins, Vicki Ritchie, Randy Pepper, Jimmy Meadows, Shuronda Morton

### **REFERENCE:**

01.11 Powers and Duties of the Board  
08.232 Instructional Resources

### **RECOMMENDATION:**

A motion is in order to:  
"approve the instructional materials/textbook plans as presented."

# **Purchasing Plan**

Date: July 1, 2015

School Name: Breckinridge Elementary

School Number: 072

District Number: 165

Grades: K-5

Enrollment: 672

Adoption Cycle: 2015-2016

Content Area(s): Reading/English Language Arts

Names and titles of persons responsible for the development of the plan:

Michael Price, Principal

Susan Chavira, Academic Dean

**Purchasing Plan**  
**Date: July 1, 2015**

School Name Breckinridge Elementary      School Number 072

**DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS**

**Attachments: Purchase Order (copy)**  
**Benchmark Education Cost Proposal**

Vendor **Benchmark Education Company**  
**145 Huguenot Street 8th Floor**  
**New Rochelle, NY 10801**

<b>Product Code</b>	<b>Benchmark Product</b>	<b>Unit Cost</b>	<b>Quantity</b>	<b>Total Cost</b>
YO9626	Gr. 1 Benchmark Literacy Phonics-Build Up	\$725.	5	\$3625.
YO9627	Gr. 2 Benchmark Literacy Phonics-Spiral up	\$725.	5	\$3625.
Y10813	Gr. 3 Benchmark Literacy Word Study Skills Set 1 Start	\$725.	5	\$3625.
Y10814	Gr. 4 Benchmark Literacy Word Study Skills Set 2 Build	\$725.	3	\$2175.
Y10815	Gr.5 Benchmark Literacy Word Study Skills Set 3 Spiral	\$725.	4	\$2900.
<b>Subtotal</b>				<b>\$ 15,950.</b>
<b>Shipping / Handling</b>				<b>\$1276.</b>
<b>Total</b>				<b>17,226.</b>

**Purchasing Plan**

**Date: July 1, 2015**

**School Name: Breckinridge Elementary**

**School Number: 072**

**BUDGET SUMMARY**

**Revenue:**

Current State Allocation \$ 18,000.00

Budget Transfer Amount: \$3141.00

**Total State Monies \$18, 000.00**

<b>Projected Cost for:</b>	<b>Cost/ Categories</b>
Textbooks	
Instructional Materials	\$17,226. 0722118-0644-160A
Rebinding & Replacement	0
<b>TOTAL EXPENDITURES</b>	\$ 15,950 \$ 1276. S/H \$ 17,226.

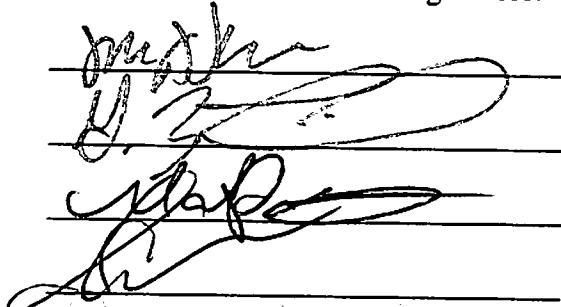
**Purchasing Plan**  
**Date July1, 2015**

School Name: Breckinridge Elementary      School Number 072

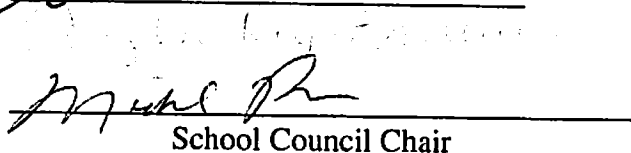
**STATEMENT OF ACCOUNTABILITY**

We, the undersigned, certify that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Core Academic Standards for the 2014 - 2015 adoption cycle.

School Council Members' Signatures:



teacher  
Teacher  
Parent  
Parent

  
School Council Chair

7/25/15  
Date

The cost of this plan is within the appropriation for this school.

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
Date

**In the absence of a school council,** \_\_\_\_\_ Board of Education certifies that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Core Academic Standards for the 20\_\_\_\_ - \_\_\_\_\_ adoption cycle. The cost of this plan is within the appropriation for this school.

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board Secretary

\_\_\_\_\_  
Date