

**Memorandum of Agreement**  
**Between KY ASAP Henderson County Local Board**  
**& Niagara Elementary School**

The KY ASAP Henderson Local Board voted to grant the Henderson Niagara Elementary School \$4000.00. The Henderson County Board of Education - KY ASAP Local Board Fiscal Agent will distribute this money to Niagara Elementary School. Niagara Elementary School will turn in receipts attached to Henderson County School Board of Education Standard Invoice (attached) to Steve Steiner at Henderson County School Board of Education. Receipts must be turned in by 4:00 p.m. the Tuesday prior to the monthly HCS Board of Education Meeting. The reimbursement check will then be available the day after the HCS Board of Education Meeting. The Henderson County Board of Education meeting is held on the third Monday of each month unless the third Monday falls on a holiday at which time the meeting is changed to the following Monday.

The KY ASAP Henderson County Local Board is asking Niagara Elementary to in turn report the Henderson County Local KY ASAP Board. This report will be due to KY ASAP Henderson County Local Board on the 1<sup>st</sup> of November 2015, 1<sup>st</sup> of January 2016, 1<sup>st</sup> of March 2016, and Final Report 1<sup>st</sup> of May 2016. This report will be electronic and emailed to the representative email you put below to complete. The report will be given to the KY ASAP Board Members. Periodically you will be invited to come speak about the program. This is very important to our state reports.

Niagara Elementary School must adhere to all policy and procedures in the memorandum of agreement from the Local KY ASAP, the fiscal agent - Henderson County Schools Board of Education- Master Agreement, and the State KY ASAP.

If the any of the above procedures are not followed the KYASAP Henderson County Local Board reserves the right to terminate the agreement.

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KY ASAP Henderson County Local Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fiscal Agent  
*Sheri Paige O'Neil*

\_\_\_\_\_  
Date  
*8/12/15*

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Niagara Elementary School Representative

\_\_\_\_\_  
Date  
*paige.onan@henderson.kyschools.us ; greg.pirtle@henderson.kyschools.us*

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Niagara Elementary School Representative Email Address

Shawna Evans, Chair KY ASAP  
2424 Zion Road Henderson, KY 42420  
270-831-8867  
Shawna.evans@henderson.kyschools.us

Steve Steiner, Fiscal Agent  
1805 Second Street  
270-831-8867  
steve.steiner@henderson.kyschools.us