Board of Education Special Meeting

July 20, 2015 6:00 PM

Spottsville Elementary School

9190 US 60 East

Spottsville, KY 42458

**Attendance Taken at 5:42 PM:**

Present Board Members:

Mrs. Lisa Baird

Mrs. Jennifer Keach

Mr. Jon Sights

Dr. Sally Sugg

Mrs. Tracey Williams

**I. Welcome & Call Meeting to Order**

**I.A. Moment of Silence & Pledge of Allegiance**

After a moment of silence, Jon Sights let the Pledge of Allegiance.

**II. Students & Staff Recognition**

**III. Public Participation & Recognition of Guests**

**IV. Approve Minutes from Prior Meeting**

**Order #1 - Motion Passed:**  A motion to approve the Minutes from the June 29, 2015 Special Meeting passed with a motion by Mr. Jon Sights and a second by Mrs. Tracey Williams.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**V. Committee Reports**

**VI. Reports**

**VI.A. Extra Service Positions and Supplements**

**VI.A.1. Curriculum Coordinator**

**VI.A.2. Program Review Coordinator, Arts/Humanities, Practical Living and K-3**

**VI.A.3. Team Leaders**

**VI.B. Summer Feeding and CEP**

**VII. Old Business**

**VII.A. Spottsville Project**

**VII.B. 2015-2016 Salary Schedule**

After review by the Board, the Extra-Service Positions and Supplements, Central Office and Principals page of the 2015-2016 Salary Schedule will be revised by removing the "High School Associate Principal" position and will be brought back to the August 20th meeting for approval.

**VII.C. Approve Final Reading of Chapter 3 - Personnel Policy Revisions**

District Initiated Changes to Chapter 3 - Personnel Policies:

03.11 - Hiring (Certified)

03.123 - Leaves and Absences (Certified)

03.1326 - Dress and Appearance (Certified)

03.14 - Health and Safety (Certified)

03.17 - Termination/Nonrenewal/Separation by Employee (Certified)

03.21 - Hiring (Classified)

03.2211 - Salary Deductions (Classified)

03.223 - Leaves and Absences (Classified)

03.2326 - Dress and Appearance (Classified)

03.24 - Health and Safety (Classified)

03.2711 - Nonrenewal (Classified)

03.5 - Paraprofessionals

**Order #2 - Motion Passed:**  A motion to approve the final reading of district initiated changes to Chapter 3 - Personnel Policies as presented passed with a motion by Mrs. Jennifer Keach and a second by Dr. Sally Sugg.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**VII.D. Approve Final Reading of Policy 01.821 - Board Member Expense Reimbursement**

**Order #3 - Motion Passed:**  A motion to approve the final reading of Policy 01.821 - Board Member Expense Reimbursement passed with a motion by Dr. Sally Sugg and a second by Mr. Jon Sights.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**VII.E. Approve Final Reading of Student Policies (Student Code of Conduct Handbook)**

09.11 - School Attendance Areas

09.122 - Attendance Requirements

09.422 - Bullying/Hazing

09.4261 - Telecommunication Devices

09.427 - Dress and Appearance

09.42811 - Harassment/Discrimination

09.434 - Suspension

09.4361 - Police Officers in the Schools

**Order #4 - Motion Passed:**  A motion to approve the final reading of student policies (Student Code of Conduct Handbook) passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**VIII. New Business**

**VIII.A. Approve First Reading of Policy 08.1114 - Preschool Education**

**Order #5 - Motion Passed:**  A motion to approve the first reading of Policy 08.1114 - Preschool Education with the date change from "October 1" to "August 1" passed with a motion by Mr. Jon Sights and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**VIII.B. Approve First Reading - KSBA 2015 Policy Update #38**

**Order #6 - Motion Passed:**  A motion to approve the first reading of KSBA 2015 Policy Update #38 as presented passed with a motion by Dr. Sally Sugg and a second by Mr. Jon Sights.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**VIII.C. Review and Accept KSBA 2015 Procedure Update #19**

**Order #7 - Motion Passed:**  A motion to accept the KSBA 2015 Procedure Update #19 as presented passed with a motion by Mr. Jon Sights and a second by Dr. Sally Sugg.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**VIII.D. Approve First Reading of Chapter 9 - Students Policy Revisions**

09.33 - Fund-Raising Activities

09.36 - School-Related Student Trips

09.423 - Use of Alcohol, Drugs and other Prohibited Substances

09.426 - Disrupting the Educational Process

09.431 - Due Process

09.4341 - Alternative Education

**Order #8 - Motion Passed:**  A motion to approve first reading of Chapter 9 - Students policy revisions as presented passed with a motion by Mr. Jon Sights and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**VIII.E. Review and Accept Chapter 9 - Students Procedure Revisions**

09.12 AP.23 - Notice of Expulsion/Conviction

09.21 AP.2 - Health Requirements and Services

09.2241 AP.2 - Administering Medication At School Forms

09.33 AP.21 - Fund-Raising Activities Proposal

09.43 AP.21 - Teacher Report of Student Conduct

09.432 AP.2 - Notification to Parent of Detention/Saturday School

09.434 AP.2 - Notice of Suspension

**Order #9 - Motion Passed:**  A motion to accept Chapter 9 - Students Procedures revisions as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**VIII.F. Surplus Auction**

**Order #10 - Motion Passed:**  A motion to approve the suggested auctioneer proposal for the surplus auction which is proposed to be held on September 23, 2015 passed with a motion by Mrs. Jennifer Keach and a second by Mr. Jon Sights.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**VIII.G. Consent Agenda**

**Order #11 - Motion Passed:**  A motion to approve the Consent Agenda as presented passed with a motion by Mr. Jon Sights and a second by Dr. Sally Sugg.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**VIII.G.1. Approve Agreement for Transportation of Students Attending Holy Name School**

**VIII.G.2. Approve Student Overnight Trip Requests**

HCHS Boys and Girls Soccer Teams will be staying overnight in Lexington, KY July 24-26, 2015 to participate in the Bluegrass Games

HCHS Volleyball Team will be staying overnight in Lexington, KY July 31-August 2, 2015 to participate in the Bluegrass Games

**VIII.G.3. Bid Recommendations**

Bid Renewal Recommendations:

Fire Safety Equipment, Sprinkler System Equipment/Parts, and Hood Suppression System Parts Bid #11-14-7-8

Bid Recommendations:

Surplus Childcare Equipment Bid #7-15-6-7

**VIII.G.4. Adopt Retiree Resolution**

**VIII.G.5. Approve KDE District Funding Assurances**

**IX. Financial**

**IX.A. Treasurer's Report**

**Order #12 - Motion Passed:**  A motion to approve the Treasurer's Report for the month ending June 15, 2015 passed with a motion by Mrs. Tracey Williams and a second by Mr. Jon Sights.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**IX.B. Paid Warrant Report**

**Order #13 - Motion Passed:**  A motion to approve the Paid Warrant Report for payments made between June 16, 2015 and July 20, 2015 passed with a motion by Mr. Jon Sights and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

**X. Personnel Actions**

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

**XI. Adjourn**

**Order #14 - Motion Passed:**  There being no further business to come before the Board, a motion to adjourn the meeting at 7: p.m.54 passed with a motion by Mr. Jon Sights and a second by Mrs. Tracey Williams.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird Yes

Mrs. Jennifer Keach Yes

Mr. Jon Sights Yes

Dr. Sally Sugg Yes

Mrs. Tracey Williams Yes

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent