

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, July 16, 2015**

The Ludlow Independent Board of Education met at the Ludlow Board of Education Conference Room, 525 Elm Street, Ludlow, KY 41016 at 7:00 PM, on July 16, 2015, with the following members present:

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stephen Chapman
Ms. Amy Hayden
Ms. Kymberly King

Absent Board Members:

Mr. William McMillen
Ms. Cindy Powell

1. Call to Order

1.1. Call to Order by Ms. Hayden

Rationale:

Board President, Ms. Amy Hayden, called the meeting to order.

Discussion:

Others Present: Mr. Mike Borchers, Superintendent; Ms. Jenny McMillen, CCR Coordinator & Board Secretary; Ms. Vikki Wofford, Financial Analyst & Board Treasurer; Mr. Rick Smith, Director of Special Education; Mr. Jason Steffen, Elementary School Principal; Ms. Trisha Scheyer, River City News. Note: Ms. Cindy Powell was not present at 7:00pm when attendance was taken, but arrived at 7:15pm.

1.2. Pledge of Allegiance by Ms. King

Rationale:

Ms. Kym King led the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It was recommended that the board approve the Agenda.

Order #1 - Motion Passed: Approval of the Agenda as presented passed with a motion by Mr. Stephen Chapman and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Absent

3. Recognition and Information Agenda

Rationale:

These items were presented for recognition and information.

3.1. Monthly Reports

Rationale:

Due to the changeover from Bank of Kentucky to BB&T, the elementary and high school financial reports are not completed. They will be included in the August meeting.

There was no Elementary SBDM Meeting in June. Therefore, there are no minutes to include.

These items were presented for information.

3.2. Personnel

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes were reported to the Board of Education by the superintendent of schools.

3.3. Monthly Activities

Rationale:

These items were presented for information.

4. Consent Agenda

Rationale:

It was recommended that the board approve the Consent Agenda.

Discussion:

Mr. Borchers explained the change in the Hall of Fame Dinner listed on the Facility Request. Mr. Chapman asked for clarification on allowing the fireworks show to take place on the field. Ms. Powell explained that students would benefit and it would also be a positive community-outreach gesture.

Order #2 - Motion Passed: Approval of the Consent Agenda passed with a motion by Ms. Kymberly King and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

4.1. Approval of Minutes

Rationale:

It was recommended that the board approve the minutes of the June Regular Meeting.

4.2. Monthly Bills

Rationale:

It was recommended that the board approve payment of the monthly bills.

Discussion:

Mr. Borchers reviewed the AP Warrant and Credit Card Summary reports.

Note: Mrs. Powell arrived at 7:15pm, as Mr. Borchers was starting the review of the credit card items.

4.3. Facility Requests

Rationale:

It was recommended that the board approve the Facility Requests.

4.4. Substitute Teacher

Rationale:

Yolanda Mitchell

It was recommended that the board approve adding the substitute teacher to the district list.

5. Discussion and Action Agenda

5.1. NKCES Interlocal Agreement

Rationale:

It was recommended that the board approve the NKCES Interlocal Agreement.

Order #3 - Motion Passed: Approval of the NKCES Interlocal Agreement passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.2. Board Policy Updates

Rationale:

This item was presented for second reading and approval.

It was recommended that the board approve the Board Policy Updates.

Order #4 - Motion Passed: Approval of the Board Policy Updates passed with a motion by Ms. Kymberly King and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.3. Certified Evaluation Plan

Rationale:

This item was presented for second reading and approval.

It was recommended that the board approve the Certified Evaluation Plan.

Order #5 - Motion Passed: Approval of the Certified Evaluation Plan for 2015-2016 passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	No
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.4. District Advisory Team Position

Rationale:

It was recommended that the board approve the District Advisory Team position.

Discussion:

Mr. Chapman asked about the duties and expectations of the position. Mr. Borchers talked about how this position came about from feedback given at the Leadership Retreat. The intent is to build leadership capacity in the district.

Order #6 - Motion Passed: Approval of the District Advisory Team positions passed with a motion by Ms. Kymberly King and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.5. District Assurances

Rationale:

It was recommended that the board approve the District Assurances.

Order #7 - Motion Passed: Approval of the KDE District Assurances passed with a motion by Ms. Kymberly King and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.6. Owner/Architect Agreement Gym Addition

Rationale:

It was recommended that the board approve the Owner/Architect Agreement for the Gym Addition.

Order #8 - Motion Passed: Approval of the Owner/Architect Agreement for the Gym Addition passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.7. BG-2 Gym Addition

Rationale:

It was recommended that the board approve the BG-2 for the Gym Addition.

Order #9 - Motion Passed: Approval of the BG-2 for the Gym Addition passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.8. BG-3 Gym Addition

Rationale:

It was recommended that the board approve the BG-3 for the Gym Addition.

Order #10 - Motion Passed: Approval of the BG-3 Gym Addition passed with a motion by Ms. Kymberly King and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.9. Bidding Documents for Gym Addition

Rationale:

It was recommended that the board approve the Bidding Documents for the Gym Addition.

Order #11 - Motion Passed: Approval of the Bidding Documents for the Gym Addition passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.10. Bidding Documents for Modified Paving Bid

Rationale:

It was recommended that the board approve the Bidding Documents for the Modified Paving Bid.

Discussion:

Mr. Borchers explained the plans for the parking area. Mr. Chapman asked about city code with gravel and Ms. Powell asked about the possibility of using these funds to purchase additional land. Mr. Borchers will double-check the code and explained that these funds cannot be used for purchase of new land.

Order #12 - Motion Passed: Approval of the Bidding Documents for the Modified Paving Bid passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.11. Surplus Equipment

Rationale:

It was recommended that the board declare the Technology and Cafeteria equipment as surplus.

Order #13 - Motion Passed: Approval of the technology and cafeteria equipment to be deemed as surplus passed with a motion by Ms. Kymberly King and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.12. Superintendent Evaluation

Rationale:

It was recommended that the board approve the Superintendent Evaluation.

Discussion:

This item will be tabled for a future meeting.

5.13. 2015-2016 Salary Schedules

Rationale:

The 2015-2016 Updated Classified Extra Service Salary Rate line item reflects a \$.10 per hour increase due to the mandated minimum wage increase rate passed by KDE. The Substitute salary schedule is also presented.

It was recommended that the board approve the 2015-2016 Updated Classified Extra Service Salary Rate and Substitute Salary Schedule.

Order #14 - Motion Passed: Approval of the updated 2015-2016 Salary Schedules passed with a motion by Mr. Stephen Chapman and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

6. Other Business

Rationale:

Is there any other business to be brought before the board?

6.1. Board

Discussion:

Mr. Chapman:

1. Asked about putting something in the community newsletter about the fencing and parking lot changes.

2. Asked about the SHINE technology fundraiser.

3. He figured out what he pays in school taxes each month and thought it was good information to share with community members.

Mr. Borchers:

Gave some updates on community outreach projects including Duke Energy's improvements to our facilities, the upcoming whiffle ball tournament, the Wine/Brewery Festival, and contacts from the Ludlow Civic Club.

6.2. Staff

Discussion:

No items presented.

6.3. Teachers

Discussion:

No items presented.

6.4. Public

Discussion:

No items presented.

7. Adjourn

Rationale:

It was recommended that the board adjourn the meeting.

Order #15 - Motion Passed: Approval to adjourn the meeting at 8:19 PM passed with a motion by Ms. Cindy Powell and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

PRESIDENT

SECRETARY