

### Certification of Time for Extended Employment

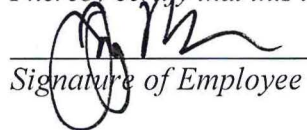
Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay Blewett POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: JULY 7, 2015 PAY PERIOD ENDING: JULY 21, 2015

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED <sup>3</sup>
7/7/15	✓			
7/8/15	✓			
7/9/15	✓			
7/10/15	✓			
7/13/15	✓			
7/14/15	✓			
7/15/15		✓		KASA Retreat - Louisville
7/16/15		✓		KASA Retreat Louisville
7/17/15		✓		KASA Retreat Louisville
7/20/15	✓			
7/21/15		✓		Diagnostic Training Lexington
TOTAL DAYS WORKED		11		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.

  
Signature of Employee

8/21/15  
Date

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Date

#### <sup>3</sup>LEAVE KEY

E=emergency	P=personal
H=holiday	S=sick
J=jury	U=unpaid
M=military/disaster	V=vacation
NC=Non Contract Day	

### Certification of Time for Extended Employment

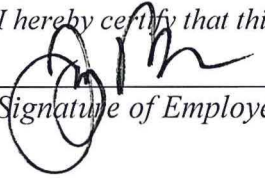
Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay Brewer POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: JULY 22, 2015 PAY PERIOD ENDING: AUGUST 7, 2015

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED <sup>3</sup>
7/22/15	✓			
7/23/15	✓			
7/24/15	✓			
7/27/15	✓			
7/28/15	✓			
7/29/15	✓			
7/30/15	✓			
7/31/15	✓			
8/3/15	✓			
8/4/15	✓			
8/5/15	✓			
8/6/15	✓			
8/7/15	✓			
TO8/17/14TAL DAYS WORKED		13		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.

  
Signature of Employee

8/21/15  
Date

Signature of Supervisor

Date

Review/Revised: 4/6/15

#### <sup>3</sup>LEAVE KEY

E=emergency	P=personal
H=holiday	S=sick
J=jury	U=unpaid
M=military/disaster	V=vacation
NC=Non Contract Day	