



# AIA Document G701™ – 2001

## Change Order

<b>PROJECT</b> (Name and address):	<b>CHANGE ORDER NUMBER:</b> 002	<b>OWNER:</b> <input type="checkbox"/>
Morningside Elementary School Parking Lot Expansion	<b>DATE:</b> August 12, 2015	<b>ARCHITECT:</b> <input type="checkbox"/>
		<b>CONTRACTOR:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> (Name and address):	<b>ARCHITECT'S PROJECT NUMBER:</b> Y15004	<b>FIELD:</b> <input type="checkbox"/>
Phillips Brothers Construction	<b>CONTRACT DATE:</b> June 15, 2015	<b>OTHER:</b> <input type="checkbox"/>
120 Insanity Lane	<b>CONTRACT FOR:</b> General Construction	
Vine Grove, KY 40175		

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

- |   |            |
|---|------------|
| 1. Labor and materials for additional paving for more parking spaces.   | \$1,463.10 |
| 2. Labor and materials to undercut an area of 25' x 40' x 2' deep and replace with #2 stone back up to subgrade. 74 cubic yards @ \$47/cy | \$3,478.00 |

TOTAL CHANGE ORDER: \$4,941.10

The original Contract Sum was	\$ 84,800.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 84,800.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,941.10
The new Contract Sum including this Change Order will be	\$ 89,741.10

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

RBS Design Group, P.S.C.	Phillips Brothers Construction	Elizabethtown Independent Board of Education
<b>ARCHITECT</b> (Firm name)	<b>CONTRACTOR</b> (Firm name)	<b>OWNER</b> (Firm name)
Architecture, 723 Harvard Drive, Owensboro, Kentucky 42301	120 Insanity Lane, Vine Grove, KY 40175	219 Helm Street, Elizabethtown, Kentucky 42701
<b>ADDRESS</b>	<b>ADDRESS</b>	<b>ADDRESS</b>
<b>BY</b> (Signature)	<b>BY</b> (Signature)	<b>BY</b> (Signature)
Craig Thomas		Jon Ballard
(Typed name)	(Typed name)	(Typed name)
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>

## Kyle Abney

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**From:** Phillips Brothers Construction [phillipsdirt@yahoo.com]  
**Sent:** Thursday, August 06, 2015 10:42 AM  
**To:** Kyle Abney  
**Subject:** Re: revision pricing morningside

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

### **Total-\$1,463.10**

labor 929.10

mtl 534.00

ovhd profit included take out 10% off total for this

Matthew

Phillips Brothers Construction  
120 Insanity Lane  
Vine Grove, KY 40175  
Ph: (270) 877-6303  
Fax: (270) 877-6305  
[www.phillipsbrothersconstruction.com](http://www.phillipsbrothersconstruction.com)

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**From:** Kyle Abney <[Kyle@rbsdesigngroup.com](mailto:Kyle@rbsdesigngroup.com)>  
**To:** Phillips Brothers Construction <[phillipsdirt@yahoo.com](mailto:phillipsdirt@yahoo.com)>  
**Cc:** "Huggins, Nate" <[nate.huggins@etown.kyschools.us](mailto:nate.huggins@etown.kyschools.us)>  
**Sent:** Tuesday, August 4, 2015 5:20 PM  
**Subject:** RE: revision pricing morningside

Thanks Matt, American Engineers will be providing a better drawing showing the dumpster pad roughly 10 feet from playground fence. Also the new drawing will show a fence around the dumpster pad. Please make sure the this fence is included in your quote. For KDE in Frankfort to approve a change order, we must have the quote broke down in materials, labor hours and rate, along with overhead and profit. I should receive the revised drawing tomorrow and will shoot it right over to you.

Thanks

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**From:** Phillips Brothers Construction [<mailto:phillipsdirt@yahoo.com>]  
**Sent:** Tuesday, August 04, 2015 4:00 PM  
**To:** Kyle Abney  
**Cc:** Nate Huggins  
**Subject:** revision pricing morningside

See attached pricing as discussed for morningside  
thanks  
Matthew  
Phillips Brothers Construction

BG #: 15-145

Change Order No.: 002

District: Elizabethtown Ind.

District

Facility

School

Code: 152

Name: Morningside Elem. School Code: 20

Project: Morningside Elem. Parking Lot Expansion Time Extension Required: ☐ Yes ☐ No If yes, by \_\_\_\_\_ day(s)

Date of Change Order: 8/12/15 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Phillips Bros. Construction

Bid Package No.: G.C.

1. This Requested Change Order Amount + / -	\$	4,941.10
<b>2. Remaining Construction Contingency Balance:</b> (including line 1 above)	\$	<b>3,538.90</b>

3. Change in A/E Fee for this Change Order +/-	\$	None
4. Change in CM Fee for this Change Order +/-	\$	N/A

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.**  
Attach additional pages if necessary.

Contract change requested by: ☒ Local Board of Education ☐ General Contractor ☐ Architect/Engineer  
☐ Construction Manager ☐ Code Enforcement Official ☐ Other: \_\_\_\_\_

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs  
☒ Found Condition ☐ Code Compliance ☐ Other: \_\_\_\_\_

Change Order Description and Justification:	Cost Benefit to Owner:
1. Labor and materials for additional paving for more parking spaces. 2. Labor and materials to undercut an area of 25' x 40' x 2' deep and replace with #2 stone back up to Subgrade. 74 cubic yds @ \$47/cy	

Have contract unit prices been utilized to support the cost associated with this change order?  
☒ Yes ☐ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

**Cost Breakdown:**

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
\$	\$	\$	\$	\$
% of Total Change Order Amt.:	%	%	%	%

\*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Contractor on site.

\_\_\_\_\_  
Board of Education Designee's  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Architect's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Officer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Construction Manager's Signature

\_\_\_\_\_  
Date