

[Marion County Board of Education Regular Meeting]  
[July 23, 2015] [6:00 p.m.]  
[Community Education Building, 214 North Harrison Street, Lebanon, KY 40033]

Attendance Taken at 5:28 PM:

Present Board Members:

Mr. Kaelin Reed  
Mr. Robert Cecil  
Rev. DeLane Pinkston  
Mr. Jerry Evans  
Mr. Michael Cecil

I. Call to Order

II. Pledge of Allegiance/Moment of Silence

Discussion:

Lebanon Elementary School Student Josue Lopez led the Pledge of Allegiance.

III. Communications

III.A. Superintendent Report (Attachment #1)

III.B. Introduction/Presentation of MCPS Special Programs

Discussion:

The Marion County Public School's Special Programs Staff gave presentations for each program. Elma Simpson presented for Migrant Education, Stephanie Gootee for Gifted and Talented, Daniel Beams for the 21st Century Learning Center, John Sparrow for Adult Education, and Nancy Shockency for Community Education.

III.C. Finance Report

III.D. Time Warner Cable Company Discussion

III.E. Staff Drug Testing Discussion

Motion Withdrawn: Approval of a district staff drug testing program was withdrawn by Mr. Michael Cecil.

III.F. Proposed Staff Drug Testing Program

Motion Passed: Approval of a proposed staff drug testing program for random testing by the board attorney's advice passed with a motion by Mr. Jerry Evans and a second by Mr. Robert Cecil.

Mr. Kaelin Reed	Yes
Mr. Robert Cecil	Yes
Rev. DeLane Pinkston	Yes
Mr. Jerry Evans	Yes
Mr. Michael Cecil	Yes

IV. Student Learning Services

IV.A. Consider Approval of 2015-16 Certified Evaluation Plan

Motion Passed: Approval of the 2015-16 Certified Evaluation Plan revisions passed with a motion by Mr. Michael Cecil and a second by Mr. Kaelin Reed.

Mr. Kaelin Reed	Yes
Mr. Robert Cecil	Yes
Rev. DeLane Pinkston	Yes

Mr. Jerry Evans                      Yes  
Mr. Michael Cecil                      Yes

**IV.B. First Reading of Policy #08.113 Graduation Requirements**

**IV.C. First Reading of Policy #09.123 Absences and Excuses**

**V. Student Support Services**

**V.A. Consider Approval of FY2016 21st Century Learning Center Program Funding**

**Motion Passed:** Approval of the FY2016 21st Century Learning Center Program funding passed with a motion by Rev. DeLane Pinkston and a second by Mr. Jerry Evans.

Mr. Kaelin Reed                      Yes  
Mr. Robert Cecil                      Yes  
Rev. DeLane Pinkston                      Yes  
Mr. Jerry Evans                      Yes  
Mr. Michael Cecil                      Yes

**V.B. Consider Approval of 2015-16 Salary Revisions (Attachment #2)**

**Motion Passed:** Approval of the 2015-16 salary revisions as shown in attachment #2 passed with a motion by Mr. Jerry Evans and a second by Mr. Robert Cecil.

Mr. Kaelin Reed                      Yes  
Mr. Robert Cecil                      Yes  
Rev. DeLane Pinkston                      Yes  
Mr. Jerry Evans                      Yes  
Mr. Michael Cecil                      Yes

**V.C. Consider Approval of Establishing Position**

**Motion Passed:** Approval of the establishment of a position for a Technology Instructional Assistant passed with a motion by Mr. Michael Cecil and a second by Mr. Kaelin Reed.

Mr. Kaelin Reed                      Yes  
Mr. Robert Cecil                      Yes  
Rev. DeLane Pinkston                      Yes  
Mr. Jerry Evans                      Yes  
Mr. Michael Cecil                      Yes

**V.D. Consider Approval of Job Description (Attachment #3)**

Rationale:

8021 Technology Instructional Assistant

**Motion Passed:** Approval of the job description for a Technology Instructional Assistant passed with a motion by Mr. Kaelin Reed and a second by Rev. DeLane Pinkston.

Mr. Kaelin Reed                      Yes  
Mr. Robert Cecil                      Yes  
Rev. DeLane Pinkston                      Yes  
Mr. Jerry Evans                      Yes  
Mr. Michael Cecil                      Yes

**VI. Executive Session for Preliminary Discussion of Superintendent's Performance Evaluation Pursuant to KRS 61.810(1)(k) for Meeting Required by Law in Closed Session and KRS 156.557(6)**

Rationale:

**Motion Passed:** Executive Session for the preliminary discussion of Superintendent Schlosser's performance evaluation pursuant to KRS 61.810(1)(k) for a meeting required by law to be in closed session and KRS 156.557(6) at 7:26 p.m. passed with a motion by Mr. Michael Cecil and a second by Rev. DeLane Pinkston.

Mr. Kaelin Reed	Yes
Mr. Robert Cecil	Yes
Rev. DeLane Pinkston	Yes
Mr. Jerry Evans	Yes
Mr. Michael Cecil	Yes

#### VII. Return to Open Session

**Motion Passed:** Approval that the Board return to open session at 8:56 p.m. passed with a motion by Mr. Jerry Evans and a second by Mr. Robert Cecil.

Mr. Kaelin Reed	Yes
Mr. Robert Cecil	Yes
Rev. DeLane Pinkston	Yes
Mr. Jerry Evans	Yes
Mr. Michael Cecil	Yes

#### VIII. Adjournment

**Motion Passed:** Adjournment of the meeting at 8:58 p.m. passed with a motion by Mr. Michael Cecil and a second by Rev. DeLane Pinkston.

Mr. Kaelin Reed	Yes
Mr. Robert Cecil	Yes
Rev. DeLane Pinkston	Yes
Mr. Jerry Evans	Yes
Mr. Michael Cecil	Yes

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Chairperson

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Superintendent

Marion County Public School: Where We.....



**July 23, 2015**  
**Superintendent Report**  
**Leadership**

**Teaching and Learning**

- Staff Wide Preparation for 174 Days of Teaching & Learning

**High Expectations**

- Professional Growth Opportunities
  - Leadership 101
  - PLC, Professional Learning Communities/Dufour
  - DATA Retreat
  - PGES, Through GRREC
  - School Level Professional Development
- Six Big Dreams

**Communication**

- District Wide Summer Maintenance Work
- School Level Open House/Orientation/Jump Start/Registration
- First Staff Work Day—Monday, August 3<sup>rd</sup>
- Opening Day & PBIS at MCHS, August 4<sup>th</sup>, 12:00 p.m.
- 2015-2016 School Year Begins, August 5<sup>th</sup>
- Back to School Edition in Lebanon Enterprise
- Channel Six Monthly Interview



**Marion County Schools  
Administrative Salary Schedule  
2015-2016**

<b>Position</b>	<b>Contract Days</b>	<b>Supplement</b>
Superintendent	Salary established by Contract	
Chief Academic Officer	240	\$15,481
Chief Operations Officer	240	\$15,481
Director of Special Programs/Instructional Supervisor	240	\$15,481
Director of Federal Programs	240	\$15,481
Director of Exceptional Child Education	240	\$14,840
Director of Early Childhood	240	\$5,368
District Technology Coordinator/DPP	240	\$14,244
<u>Principals:</u>		
High School	240	29%
Middle School	240	21%
Elementary School	240	17%
<u>Assistant Principals:</u>		
High School	227	11%
Middle School	212	10%
Elementary School	207	9%
		<b>Salary</b>
Director Finance	240	\$83,651
Director Personnel	240	\$52,275
Director Transportation/Maintenance	240	\$50,405

**MARION COUNTY JOB DESCRIPTION**

Position Title: 8021 Technology Instructional Assistant Department: Districtwide Reports To: Superintendent or his/her designee Approved By: Marion County Board of Education	Date:
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**SUMMARY:** Assist and support teachers in the integration of technology to improve instruction.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** *Other duties may be assigned.*

1. Work with teachers, technology committees, and district personnel to plan and implement a long-term vision for technology.
2. Collaborate with teachers in composing effective technology-infused, content-based lessons, and support teacher as they implement the lessons.
3. Recommend instructional software, websites, and other technological resources.
4. Conduct and/or coordinate technology professional development for school staff.
5. Provide individual, small group and large group assistance in using technology.
6. Support the use of technology in classrooms, computer labs, and across school and district networks.
7. Collaborate with school personnel and district personnel to solve instructional and technical problems for the school.
8. Serve as a member or resource to school technology committees.
9. Maintain required records.
10. Assist with district and school websites as needed.
11. Perform other duties as assigned.

**SUPERVISORY RESPONSIBILITIES:** None

**QUALIFICATION REQUIREMENTS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE:** High school graduate or equivalent; one to three years experience in computer related work preferred.

**OTHER SKILLS and ABILITIES:** Ability to operate a computer and related software. Ability to communicate cleanly and concisely, both orally and in writing and the ability to interact positively with school staff and community. Ability to handle a multitude of responsibilities with minimal supervision. Ability to perform duties with awareness of all district requirements and Board of Education policies. Ability to read and understand the district and school acceptable use policy and stay within their confines.

**LANGUAGE SKILLS:** Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

**TECHNOLOGY SKILLS:** Ability to use technology to support instruction; access and manipulate data; enhance professional growth and productivity; communicate and collaborate with colleges, parents, and the community; and conduct research/solve problems. Proficiency in technology skills must be demonstrated based on the performance criteria set out in the KDE teacher standards for technology.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, talk or hear. The employee occasionally will stand or walk. The employee is occasionally required to reach with hands and arms and will frequently repeat the same hand, arm or finger motion such as when typing. Employee will frequently interact with the public and other staff members. Specific vision abilities required by this job include close vision. The employee may occasionally lift up to 25 pounds such as boxes of paper.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional ditties may be assigned.

*File Name: Technology Instructional Assistant*