



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR FOREIGN STUDENT, NON-EXCHANGE  
(NON DOMESTIC) ELIGIBILITY**

KHSAA Form GE08  
Rev. 08/15

*STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.  
INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.  
(All parts to be completed in English)*

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**INSTRUCTIONS FOR COMPLETING FORM GE08**

1. Complete this form for any non-exchange student who is not from the United States or the District of Columbia who transfers into a KHSAA member school.
2. Please refer to KHSAA Bylaw 8 and the interpretations of this rule in both the Handbook and on the KHSAA website, <http://www.khsaa.org/handbook>, for the specific provisions regarding non-exchange foreign student eligibility.
3. Students may not practice, scrimmage (inter or intra-school) or play in contests until being ruled eligible by the Commissioner's office. Member school(s) will be penalized for such participation.
4. The KHSAA member school shall ensure that all parts of this form are complete and legible, and all required attachments are included.
5. The form will be reviewed by the Commissioner's office and a ruling will be issued.
6. For processing, allow a minimum three (3) working days to ensure time for verification of the data and be mindful that in accordance with the Due Process Procedure, the Ruling Officer has thirty (30) days to rule, and additional time if investigation is necessary.
7. Only the Principal and/or Designated Representative of a member school may inquire as to the processing status of the form.
8. The waiver of Bylaw 8 does not in and of itself declare the student eligible. It is the responsibility of the member school to verify that the student is eligible according to all other bylaws.
9. No verbal statement in addition or in contradiction to these materials shall apply.
10. If an aggrieved party is dissatisfied with the decision; an appeal may be taken in the manner set forth in the KHSAA Due Process Procedure.

Information Needed		These lines are to be completed by the Receiving School	
Student Name			
Date of Enrollment at Receiving School			
Name of Receiving School			
Current Grade in school			
Student's Enrollment History After initial enrollment in Grade 9 (list school(s) attended) each year	Grade	School	Country
Birth Date		Age (as of this date)	

1	School is requesting a waiver of the one year period of ineligibility due to exception (check one)
	a) Entire Family Relocation
	b) Refugee/Political Asylum
	Other (attach letter with complete situation details)

**Complete questions 2-10 if you are applying for a waiver of the Bylaw according to section 2, subsection (a), Entire Family Relocation. Additional written documentation may be required to accompany this form to verify the circumstances surrounding the relocation which might include sales documents, contracts or rental agreements. Carefully read the exception and each question and request for information.**

a) ENTIRE FAMILY RELOCATION - The period of ineligibility may be waived if the entire family unit is relocating from a foreign country. In this case, the student(s) may be declared eligible by documenting the move of the permanent residence of the entire family of the student and the student's parents into the school district or defined school attendance area prior to the enrollment of the student.

2	Address of this student and family while attending the former school.	
3	Name of the persons with whom this student lived with at the address listed in Question 2.	
4	Relationship of the persons listed in Question 3 to the student?	

**The complete text of Bylaw 8, Transfer Rule – No-Exchange Foreign Students and the interpretations of the rule are in both the KHSAA Handbook as well as published on the KHSAA website <http://www.khsaa.org/handbook>. Rulings are issued based solely on the issue of Bylaw 8. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling.**

**If an aggrieved party is dissatisfied with this decision; an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.**



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5	What type of visa does the student possess?	
5	Street Address of this student and family while attending the Receiving School ( <b>use 911 address, do not use PO Box</b> ). <b>A COPY OF LEASE, CONTRACT, UTILITY BILL, ETC. MAY BE REQUESTED</b>	
6	Name of the persons with whom this student lives with at the address listed in Question 5.	
7	Relationship of the persons listed in Question 6 to the student?	
8	Date the student and family moved to address listed in Question 5?	
9	In what public school district or defined public school attendance area is the address listed in Question 5?	
10	Status of residence listed in Question 2. ( <b>A COPY OF THE LEASE, CONTRACT, ETC. MAY BE REQUESTED</b> )	

**Complete questions 11-15 if you are applying for a waiver of the Bylaw according to section 2, subsection (b), Refugee/Political Asylum. Additional written documentation may be required to accompany this form to verify the circumstances surrounding the relocation which might include sales documents, contracts or rental agreements. Carefully read the exception and each question and request for information.**  
**b) REFUGEE/POLITICAL ASYLUM** - The period of ineligibility may be waived if the members of a family from a foreign country are relocating due to a declaration of asylum or seeking refuge due to acknowledged conflict. In this case, student(s) may be declared eligible by documenting the move into the school district or defined school attendance area by virtue of the policies of the United States Department of State prior to the enrollment of the student.

11	Is this student relocation due to a declaration of asylum or seeking refuge due to an acknowledged conflict? ( <b>A COPY OF THE VISA, PASSPORT, OR OTHER RELEVANT DOCUMENTATION MAY BE REQUESTED</b> )	Yes		No	
12	Street Address of this student and family while attending the Receiving School ( <b>use 911 address, do not use PO Box</b> ). <b>A COPY OF LEASE, CONTRACT, UTILITY BILL, ETC. MAY BE REQUESTED</b>				
13	Name of the persons with whom this student lives with at the address listed in Question 12?				
14	Relationship of the persons listed in Question 13 to the student?				
15	In what public school district or defined public school attendance area is the address listed in Question 12?				

**SIGNATURES AND CERTIFICATIONS**

As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school. It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility for transferring students (one year from the date of enrollment) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics. I hereby certify that the information provided on this form is true and accurate to the best of my knowledge.

16	Principal / Designated Representative Signature	
17	Position at the School	
18	Email Address (for data gathering purposes only, no rulings can be made via electronic mail)	
19	Daytime Phone Number	Date Signed

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If an aggrieved party is dissatisfied with this decision; an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.**