



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR FOREIGN EXCHANGE STUDENT  
(NON DOMESTIC) ELIGIBILITY**

*STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.  
INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.  
(All parts to be completed in English)*

**INSTRUCTIONS FOR COMPLETING FORM GE07**

- Complete this form for any foreign exchange student who transfers into a KHSAA member school. DO NOT USE THIS FORM FOR STUDENTS NOT PLACED THROUGH AN EXCHANGE AGENCY WITH A J-1 OR F-1 VISA.
- Please refer to KHSAA Bylaw 7 and the interpretations of this rule in both the Handbook and on the KHSAA website, <http://www.khsaa.org/handbook>, for the specific provisions regarding foreign exchange student eligibility. Special notice should be taken to the restrictions on members of the coaching staff at the KHSAA member school or representatives of the placing agency. In addition, students who are "direct placements" shall not be granted a waiver of the one-year period of ineligibility.
- Students may not practice, scrimmage (inter or intra-school) or play in contests until being ruled eligible by the Commissioner's office. Member school(s) will be penalized for such participation.
- The KHSAA member school shall ensure that all parts of this form are complete and legible, and all required attachments are included.
- The form will be reviewed by the Commissioner's office and a ruling will be issued.
- For processing, allow a minimum three (3) working days to ensure time for verification of the data and be mindful that in accordance with the Due Process Procedure, the Ruling Officer has thirty (30) days to rule, and additional time if investigation is necessary.
- Only the Principal and/or Designated Representative of a member school may inquire as to the processing status of the form.
- The waiver of Bylaw 7 does not in and of itself declare the student eligible. It is the responsibility of the member school to verify that the student is eligible according to all other bylaws.

Information Needed		These lines are to be completed by the Receiving School			
Student Name					
Date of Enrollment at Receiving School					
Name of Receiving School					
Current Grade in school					
Student's Enrollment History After initial enrollment in Grade 9 (list school(s) attended) each year	Grade	School		Country	
Birth Date		Age (as of this date)			
Print Name of Person Signing this Form		Position			
Date	Signature	Daytime Phone			

**Complete questions 1-23 if you are applying for a waiver of the Bylaw according to section 2 or 3. Carefully read the text of Bylaw 7 contained in the KHSAA Handbook or viewed on the KHSAA website <http://www.khsaa.org/handbook>.**

1	Is this student being placed under the auspices of an approved student exchange program (see list contained in Case Situations for Bylaw 7 or on the KHSAA website <a href="http://www.khsaa.org/handbook">http://www.khsaa.org/handbook</a> )? (Check one)	Yes		No	
2	If being placed under the auspices of an approved student exchange program, what is the name of that program?				
3	Name & address of the Local Area Exchange Program Representative			Phone:	
4	What was the last date this student was enrolled at their previous school?				
5	Is this student in compliance with all United States Immigration and Naturalization Service Regulations?				
6	What type of visa does the student possess? (Check one)	F-1		J-1	

**The complete text of Bylaw 7, Transfer Rule – Foreign Exchange Students and the interpretations of the rule are in both the KHSAA Handbook as well as published on the KHSAA website <http://www.khsaa.org/handbook>. Rulings are issued based solely on the issue of Bylaw 7. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision; an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.**



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR FOREIGN EXCHANGE STUDENT  
(NON DOMESTIC) ELIGIBILITY**

**STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.  
INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.  
(All parts to be completed in English)**

7	If the student is in possession of a J-1 VISA, was this student a "direct placement". For the purposes of this bylaw, "direct placements" are those placements in which either the student or the sending organization in the foreign country is a party, including school personnel that arranges for the student to attend a particular school or live with a particular host family.	Yes		No	
8	If the student is in possession of an F-1 VISA, was this student a "direct placement"? For the purposes of the F-1 visa, a "direct placement" is one who is known to be trying out for/to play an interscholastic varsity sport, or for whom participation in athletics was a known motivating factor at the time of application.	Yes		No	
9	Is this the student's first and only year as an exchange student?	Yes		No	
10	Has this student attended any other schools in the United States (if so, please list each school and the dates attended)?				
11	Has this student graduated from high school in their home country?	Yes		No	
12	Does the school or student have a complete transcript of records that has been translated in English prior to the request?	Yes		No	
13	Name and address of host parents/family?				Phone:
14	In what school district or defined school attendance area is the address listed in Question 13?				
15	Who specifically paid any of the tuition or fees required to attend this school.				
16	Amount of tuition and fees charged to this student				
17	Who specifically paid the travel fees for the student?				
18	Does the student's host family include any member of any coaching staff at this school?	Yes		No	
19	Does the student's host family include any representative, volunteer or employee of the (or any) exchange agency/program?	Yes		No	

**SIGNATURES AND CERTIFICATIONS**

I UNDERSTAND THAT IF THE WAIVER OF THE ONE-YEAR PERIOD OF INELIGIBILITY IS GRANTED, THIS STUDENT SHALL NOT BE ELIGIBLE FOR MORE THAN ONE YEAR OF ATHLETIC PARTICIPATION UNDER ANY CIRCUMSTANCES. I hereby certify that the information provided on this form is true and accurate to the best of my ability.					
18	Exchange Student Signature		Date		
I UNDERSTAND THAT IF THE WAIVER OF THE ONE-YEAR PERIOD OF INELIGIBILITY IS GRANTED, THIS STUDENT SHALL NOT BE ELIGIBLE FOR MORE THAN ONE YEAR OF ATHLETIC PARTICIPATION UNDER ANY CIRCUMSTANCES. I hereby certify that the information provided on this form is true and accurate to the best of my ability.					
19	Host Family Signature		Date		
As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school and that the placement of this student in this school was random as required by Bylaw 7. It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility for transferring students (one year from the date of enrollment) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics. I UNDERSTAND THAT IF THE WAIVER OF THE ONE-YEAR PERIOD OF INELIGIBILITY IS GRANTED, THIS STUDENT SHALL NOT BE ELIGIBLE FOR MORE THAN ONE YEAR OF ATHLETIC PARTICIPATION UNDER ANY CIRCUMSTANCES. I hereby certify that the information provided on this form is true and accurate to the best of my ability.					
20	Principal / Designated Representative Signature				
21	Position at the School				
22	Email Address (for data gathering purposes only, no rulings can be made via electronic mail)				
23	Daytime Phone Number		Date Signed		

**The complete text of Bylaw 7, Transfer Rule – Foreign Exchange Students and the interpretations of the rule are in both the KHSAA Handbook as well as published on the KHSAA website <http://www.khsaa.org/handbook>. Rulings are issued based solely on the issue of Bylaw 7. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision; an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.**