**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, July 27, 2015**

**Spencer County Middle School Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

**Board Members Absent:**

Mr. Bart Stark

**Others Present:** Superintendent Adams, Chuck Abell, Rick Vincent, Mark Thomas, Matt Mercer, Curt Huan, Steve Rucker, Brett Beaverson, Diana Thomas, Vicki Goodlett, Brittany Kersey, Nick Sarantis, Pete Clevenger, Michele Barlow and others.

**ORDER # 1**

**CALL TO ORDER**

Ms. Debbie Herndon, Board Chair called the meeting to order at 6:32 p.m**.**

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Missions and welcomed visitors.

**ORDER # 2**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the July 27, 2015 agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**CITIZENS AND DELEGATIONS**

Ms. Brittany Kersey with Kort asked the Board to consider additional bids for consideration of Athletic Trainer.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

* **Academic Report:**

Assistant Superintendent, Chuck Abell reviewed the improved 2015 ACT scores

* **Superintendent’s Report:**

Superintendent, Chuck Adams provided updates on:

* Possible survey questions from 2012.
* Athletic Trainer/Baptist Health info
* Diverse Club
* Project Graduation by-law update
	+ Board has concerns with the bylaws provided and wants to see door prizes equalized among students.
* Invited teachers to attend the New Teacher Orientation

**ACTION WITH DISCUSSION**

**ORDER # 3**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the June 22, 2015 minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 4**

**SCHS ATHLETIC TRAINER**

Mr. Nick Sarantis with Baptist Health explained the services they offer. Mr. Sarantis also confirmed that students which are already connected to a local sports medicine provider, will be encouraged to continue with their provider.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve Baptist Health as the SCHS Athletic Trainer.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 5**

**KDE DISTRICT FUNDING ASSURANCES**

Assurances ensuring compliance of all Kentucky Department of Education Assurances as they apply to local districts and schools were reviewed.

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the KDE District Funding Assurances.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 6**

**BEAR CARE FEE SCHEDULE CHANGES**

Current fees for Bear Care services and the proposed fees were presented. Bear Care has not increased prices since 2010. In the restructuring of fees, we tried to simplify the schedule and consider the needs of parents, staff, and students. Parents are offered three exempt weeks during the fiscal year and that would remain unchanged.

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the Bear Care fee structure as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 7**

**KSBA POLICY AND PROCEDURES – FIRST READING**

**Policies:** 01.45; 03.111; 03.12322; 03.13214; 03.162; 03.18; 03.211; 03.22322; 03.23214; 03.262; 04.32; 05.4; 05.42; 06.2; 06.342; 07.1; 07.111; 07.13; 07.16; 08.133; 08.2323; 08.3; 08.31; 09.11; 09.111; 09.121; 09.122; 09.2; 09.211; 09.22; 09.224; 09.2241; 09.227; 09.34; 09.4261; 09.42811; 09.4361; 10.5; 03.222

**Procedures**: 0.214 AP.2; 0.3.111 AP.2; 03.16 AP.2; 03.162 AP.2; 03.162 AP.21; 03.18 AP.12; 03.18 AP.22; 03.211 AP.2; 03.262 AP.2; 04.9 AP.1; 07.13 AP.1; 08.133. AP.1; 08.232 AP.1; 09.11 AP.23; 09.111 AP.21; 09.111 AP.22; 09.121 AP.1; 09.15 AP.1; 09.211 AP.2; 09.224 AP.1; 09.4281 AP.1; 09.4281 AP.2; 09.42811 AP.2; 09.42811 AP.21; 03.11 AP.242; 03.121 AP 24; 03.1211 AP.21

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the first reading of the KSBA Policy and Procedure update.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 8**

**SCMS Title 1 Intervention Paraprofessional**

This position is funded through Title 1 to provide Tier 2 and Tier 3 Math and Reading interventions for identified students in 6th, 7th, 8th grades**.** The estimated cost of $25,700 including wages and benefits. The Title 1 grant allocation will support this request.

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to create a Math/Reading intervention position at SCMS through Title 1 funds.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORER # 9**

**FULL DAY PRESCHOOL TUITION FEE**

Currently the preschool offers half day classes to students who do not qualify for preschool services when space is available at a tuition cost of $200/monthly. With the implementation of a second full day classroom, they are seeking approval for a monthly tuition fee of $325 for full day assignment (should space be available to accommodate enrollment).

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the full-day, tuition based Preschool fee structure if applicable.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDERS # 10**

**SCHS ASSISTANT PRINCIPAL CONTRACTS**

Currently the assistant principals at SCHS have different contracts. At the request of Mr. Haun, he is proposing contracts be equalized between the two in order to justify the duties given to each.

The estimated cost of additional five days and .5% is $2,176.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve equalizing the Assistant Principal contracts SCHS reflecting 30 extended days and a 3.5% Administrative Index for both.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 11**

**SCES DRIVET REPAIR**

An estimated quote from Purefoam Roofing & Insulation LLC was provided to repair the drivet at Spencer County Elementary School.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the price of $8,888.00 if completed before the start of school.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 12**

**QUICK ACCESS EMERGENCY REPSONSE APP SERVICE**

Request to approve the purchase of the Quick Access service for all schools and local emergency response organizations. The $1,200 per year (\*$3,000/school) subscription can be cancelled at any time if we are not satisfied.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the Quick Access Crisis Plan of $1,200/year with initial set up waived.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 13**

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the Action by Consent items as listed below.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. School Financial Reports (Year End)
4. District Financial Report
5. Annual Financial Report
6. Invoices for Approval – N/A
7. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer County Preschool** **Taylorsville Elementary**

Sarah Deskins, Preschool Teacher, Rank 2 Steven Rucker, Principal, Rank 1

 Heather Pennington, Elementary, Rank 2

**Spencer County Middle School**

Elizabeth Hinton, Gifted/Talented Teacher & RTI Math Teacher, Rank 3

Laura Gabbard, Media Specialist, Rank 3

Ronda Cox, Language Arts Teacher, Rank 1 **Other**

Susan Smith, IA – Special Education Melinda Druin, Emergency Certified Sub Teacher, Rank 4

Helen Detrich, IA -21st Century Program Paige Forberger, Student Worker

Holly Riley, Custodian Amber Hahn, Student Worker

Chris Lewis, IA – Special Education Richard Vincent, Title 1/ Coordinator, Rank 1

 Melita Drake, Home/Hospital & ESL Teacher, Rank 1

**Spencer County High School** Beth Howard, Child Care Worker, Early HeadStart Program

Melissa Verbeck, IA – Special Education Jamie Prather, Child Care Worker, Early HeadStart Program

Stephen Webb, Assistant Principal, Rank 1 Kathy Johnson, Bus Driver (full-time)

 Tammy Hite, Bus Driver (full-time)

 Jennifer Higgs, Bus Driver (full-time)

 Shannon McCauley Bus Driver (full-time)

**Resignations**

Natalie Mullins, Elementary Teacher, TES, eff 6/23/15

Michelle Osborne, Sub Classified Eff. 6/30/15 **Retirement**

Teresa Reynolds, Bus Driver, eff 7/1/15 Delores Curry, Elementary Teacher, SCES 7/17/15

Melissa Dennison, Bus Driver, eff 7/3/15

Aaron Graves, Elementary Teacher, TES eff 7/6/15

Renee Pawelec, Elementary Teacher, TES eff. 7/6

Dewayne Mason, Math Teacher, SCHS, eff 7/21/15

Additional Sub Employees Returning for the 2015-2016 School Year

Certified Sub Teacher: Charles Shelby

Classified Subs: Berarena Calfee and Angela Lohden

Emergency Cert Sub Teacher: Darren Edwards, Candise Cheatham, and Nikkole Wernert

1. Field Trip Approvals (Overnight & Out of State) – N/A
2. Fundraisers

Spencer County High School:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Football | Apparel Sales | 8/1-5/31/2016 | Football Equipment | Adults |
| Project Grad 2016 Boosters  | Craft Fair | November 21, 2015 | Project Graduation | Adults |
| FFA | Peeler Cards | 8/15-9/15/2015 | FFA Jackets and National Convention | Adults and Students |
| FFA | Fruit Sales | 10/15-11/30/2015 | FFA Banquet | Adults and Students |
| FFA  | Toy Show | December 11 & 12 | Student FFA Expenses | Adults and Students |
| FFA | Dodge Truck Tickets | 11/1-4/1/2016 | FFA Expenses | Adults and Students |
| FFA | Dancing with the Stars | April 2016 | FFA Student Expenses | Adults and Students |
| Class of 2018 | Spirit Wear | Aug-October 2015 | Project Grad 2018 | Adults |
| Class of 2018 | Kroger Cards | July 2015-July 2016 | Project Grad 2018 | Adults |
| National HOSA | Firefresh – Serving | Monthly – School Year | State and National Competition | Adults and Students |
| Cheer | Octoberfest | October 2015 | Food Items | Adults and students |
| Football | Youth football Camp | July 28-29-30 | Football Equipment | Adults and Students |
| Cheer | Competition | Oct – December 20151 Week | Competition Fees and Warm Ups | Adults and Students |
| Cheer | Candy Grams | Aug/September 2015 | Uniforms, Bows, Comp Fees | Adults and Students |

1. SCHS Fee Requests

SCHS: National Beta Club $20.00 Enrollment

SCHS: Football $40.00 Camp Fee

1. Surplus Items:

Taylorsville Elementary:

 50 Student Desks

1. Teacher Desk

18 Reading Curriculum Teacher Resources

350 Math Reference Books

100 Various Curriculum – old

18 Math Curriculum Teacher Resources

1. Evaluation Form Approval
2. KSBA Custom Policy/Procedure Services - $4,605.00
3. KSBA eNews Service: Daily Headlines and Weekly Story Texts: $300.00
4. NCHD SCES and SCMS Nurse Agreements
5. Approval of Annual Vendors

Lilia J Athletic Wear Anderson’s School Events

Ollie’s Bargain Outlet Awardworks, LLC

Dollar Tree Country Mart

Greenwell Brothers Propane Sam’s Club

ToyTopia Walmart

Radio Shack Rick’s Auto & Wrecker Service

Really Good Stuff Cottrell Farm Equipment

School Maintenance Supply Custom Overhead Door

We Du Signs Bennett Hardware

Strawberry Bridge Studios Boone’s Electric Moto Service

Carrier Commercial Services Countywide Lawn and Tractor

Superior Networks Dancewear Solutions

Sumerel Tires Prestwick House

Truck Parts and Service Teachers Discovery

Jim Williams Body Shop Digital Promotions, Inc.

Peytona Garage & Wrecker Service Olde Master Originals

1. Kentucky Arts Council TranspARTation Grant
2. **Communications**
3. Board Members

Dr. Lynn Shelburne shared with the Board that she has been asked to do a presentation at Farm Bureau on what it’s like to be on the Board of Education. Dr. Shelburne has contacted KSBA to seek their input for a credible presentation. Ms. Sandy Clevenger would like to see the PowerPoint prior to presentation.

1. SCEA Update – N/A
2. Stakeholder Surveys

Superintendent Adams provided copies of the 2012 parent/staff survey. Board Members can review previous questions to help for the 2015 survey.

1. District Physical Activity Report

Mr. Brett Beaverson shared the District Physical Activity Report and answered questions. The purpose of this report is to inform the Board of Education of various activities which schools promote physical fitness. Reference: KRS. 158.856 (2-6).

1. Written Communication

The following items were reviewed, but no discussion took place.

* + - 1. Bus Maintenance Report
			2. Building Inspections
			3. SBDM Minutes
			4. FRYSC May 14, 2015 Minutes

**DIALOGUE AND FUTURE AGENDA TOPICS**

* 1. Stakeholder Surveys

**ORDER # 14**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to make the agenda dated July 27, 2015 part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent

**ORDER # 15**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to adjourn meeting at 7:45.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Absent