



KDE District Funding Assurances

Jefferson County

3332 Newburg Rd
Louisville, KY 40218

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DRAFT

Introduction

The assurances below ensure compliance of all Kentucky Department of Education Assurances as they apply to local districts and schools.

Each assurance section must be completed in its entirety and submitted to the Kentucky Department of Education in order to receive the funding within state and federal guidelines.

DRAFT

1. LOCAL EDUCATION AGENCY: GENERAL ASSURANCES

Label	Assurance	Response	Comment	Attachment
1.1	A comprehensive and current needs assessment, consistent with local board policy, supports the district improvement plan. The needs assessment is considered comprehensive and current if all of the following areas have been assessed at some point in the last three years: 1) curriculum; 2) classroom evaluation/assessment; 3) instruction; 4) school culture; 5) family and community involvement; 6) professional growth and evaluation; 7) leadership; 8) organizational structure and resources; and 9) an effective planning process.	Yes	The district needs assessment process is comprehensive and involves a review of audits and school report card data. The district is currently developing a new strategic plan, which involves both comprehensive stakeholder engagement and data analysis components. (1.1a CMA Audit Report; 1.1b AdvancED Accreditation Report; 1.1c Board Policy 1.111 District Planning; 1.1d CDIP, 1.1e Strategic Plan 2020 Draft Summary, 1.1f Strategic Plan 2020 Data Review)	JCPS CMA Audit AdvacedSelf Assessment Board Policy 1.111 CDIP Strategic Plan 2020 Summary Strategic Plan 2020 Data Review

Label	Assurance	Response	Comment	Attachment
1.2	The district has a planning policy in place for school councils to follow that describes the form and function of school improvement planning in the district as per KRS 160.345(3)(c). This policy includes a description of the district's annual planning cycle (with dates). The district and all schools develop their improvement plans in accordance with this policy and with the involvement of representative groups, including required members of the needs assessment team.	Yes	1.2a Board Policy 2.442 Comprehensive School Improvement Plan; 1.2b Board Policy 1.111 District Planning	Board Policy 2.442 Board Policy 1.111

Label	Assurance	Response	Comment	Attachment
1.3	The local school district reviews its district improvement plan at least annually and revises as needed. Implementation of activities and strategies described in the action plan are evaluated for impact on student performance and classroom practices. The local school district assures that at least annually, an updated district improvement plan is approved by the local board and posted on the World Wide Web.	Yes	Yes, the CDIP is approved by the board in December of each year; a progress report (or implementation and impact check) is reported to the board in June as part of the Superintendent's Evaluation (Year in Review report)	CDIP Progress Report 1415

Label	Assurance	Response	Comment	Attachment
1.4	The local school district will administer each covered program in accordance with all program plans and applications.	Yes	1.4a Title I Handbook; 1.4b ECE Handbook	ECE Handbook Title 1 Handbook

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Label	Assurance	Response	Comment	Attachment
1.5	Before its district improvement plan is posted, the district has afforded a reasonable opportunity for public comment on the plan and has considered such comment.	Yes	The district is currently developing a new strategic plan and comprehensive improvement plan, which involves both comprehensive stakeholder engagement and data analysis components	Strategic Plan 2020 Summary

Label	Assurance	Response	Comment	Attachment
1.6	Where appropriate, the local school district will consult with private school officials in a timely and meaningful way to assure equitable participation of children and/or teachers in the private schools.	Yes	Declaration of Participation Form	Declaration of Participation Form

Label	Assurance	Response	Comment	Attachment
1.7	The local school district will coordinate and collaborate with other agencies as required by the No Child Left Behind Act (NCLB) Title I, Parts A, C, and D; NCLB Title II, Parts A, B and D; NCLB Title IV, Title VII, Title X, Part C, the Individuals with Disabilities Education Act (IDEA), and the Carl D. Perkins Vocational and Technical Education Act of 2006.	Yes	JCPS Collaborates with other agencies as required by NCLB, IDEA, and Carl Perkins	Declaration of Participation

Label	Assurance	Response	Comment	Attachment
1.8	The local school district will adopt and use proper methods of administering the covered programs, including: implementation of obligations, the correction of deficiencies in program operations as identified through technical assistance, program audits, monitoring or evaluation, and the adoption of written procedures for the receipt and resolution of complaints alleging violations of law in the administration of such programs.	Yes	1.8a Title I Handbook; 1.8b ECE Handbook; 1.8c Management Performance Review Response	ECE Handbook Management Perform Review Response Title 1 Handbook

Label	Assurance	Response	Comment	Attachment
1.9	The local school district will cooperate in carrying out any evaluation of each program conducted by or for the Kentucky Department of Education (KDE), or the U. S. Department of Education.	Yes	JCPS conducts evaluations of KDE and USDOE grants. Evaluation reports are available at the district office and at the following website: http://www.jefferson.k12.ky.us/Departments/Planning/ProgramEvaluation/ProgramEvaluation.html .	

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Label	Assurance	Response	Comment	Attachment
1.10	The local school district will: a) Provide timely program reports to the Kentucky Department of Education on activities and expenditures, including reports requested by the U.S. Department of Education. b) Maintain records, provide information, and afford access to the records as the Kentucky Department of Education or the Federal offices may find necessary to carry out their responsibilities.	Yes	SIG Quarterly Reports for the last three years can be found on our planning website: http://www.jefferson.k12.ky.us/Departments/Planning/JCPSTransformationalZone.htm Attached is an example of the KDE quarterly report for a priority school.	Iroquois SIG Qrt Report

Label	Assurance	Response	Comment	Attachment
1.11	The local school district will comply with the Civil Rights Act of 1964, Title VI, Title VII, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, American Disabilities Act of 1990, and the Age Discrimination Act prohibiting discrimination on the basis of race, color, national origin, age, religion, marital status, sex or disability.	Yes	1.11 Board Policy JB - EQUAL EDUCATIONAL OPPORTUNITIES. The JCBOE Policy Manual can be found on our website: http://www.jefferson.k12.ky.us/Departments/GeneralCounsel/boardpolicy.pdf	Board Policy JB Equal Ed. Opportunities

Label	Assurance	Response	Comment	Attachment
1.12	The local school district assures that its district improvement plan describes steps it will take to ensure equitable access to, and equitable participation in, the project or activity to be conducted with such assistance, by addressing the special needs of students, teachers, and other program beneficiaries in order to overcome barriers to equitable participation, including barriers to gender, race, color, national origin, disability, and age. [General Education Provisions Act (GEPA) Section 427].	Yes	CDIP Strategy 4.3 and related action steps address this assurance	CDIP

Label	Assurance	Response	Comment	Attachment
1.13	The local school district will comply with the Single Audit Act.	Yes	See attached single audit documentation.	Audit Pamphlet Jefferson Co A-133 Audit

Label	Assurance	Response	Comment	Attachment
1.14	The local school district has control of programs and holds title to property acquired with the funds. The district will administer the funds and property as required by the authorizing law and for the purpose for which they are granted. The district retains control in the event of contractual arrangements made with other parties.	Yes	KDE PROVIDES FEDERAL FUNDING MATRICES	Competitive Matrix Non Competitive Matrix

Label	Assurance	Response	Comment	Attachment
1.15	The local school district will use fiscal control and fund accounting procedures (MUNIS) to ensure proper disbursement of and accounting for federal/state funds paid to the district under the covered programs.	Yes	MUNIS PROJECT ACCOUNTING WITH GENERAL LEDGER	Program listing

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Label	Assurance	Response	Comment	Attachment
1.16	The local school district will submit an amendment prior to opening an object code series or to purchase equipment that costs \$5,000 or more per unit after the initial budget has been submitted and approved.	Yes	KDE provides Budget Amendment Guidelines	Budget Amendment Guidelines

Label	Assurance	Response	Comment	Attachment
1.17	The local school district assures that: a) Federal appropriated funds have not been paid or are paid by or on behalf of the local school district, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with the making of any federal grant, for entering any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement. b) Any funds other than federal appropriated funds have not been paid or are paid to any person for influencing or attempting to influence an officer or employee of any agency in connection with the federal grant, the superintendent shall complete and submit Standard For LLL, 'Disclosure Form to Report Lobbying' in accordance with its instructions. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and more than \$100,000 for each such failure.	Yes	See attached board policies on use of school property and access to electronic media	Access to Electronic Media Use of School Property

Label	Assurance	Response	Comment	Attachment
1.18	The superintendent shall require that these assurances and certifications be included in the award documents for all sub-grantees.	Yes	DRAFT assurance checklist for subgrantees.	Sub Grantee Assurances

Label	Assurance	Response	Comment	Attachment
1.19	Federal funds received under covered programs are used only to supplement and in no case supplant funds from non-federal sources.	Yes	1.19 Federal Funding Matrix	Competitive Funding Matrix Non-comp Fed. Funding Matrix

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Label	Assurance	Response	Comment	Attachment
1.20	If the project involves construction, the project is consistent with overall state plans for the construction of school facilities; and, in developing plans for construction, due consideration is given to excellence of architecture and design, compliance with the Americans with Disabilities Act and standards prescribed by the Secretary under Section 504 of the Rehabilitation Act of 1973 in order to ensure that facilities constructed with the use of federal funds are accessible to and usable by individuals with disabilities [GEPA, Sec. 436(b)].	Yes	Additional information about compliance with construction can be found at this website: http://education.ky.gov/districts/fac/Pages/Construction.aspx . Attached is an example of the construction process form. Board approvals of BG1 forms can be found in our board meeting minutes: http://www.jefferson.k12.ky.us/Board/Board_Meeting_Materials.html	BG1 Project Application Form

Label	Assurance	Response	Comment	Attachment
1.21	Federal funds received will not be used to acquire equipment (including computer software) when such acquisition results in a direct financial benefit to an organization representing the interests of the school district or its employees or any affiliate of such organization [GEPA, Sec. 436(b)].	Yes	See attached board policy: Conflict of Interests	Conflict of Interest

Label	Assurance	Response	Comment	Attachment
1.22	The local school district will maintain procedures to minimize the time elapsing between the transfer of federal grant funds and their disbursement [Education Department General Administrative Regulations (EDGAR) 80.21].	Yes	MONTHLY DRAWDOWN OF FUNDS	FCR Payment Request Gaps Payment Request

Label	Assurance	Response	Comment	Attachment
1.23	Any plan, budget, evaluation, periodic program plan, or report relating to the covered programs is made readily available to parents and other members of the general public for the purpose of public inspection (EDGAR 76.304). The local school district will comply with the Open Records Act.	Yes	The JCBOE Policy Manual can be found on our website: http://www.jefferson.k12.ky.us/Departments/GeneralCounsel/boardpolicy.pdf . Please see the following attached policy for more information: 1.23 Board Policy 10.11 Access to Public Records	Board Policy 10.11 Access to Public Records

Label	Assurance	Response	Comment	Attachment
1.24	Children served in covered programs will have access to all state and locally funded instructional, social, health, transportation, and nutritional services on the same basis as any other child and have the opportunity to meet the same challenging content and performance standards as any other child.	Yes	Please see the following attached policies for more information: 1.24 Board Policy 9.12 Admissions and Attendance, 1.24 Board Policy 8.131 Students with Disabilities; 1.24 Board Policy 8.13452 English as a Second Language	Board Policy 8.131 Board Policy 8.13452 Board Policy 9.12

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Label	Assurance	Response	Comment	Attachment
1.25	The local school district will comply with the Debarment, Suspension, and other Responsibility matters regulation [34 Code of Federal Regulations (CFR) 85.11].	Yes	"The Code of Acceptable Behavior and Discipline outlines proper student behavior. It was developed by students, parents, teachers, school administrators, and community leaders and adopted by the Jefferson County Board of Education. (1.25 Code of Conduct). There is also a board policy that covers discipline of personnel (3.17 Discipline/Nonrenewal/Resignation by Employee)"	Board Policy 3.17 Code of Conduct

Label	Assurance	Response	Comment	Attachment
1.26	The local school district will comply with assurance of Compliance (Form HEW 441) or any court ordered desegregation plan that applies to this application.	N/A		

Label	Assurance	Response	Comment	Attachment
1.27	The local school district will comply with the Gun-Free Schools Act of 1994.	Yes	The district follows the guidelines in the Gun-Free Schools Act of 1994, the Safe and Drug-Free Schools and Communities Act of 1994, and the Drug-Free Workplace; 1.27a Board Policy 5.4 Safety; 1.27b Code of Conduct (page 20) Act of 1988.	Board Policy 5.4 Code of Conduct Board Policy 5.48

Label	Assurance	Response	Comment	Attachment
1.28	The local school district will comply with the Pro-Children Act of 1994.	Yes	1.28a JCPS Office of Compliance Child Abuse Brochure; 1.28b Superintendent Memo - Reporting Child Abuse and Neglect	Abuse Memo SupMemoReport Child Abuse

Label	Assurance	Response	Comment	Attachment
1.29	The local school district will comply with the Family Educational Rights and Privacy Act of 1974 (FERPA).	Yes	1.29 Board Policy 9.14 Student Records	Board Policy 9.14 Student Records

Label	Assurance	Response	Comment	Attachment
1.30	The local school district shall certify that no policy of the district or the school prevents or otherwise denies participation in constitutionally protected prayer in the public schools (K-12) (ESEA PL107-110 Section 9524).	Yes	1.30 Board Policy JB - Equal Educational Opportunities; 1.30b Religious Observances, 1.30c Certification for the 14-15 SY Constitutionally Protected Prayer	Board Policy JB Religious Obser. Protected Prayer Form

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Label	Assurance	Response	Comment	Attachment
1.31	The local school district will comply with all provisions of KRS 158.649 relating to the reduction of achievement gaps among student populations.	Yes	1.31 Board Policy 2.442 Comprehensive School Improvement Plan; 1.31 Board Policy 2.441 Assessment of Student Progress; 1.31 Achievement Gap Training PowerPoint; 1.31 Achievement Gap Handbook; 1.31 Board Policy 8.2 Eliminating the Achievement Gap	Ach Gap Handbook AchGap Training PPT Board Policy 2.441 Board Policy 2.442 Board Policy 8.2

Label	Assurance	Response	Comment	Attachment
1.32	The district improvement plan includes specific strategies to support schools that have not meet Annual Measurable Objective (AMO) per 703 KAR 5:225.	Yes	Focus Areas 1 and 2 of the District's Strategic Plan and CDIP are focused on meeting the targets outlined in the state accountability model; specific strategies in the CDIP are focused on supporting our priority schools	CDIP

Label	Assurance	Response	Comment	Attachment
1.33	The district improvement plan includes specific strategies to support schools that have not met the targets of the School Report Card (SRC) and Kentucky Performance Rating for Education Progress (K-PREP) tests.	Yes	Focus Areas 1 and 2 of the District's Strategic Plan and CDIP are focused on meeting the targets outlined in the state accountability model; specific strategies in the CDIP are focused on supporting our priority schools	CDIP

Label	Assurance	Response	Comment	Attachment
1.34	All current school improvement plans are on file in the district's central office for review.	Yes	All CSIPs are posted on our website for public access: http://www.jefferson.k12.ky.us/Departments/Planning/DistrictPlanningSite/DistrictPlanning.htm	

Label	Assurance	Response	Comment	Attachment
1.35	The local school district will have a technology plan in place to support the technology initiatives that are funded through various federal and state programs including the No Child Left Behind, Title II D, Enhancing Education Through Technology (EETT) program, the Universal Service Administrative Company (USAC) E-Rate program, and the Kentucky Education Technology System (KETS) program.	Yes	1.35 JCPS Technology Plan	Technology Plan 2015-2018

Label	Assurance	Response	Comment	Attachment
1.36	The local district assures that all students have had access and opportunity to learn the standards contained in the Kentucky Core Academic Standards. 703 KAR 3:303.	Yes	1.36 Student Progression, Promotion, and Grading - Elementary, Middle, High	Elem SPPG Middle SPPG High SPPG

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Label	Assurance	Response	Comment	Attachment
1.37	The local district assures that all students have met the minimum graduation requirements upon graduation. 704 KAR 3:303.	Yes	1.37 Board Policy 8.113 Graduation Requirements; 1.37 Student Progression, Promotion, and Grading - High Schools	Board Policy8.113 High SPPG

Label	Assurance	Response	Comment	Attachment
1.38	The local district assures that all students in grades 6-12 have an Individual Learning Plan. 704 KAR 3:305.	Yes	1.38 Board Policy 8.113 Graduation Requirements; 1.38 Student Progression, Promotion, and Grading - High Schools	Board Policy8.113 High SPPG

Label	Assurance	Response	Comment	Attachment
1.39	<p>As it relates to student interventions, the local district assures:</p> <p>a) A high school student whose scores on the high school readiness examination administered in grade eight (8), on the college readiness examination administered in grade ten (10), or on the Work Keys indicate that additional assistance or advanced work is required in English, reading, or mathematics shall be provided intervention strategies for accelerated learning incorporated into his or her learning plan. KRS 158.6459;</p> <p>b) A high school student whose score on the ACT examination under KRS 158.6453 (11)(a)3. in English, reading, or mathematics is below the system-wide standard established by the Council on Postsecondary Education for entry into a credit-bearing course at a public postsecondary institution without placement in a remedial course or an entry-level course, supplementary academic support shall be accountable to provide the opportunity to participate in accelerated learning designed to address his or her identified academic deficiencies prior to high school graduation. KRS 158.6459;</p> <p>c) By February 1, 2003, and each February 1 in odd-numbered years thereafter, the school-based decision making council, or the principal if there is not a council, with the involvement of parents, faculty, and staff shall set the school's biennial targets for eliminating any achievement gap and submit them to the superintendent for consideration. The superintendent and the school-based decision making council, or the principal if there is not a council, shall agree on the biennial targets before they are submitted to the local board of education for adoption. Beginning with the 2012-2013 school year, the reporting requirement in this subsection shall be October 1 of each year. KRS 158.649.</p>	Yes	1.39 IC Intervention Tab Training; 1.39 Board Policy 2.441 Assessment of Student Progress; 1.39 Achievement Gap Training PowerPoint; 1.39 Achievement Gap Handbook; 1.39 Board Policy 8.2 Eliminating the Achievement Gap; 1.39 Student Progression, Promotion, and Grading - High Schools	Ach Gap Handbook Ach Gap Training PPT Board Policy 2.441 Board Policy 8.2 Intervention Training High SPPG

Label	Assurance	Response	Comment	Attachment
1.40	All students not meeting benchmarks established by the Council on Postsecondary Education on the college readiness exam are provided intervention/transition course. 704 KAR 3:305.	Yes	1.40 Student Progression, Promotion, and Grading - High School	High SPPG

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Label	Assurance	Response	Comment	Attachment
1.41	The local district assures that all courses in the local course catalog are linked to Kentucky's Uniform Academic Course Codes. 704 KAR 3:540.	Yes	Each year, JCPS revises the local course catalog to ensure alignment.	Course List Inactivation Letter Course Code Changes

Label	Assurance	Response	Comment	Attachment
1.42	The local district assures that a library media center has been established in every elementary and secondary school and that a school librarian is employed to organize, equip, and manage the operations of the school media library and holds the appropriate certificate in accordance with KRS 161.020 and 161.030. KRS 158.102.	Yes	1.42 Board Policy 8.233 Library Media Centers	Board Policy 8.233

Label	Assurance	Response	Comment	Attachment
1.43	The local district assures that all students grades K-3 have been provided learning experiences that include developmentally appropriate educational practices; multiage and multiability classrooms; continuous progress; authentic assessment; qualitative reporting methods; professional teamwork; and positive parent involvement. 704 KAR 3:440.	Yes	1.43 Student Progression, Promotion, and Grading - Elementary Schools	Elem SPPG

Label	Assurance	Response	Comment	Attachment
1.44	The local district assures that any courses being identified as advanced placement courses are identified as an advanced placement course by the College Board; include the content as described in the college board overview, description, and recommended course syllabus for the appropriate course; are aligned with Kentucky's Academic Expectations as established in KRS 158.6451 and Kentucky's Program of Studies as established in 704 KAR 3:303; and prepares a student to take and be successful on the appropriate advanced placement examination administered by the college board. Advanced placement courses must be accessible to all students. 704 KAR 3:510.	Yes	1.44 Student Progression, Promotion, and Grading - High Schools; 1.44 Students Enrolled in AP Course by School	AP Enrollment High SPPG

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Label	Assurance	Response	Comment	Attachment
1.45	In the 2010 session of the General Assembly, SB 163 was enacted. As it relates to literacy, SB 163 (2010) amended KRS 158.791, 158.840, and 164.0207 and requires: ELEMENTARY SCHOOLS a) Provide comprehensive school-wide reading program; b) Provide diagnostic reading assessments and intervention services for those students who need them to learn to read at the proficient level; c) Ensure quality instruction by highly trained teachers; d) Provide high quality library media programming; (defined in KDE's Beyond Proficiency @ your library) MIDDLE AND HIGH SCHOOLS a) Provide direct, explicit instruction to students lacking skills in how to read, learn and analyze information in key subjects, including language, reading, English, mathematics, science, social studies, arts and humanities, practical living, and career studies; b) Ensure that teachers have the skills to help all students develop critical strategies and skills for subject based reading.	Yes	1.45 Board Policy 2.441 Assessment of Student Progress; 1.45 Student Progression, Promotion, and Grading - all levels; 1.45 Board Policy - 8.233 Library Media Centers; 1.45 Board Policy 8.111 Professional Learning Communities	Board Policy 2.441 Board Policy 8.111 Board Policy 8.233 Elem SPPG High SPPG Middle SPPG

Label	Assurance	Response	Comment	Attachment
1.46	The local district assures that all students entering kindergarten have been screened with the common kindergarten entry screener (K-Screen) adopted by the Kentucky Department of Education, as required by 704 KAR 5:070. In addition, as it relates to the K-Screen process the districts assures: (a) The K-Screen was administered to each student in the school district no earlier than fifteen (15) days prior to the start of the current academic year and not later than the thirtieth (30th) instructional day of the academic year; (b) Data for each kindergarten student was entered into Infinite Campus and Curriculum Associates' Online Management System (OMS) within thirty (30) days of the districts' administration of the K-Screener; (c) Individual student results of the K-Screen were provided to parents or guardians of students who were screened; and (d) K-Screen results were not used to determine eligibility for enrollment.	Yes	1.46 Brigance Trend Data by School and Zip Code; 1.46 JCPS Systemwide Assessment Calendar	Assessment Calendar Draft Brigance Summary Brigance 1415Zip

2. NO CHILD LEFT BEHIND ACT (NCLB) TITLE I PART A ASSURANCES: IMPROVEMENT BASIC PROGRAMS

Label	Assurance	Response	Comment	Attachment
2.1	Districts and schools receiving Title I, Part A funds will comply with all requirements outlined in Title I, Part A of the Elementary and Secondary Education Act (No Child Left Behind Act) of 2001, unless a notice of the waiver of specific requirements has been issued by the Kentucky Department of Education.	Yes	The 2015-16 Title I GMAP report is attached	Title I Handbook Title I GMAP Report

Label	Assurance	Response	Comment	Attachment
2.2	Districts and schools receiving Title I, Part A funds will maintain records that support their compliance with Title I, Part A requirements and approved plans.	Yes	Districts and schools receiving Title I, Part A funds will maintain records that support their compliance with Title I, Part A requirements and approved plans.	Title I Part A KDE Monitoring Rpt Response Title I Handbook

Label	Assurance	Response	Comment	Attachment
2.3	If selected, the district will submit to state-conducted Title I, Part A monitoring and will comply with all corrective actions that result from such monitoring.	Yes	If selected, the district will submit to state-conducted Title I, Part A monitoring and will comply with all corrective actions that result from such monitoring.	Title 1 Part A KDE Monitoring Rpt Responses

DRAFT

3. NO CHILD LEFT BEHIND ACT (NCLB) TITLE I PART C ASSURANCES: EDUCATION OF MIGRATORY CHILDREN

Label	Assurance	Response	Comment	Attachment
3.1	Districts will not discriminate against children who are not legally admitted to the United States by denying them access to educational programs offered to children of U. S. citizens. Neither shall the district: a. Require students or parents to disclose or document their immigration status. b. Make inquiries of students or parents which may expose their undocumented status. c. Require social security numbers of all students, as it may expose the undocumented status of students or parents Pylar v. Doe, 457 U.S. 202, 1982).	N/A	The district does not receive Title I Part C Funds.	

Label	Assurance	Response	Comment	Attachment
3.2	Section 1304(b)(3) of the Elementary and Secondary Education Act states that the Kentucky Department of Education must promote interstate and intrastate coordination of migrant education services, including the transfer of pertinent school records, for migratory children. School districts must meet privacy requirements of FERPA as listed in General Assurances No. 27. In carrying out this requirement, the signed Certificate of Eligibility (COE), by the migrant child's parent or legal guardian will serve as a consensual written permission to share personally identifiable information from their migrant record with local educational agencies and migrant regional service centers and to transfer such information to appropriate education officials in other states having migrant programs. Regional migrant service centers will have oversight of district programs in their region. a) Districts and regional offices agree to comply with any and all requests for data, documentation, etc. made by the KDE in the manner in which it is requested (hard copy, electronic, etc.) within the timeline requested. b) Districts will comply with the written requirements of the regional and state migrant regional service centers to ensure the accuracy of data and the transfer of migrant student records. Districts, educational cooperatives or public universities serving as migrant regional service centers will maintain a written record (Certificate of Eligibility) of the basis on which each child was determined to be eligible.	N/A	The district does not receive Title I Part C Funds.	

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3.3	Sections 1304 and 1306 of the Elementary and Secondary Education Act states that the Kentucky Department of Education identify and address the needs of migrant students through the appropriate coordination of local, state and federal funds. Districts will coordinate the migrant program with schoolwide projects and other programs within the district. Districts should identify all available resources for migrant students who are most academically at need.	N/A	The district does not receive Title I Part C Funds.	

Label	Assurance	Response	Comment	Attachment
3.4	Section 1303 of the Elementary and Secondary Education Act states that the Kentucky Department of Education must provide additional services to migrant students during the summer or during intersession periods. Districts will provide a four-to-six week summer educational program with instructional services being provided at least 3 times per week with a minimum of 80 hours to migrant children who are most academically at need.	N/A	The district does not receive Title I Part C Funds.	

Label	Assurance	Response	Comment	Attachment
3.5	Section 1304 of the Elementary and Secondary Education Act states that districts will form and implement a Parent Advisory Council (PAC) and convene at least 3 times annually.	N/A	The district does not receive Title I Part C Funds.	

Label	Assurance	Response	Comment	Attachment
3.6	Districts/regional migrant service centers will fully participate in a system for the storage of data and the transfer of migrant student records.	N/A	The district does not receive Title I Part C Funds.	

Label	Assurance	Response	Comment	Attachment
3.7	Each district should employ a recruiter and advocate ensuring the identification and recruitment of all eligible migrant children. It is highly recommended that these positions be full-time and bilingual.	N/A	The district does not receive Title I Part C Funds.	

4. NO CHILD LEFT BEHIND ACT (NCLB) TITLE I PART D SUBPART 2 ASSURANCES: NEGLECTED AND DELINQUENT

Label	Assurance	Response	Comment	Attachment
4.1	Districts and schools receiving Title I, Part D, Subpart 2 funds will comply with all applicable requirements outlined in Sections 1421-1432 of the Elementary and Secondary Education Act (No Child Left Behind Act) of 2001. This includes submission of a program application to the state by prescribed deadlines.	Yes	Attached is the 2015-16 LMYDC Program Application	LMYDC 1516 Program Plan App

Label	Assurance	Response	Comment	Attachment
4.2	Districts and schools receiving Title I, Part D, Subpart 2 funds will maintain records that support their compliance with applicable requirements and to support that they are adhering to their state-approved plans.	Yes	Attached is the needs assessment for LMYDC	LMYDC 1516 Needs Assessment

Label	Assurance	Response	Comment	Attachment
4.3	The district will submit to state-conducted Title I, Part D monitoring and will comply with all corrective actions/findings that result from such monitoring.	Yes	On April 14, 2014 KDE conducted a Title I, Part D, Subpart 2 program monitoring visit for LMYDC. Also attached is the annual evaluation report.	LMYDC Annual Evaluation Monitoring Report

5. NO CHILD LEFT BEHIND ACT (NCLB) TITLE II PART A ASSURANCES: HIGH QUALITY TEACHERS AND PRINCIPALS

Label	Assurance	Response	Comment	Attachment
5.1	The district has conducted a comprehensive assessment of the professional learning needs of local teachers. The assessment identifies subject matter knowledge and skills that are necessary for teachers to possess to ensure all students have the opportunity to meet state and local achievement standards and be college and career ready.	Yes	JCPS uses formative and summative assessment data, CSIP reviews, PL evaluations, content area surveys to determine learning needs of adults. All PL is being aligned to the Danielson Framework for Teaching and the needs revealed by PGES. pdCentral is being revised to enhance the evaluation and reporting structures to better plan and implement professional learning that is based on administrative knowledge, skills, and performance needs.	JCPS PD Summary Report

Label	Assurance	Response	Comment	Attachment
5.2	The district has conducted a comprehensive assessment of the professional learning needs of local principals. The assessment identifies the knowledge and effective instructional leadership skills that are necessary for principals to possess to ensure all students have the opportunity to meet state and local achievement standards and be college and career ready.	Yes	JCPS uses similar data sources for determining the learning needs of administrators. pdCentral is being revised to enhance the evaluation and reporting structures to better plan and implement professional learning that is based on administrative knowledge, skills, and performance needs.	Leadership Team PD NA Survey

Label	Assurance	Response	Comment	Attachment
5.3	The district has worked with local schools to assess needs that will result in increased student growth; therefore, the district will target funds to schools that have (a) the lowest proportion of highly qualified and effective teachers and/or; (b) have been identified as a priority school under Title I, Part A and/or; (c) the largest average class size. Funds utilized for class size reduction must meet the following criteria: <ul style="list-style-type: none"> Class size reduction teachers are placed in elementary schools and/or middle and high schools in core subject areas required for graduation (not elective courses) e.g., Algebra I, II, English I, II, III, IV, U.S. History. 	Yes	There are three major adult learning initiatives: literacy, PLC's, and continued implementation of the standards. In all cases, the lowest performing schools are given priority through funding. No Title II, Part A funds are used for class size reduction. Budget allocations and expenditures are available in the fiscal coordinator's office. Each recipient of Title II funds must complete the attached budget request with a program description and method of evaluation.	Funding Request

KDE District Funding Assurances

Jefferson County

Label	Assurance	Response	Comment	Attachment
5.4	The district has offered services to all private and/or home school(s) within district boundaries. The LEA consulted with private school personnel regarding the design, development and implementation of strategies to address the professional learning of private school(s) staff as determined by the assessment of needs. The LEA has provided private nonpublic school officials with an estimate of the value of the service that will be available to them.	Yes	All private and home schools are sent a letter to invite them to participate in federal funding. The LEA then consults with them about appropriate uses of funds and the need to measure impact.	Declaration Letter

Label	Assurance	Response	Comment	Attachment
5.5	Professional learning activities and strategies provided through Title II, Part A are coordinated with other federal, state and local professional learning activities.	Yes	PD activities funded by Title II are coordinated with other PD activities as evidenced in the CDIP. Session proposals are accessible through pdCentral.	CDIP

Label	Assurance	Response	Comment	Attachment
5.6	All activities and strategies implemented with Title II, Part A funds will be measured to determine their impact on student growth through a measure identified by the district in cooperation with the schools (public and private where applicable).	Yes	JCPS uses the evaluations of PL sessions, program reviews, surveys, and program evaluation reports by the Research Department to determine the impact of professional learning activities. Each professional learning session has an attached evaluation that must be completed to earn credit. All evaluation reports are housed in pdCentral	Level 1 Evaluations 2014 NTI Evaluation Report

6. NO CHILD LEFT BEHIND ACT (NCLB) TITLE III ASSURANCES: LANGUAGE INSTRUCTION FOR LIMITED ENGLISH PROFICIENT AND IMMIGRANT STUDENTS

Label	Assurance	Response	Comment	Attachment
6.1	The eligible entity (LEA/school district/consortium) assures that it has developed a district plan for educating all Limited English Proficient (LEP) students within its jurisdiction and submitted the plan and budget to KDE for approval each year it receives Title III funds. It also assures that a copy of the district LEP plan will be provided to all schools receiving Title III funds and that the plan and its contents will be made available to LEP families and the public in compliance with open records laws.	Yes	Attached is the Title III LEP Plan	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.2	The eligible entity (LEA/school district/consortium) assures that it will provide equal educational opportunities to all LEP and immigrant students and uphold such rights regardless of citizenship or nationality status, as provided under Title VI of the Civil Rights Act of 1964, the Equal Educational Opportunity Act of 1974, Sec. 204(f), and as affirmed in the Supreme Court ruling in Plyler v. Doe, 1982, and any other civil rights guaranteed by federal law.	Yes	JCPS Title III LEP Plan 2014-2015 p. 1, 6, 13	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.3	The eligible entity (LEA/school district/consortium) assures that it will expend all Title III funds to improve the education of limited English proficient (LEP) children by assisting the children to speak, read, write and comprehend the English language and to meet challenging state content and performance standards.	Yes	JCPS Title III LEP Plan/Budget 2014-2015 p. 17-21	Title III LEP Plan Title III subgrant budget

Label	Assurance	Response	Comment	Attachment
6.4	The eligible entity (LEA/school district/consortium) with substantial increases in immigrant children and youth students assures that it will use Title III immigrant funds in a manner consistent with activities under Sec. 3115 (e) of Title III.	Yes	JCPS Title III Immigrant Plan/Budget 2014-2015	Title III Immigrant Plan/Budget

KDE District Funding Assurances

Jefferson County

Label	Assurance	Response	Comment	Attachment
6.5	The eligible entity (LEA/school district/consortium) assures that its proposed LEP plan is based on approaches and methodologies consistent with scientifically based research on teaching LEP students.	Yes	JCPS Title III LEP Plan 2014-2015, p. 4	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.6	The eligible entity (LEA/school district/consortium) assures that its proposed LEP plan describes how language instruction programs will ensure that LEP students develop English proficiency.	Yes	CPS Title III LEP Plan 2014-2015	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.7	The eligible entity (LEA/school district/consortium) assures that all teachers in its LEP programs are fluent in English and any other language used for instruction, including written and oral communication skills.	Yes	JCPS Title III LEP Plan 2014-2015 p. 9	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.8	The eligible entity (LEA/school district/consortium) assures that it will use Title III funds in ways that will build district and school capacity to continue to offer high-quality language instruction educational programs for LEP students. This includes allocating Title III funds for high quality professional development.	Yes	Title III LEP Plan 2014-2015 p. 10-11	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.9	The eligible entity (LEA/school district/consortium) assures that its LEP and immigrant programs, strategies and funding allocations are aligned and integrated with the Comprehensive District Improvement Plan (CDIP) and Comprehensive School Improvement Plans (CSIP).	Yes	Title III LEP Plan 2014-2015 and Title III 2015 APR for CSDIP	Title III LEP Plan APR for CSDIP

KDE District Funding Assurances

Jefferson County

Label	Assurance	Response	Comment	Attachment
6.10	The eligible entity (LEA/school district/consortium) assures that it has developed annual specific, measurable achievement objectives for LEP and immigrant students to include, at a minimum, a. Annual increases in the number or percentage of students making progress in learning English (as measured by an approved English language proficiency assessment for Kentucky); b. Annual increases in the number or percentage of students attaining English language proficiency (as measured by an approved English language proficiency assessment for Kentucky); and c. Achieving Annual Measurable Objective (AMO) for the LEP gap group as measured by (a) academic achievement and gap closing in the content areas of reading, mathematics, science, social studies, and writing, (b) individual student growth in reading and mathematics, (c) college/career readiness, and (d) graduation rate.	Yes	Title III LEP Plan 2014-2015 p. 15-16 and Title III LEP AMAO Report	Title III LEP Plan AMAO

Label	Assurance	Response	Comment	Attachment
6.11	The eligible entity (LEA/school district/consortium) assures that it will hold accountable all elementary, middle and high schools receiving Title III funds in meeting the district's annual measurable objectives (as stated in the previous assurance statement) through a program evaluation submitted to the district at the end of the fiscal year.	Yes	Title III LEP Plan 2014-2015 p. 15-16 and Title III 2015 APR for CSPR	Title III LEP Plan APR for CSPR

Label	Assurance	Response	Comment	Attachment
6.12	The eligible entity (LEA/school district/consortium) assures that it will annually assess the English language proficiency (in reading, writing, listening, speaking and understanding) of all identified LEP students in the district using a test approved by the Kentucky Board of Education.	Yes	Title III LEP Plan 2014-2015 p. 3	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.13	The eligible entity (LEA/school district/consortium) assures that schools will identify and address achievement gaps between non-LEP and LEP students by analyzing achievement data from all components of Kentucky State-Required Assessments to determine if significant performance differences exist, and will set annual measurable goals for closing the gap between LEP and non-LEP students as required by Kentucky Senate Bill 168 (SB 168, codified as KRS 158.649).	Yes	Title III LEP Plan 2014-2015 p. 3, 15-16	Title III LEP Plan

KDE District Funding Assurances

Jefferson County

Label	Assurance	Response	Comment	Attachment
6.14	The eligible entity (LEA/school district/consortium) assures that a Program Services Plan (PSP) will be developed for each LEP student in the district. The Program Services Plan will, at a minimum, include all essential elements required by Title III of No Child Left Behind (NCLB) and Kentucky's Regulations on Inclusion of Special Populations in State Assessment and Accountability (703 KAR 5:070, revised February 12, 2009 [p1]).	Yes	Title III LEP Plan 2014-2015 p. 3,8 JCPS and Directions for Completing JCPS PSP	Title III LEP Plan Directions PSP

Label	Assurance	Response	Comment	Attachment
6.15	The eligible entity (LEA/school district/consortium) assures that all LEP students enrolled on the first day of the Kentucky State-Required Assessment testing window shall be assessed in all parts of the state-required assessments and their scores shall be included in accountability calculations consistent with state law, unless the students are in their first year of enrollment in a United States (U.S.) school.	Yes	Title III LEP Plan 2014-2015 p. 3	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.16	The eligible entity (LEA/school district/consortium) assures that parents/legal guardians of all LEP students in the district will be notified within 30 days after the beginning of the school year of a) the child's identification as LEP, b) the child's program instructional services, and c) parental rights to opt out of services or to seek alternative services as outlined in Sec. 3302 (a) (b) (c) of Title III. For a child who has not been identified for participation in a language instruction education program prior to the beginning of the school year, the eligible entity (LEA/school district/consortium) assures that it will carry out subsections (a) through (c) within two (2) weeks of the child's being placed in such a program.	Yes	Title III LEP Plan 2014-2015 p. 14	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.17	The eligible entity (LEA/school district/consortium) assures that it will promote parental and community participation in programs for LEP and immigrant students.	Yes	Title III LEP Plan 2014-2015 p. 13-14	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.18	The eligible entity (LEA/school district/consortium) assures that it will determine primary or home languages of LEP children under Sec.3214(g)(1)(a)((ii)(1) through the use of a home language survey administered to all students enrolled in the district as a first screening process to identify students with limited English proficiency (703 KAR 5:070 revised February 2009) [p2].	Yes	Title III LEP Plan 2014-2015 p. 2	Title III LEP Plan

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Label	Assurance	Response	Comment	Attachment
6.19	The eligible entity (LEA/school district/consortium) assures that it will submit to the Kentucky Department of Education all demographic and programmatic information, including the requirements of Sec. 3116 of Title III, pertinent to the implementation of the Title III program and the provision of services to LEP and immigrant students.	Yes	Title III LEP Plan 2014-2015 p. 2 and Title III 2015 APR for CSPR	Title III LEP Plan APR to CSPR

Label	Assurance	Response	Comment	Attachment
6.20	The eligible entity (LEA/school district/consortium) assures that it developed its proposed LEP and immigrant plans in consultation with teachers, school administrators, parents, researchers, and if appropriate, with education-related community groups and nonprofit organizations, and institutions of higher education.	Yes	Title III LEP Plan 2014-2015 p. 8, 10, 16	Title III LEP Plan

Label	Assurance	Response	Comment	Attachment
6.21	The eligible entity (LEA/school district/consortium) assures that it has consulted with non-public schools within its area of service in the development of the district LEP plan, and that it will administer and provide on an equitable basis educational services to LEP students in non-public schools through a public agency or a contractual entity independent of the non-public schools or religious organizations.	Yes	Title III 2015 APR for CSPR, Private/Non-Profit and Home Schools Declaration of Participation for FY 2016, PNP Budget	Title III LEP Plan APR to CSPR PNP Budget Title 3 Interested FY2016

Label	Assurance	Response	Comment	Attachment
6.22	The eligible entity (LEA/school district/consortium) assures that all Title III funds will supplement, but in no case supplant, federal, state and local public funds for programs for LEP and immigrant students as set forth in Sec. 3115 (g) of Title III.	Yes	Title III LEP Plan 2014-2015 budget p. 17-21 and Title III 2014-2015 Immigrant Narrative and Budget	Title III LEP Plan Title III Budget Title III Immigrant Title III Subgrant-Budget

Label	Assurance	Response	Comment	Attachment
6.23	The eligible entity (LEA/school district/consortium) assures that at the end of the fiscal year it will submit to the KDE Title III Program an Annual Performance Report (APR) evaluating the LEP and immigrant plans to include a description of programs and activities and of the progress made by LEP and immigrant students towards attaining English language proficiency and meeting state academic achievement standards as set forth in Sec. 3121 of Title III.	Yes	Title III 2015 APR for CSPR	APR to CSPR

7. NO CHILD LEFT BEHIND ACT (NCLB) TITLE VI PART B, SUBPART 2 ASSURANCES: RURAL AND LOW-INCOME SCHOOLS PROGRAM

Label	Assurance	Response	Comment	Attachment
7.1	<p>Rural-Low Income Funds will be used to support local education reform efforts consistent with statewide education reform efforts to:</p> <ol style="list-style-type: none"> 1) Provide funding to implement promising education reform programs and school improvement programs based on scientifically-based research; 2) Provide a continuing source of innovative and educational improvement; 3) Meet the educational needs of all students; and 4) Develop and implement education programs to improve student achievement and teacher performance. 	N/A	The district does not receive Title VI Part B, Sub-part 2 funds for Rural and low-income schools program	

Label	Assurance	Response	Comment	Attachment
7.2	<p>Rural-Low Income Funds will be used to:</p> <ol style="list-style-type: none"> 1) Support efforts for recruitment and retention of highly qualified, highly effective teachers; 2) Provide for research-based professional development to address an identified need at the school(s) or district; 3) To support parent involvement and engagement activities at the school(s) or district; and/or 4) To support activities authorized under Title I, Part A, or Title III, Part A. 	N/A	The district does not receive Title VI Part B, Sub-part 2 funds for Rural and low-income schools program	

Label	Assurance	Response	Comment	Attachment
7.3	<p>Rural-Low Income Funds will be used to address priority needs identified as part of the school(s) or district Needs Assessment diagnostic tool from ASSIST. Funds will be used first to address needs in identified Focus or Priority School(s) or at the district level if the district has been identified as a Focus or Priority District.</p>	N/A	The district does not receive Title VI Part B, Sub-part 2 funds for Rural and low-income schools program	

8. NO CHILD LEFT BEHIND ACT (NCLB) TITLE X PART C ASSURANCES: STEWART B. MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

Label	Assurance	Response	Comment	Attachment
8.1	The local school district will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless.	Yes	Board Policy 9.12 Admissions and Attendance	Admissions and Attendance

Label	Assurance	Response	Comment	Attachment
8.2	The local school district will designate an appropriate staff person, who may also be a coordinator for other Federal programs, as a local educational agency liaison for homeless children and youths.	Yes	Coordinator of Homeless Education Job Description	Coord Homeless Job Description

Label	Assurance	Response	Comment	Attachment
8.3	The school district will adopt policies and practices to ensure that transportation is provided at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin, in accordance with the following as applicable: If the homeless child or youth continues to live in the area served by the local educational agency in which the school of origin is located, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the local educational agency in which the school of origin is located.	Yes	A description of services provided to homeless students can be found at the following website: http://www.jefferson.k12.ky.us/Programs/Homeless/homeless.html . JCPS also has a board policy outlining services - 8.3 Board Policy 9.12 Admissions and Attendance	Admissions and Attendance

9. CARL D. PERKINS CAREER AND TECHNICAL EDUCATION ACT

DRAFT

KDE District Funding Assurances

Jefferson County

Label	Assurance	Response	Comment	Attachment
9.1	<p>The local school district (eligible recipient) shall submit a local application in accordance with requirements established by the state agency. The local application shall describe how the career and technical education programs required under section 135 (b) will be carried out with funds received under this title. The LEA shall:</p> <p>a. Carry out career and technical education activities with respect to meeting state and local adjusted levels of performance established under section 113.</p> <p>b. Offer the appropriate courses of not less than one of the career and technical programs of study described in section 122 (c) (1) (A).</p> <p>c. Improve the academic and technical skills of students participating in career and technical education programs by strengthening the academic and career and technical education components of such programs through the integration of coherent and rigorous content aligned with challenging academic standards and relevant career and technical education programs to ensure learning in the core academic subjects (as defined by ESEA) and career and technical education subjects.</p> <p>d. Provide students with strong experience in, and understanding of, all aspects of an industry.</p> <p>e. Ensure that students who participate in such career and technical education programs are taught to the same coherent and rigorous content aligned with challenging academic standards as are taught to all other students.</p> <p>f. Provide comprehensive professional development (including initial teacher preparation) for career and technical education, academic, guidance, and administrative personnel that promotes the integration of coherent and rigorous content aligned with challenging academic standards and relevant career and technical education (including curriculum development).</p> <p>g. Involve parents, students, academic and career and technical education teachers, faculty, administrators, career guidance and academic counselors, representatives of business and industry, labor organizations, representatives of special populations and other interested individuals in the development, implementation, and evaluation of career and technical education programs assisted under this title. Maintain documentation on how such individuals and entities are effectively informed about, and assisted in understanding the requirements of this title, including career and technical programs of study.</p> <p>h. Provide a career and technical education program that is of such size, scope, and quality to bring about improvement in the quality of career and technical education programs.</p> <p>i. Implement a process to evaluate and continuously improve the performance of career and technical education programs.</p> <p>j. Review career and technical education programs, and identify and adopt strategies to overcome barriers that result in lowering rates of access to or lowering success in the programs, for special populations; provide programs that are designed to enable the special populations to meet the local adjusted levels of performance; and provide activities to prepare special populations, including single parents and displaced homemakers, for high skill, high wage, or high demand occupations that will lead to self-sufficiency.</p>	Yes	School assurance of required activities	School Assurances

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Jefferson County

Label	Assurance	Response	Comment	Attachment
9.2	Individuals who are members of special populations will not be discriminated against on the basis of their status as members of special populations. (Section 134 (b)(9)).	Yes	Attached is Special Pops TEDS report	TEDS Report

Label	Assurance	Response	Comment	Attachment
9.3	Funds will be used to promote preparation for non-traditional fields.	Yes	Attached is Non-Trad Report	TEDS Non Trad. Report

Label	Assurance	Response	Comment	Attachment
9.4	Career guidance and academic counseling will be provided to career and technical education students, including linkages to future education and training opportunities.	Yes	Attached is list of Student Supervision Activities	Student Super Activities

Label	Assurance	Response	Comment	Attachment
9.5	Address the recruitment and retention of career and technical education teachers, faculty, and career guidance and academic counselors, including individuals in groups underrepresented in the teacher profession and the transition to teaching from business and industry.	Yes	Teacher PD listings attached	Teacher PD listings

Label	Assurance	Response	Comment	Attachment
9.6	Master schedule forms will be submitted for all CTE programs at each high school and middle school that receives Perkins funds.	Yes	2014-15 Perkins App Master Schedule	Master ScheduleAPP C

Label	Assurance	Response	Comment	Attachment
9.7	Accurate data will be entered into the Technical Education Database System (TEDS) for the previous school year.	Yes	Total TEDS Enrollment	TEDS Enrollment

Label	Assurance	Response	Comment	Attachment
9.8	The local school district shall follow guidelines for Levels of Consequences for Perkins Accountability based on Perkins Performance Indicators as notified by KDE. The district must use a specified percentage of Perkins funds to address the areas of deficiency.	Yes	2014-15 Perkins App Budget for NOT METS/2014-15 Perkins App Improvement Plans	App for Not METS

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Label	Assurance	Response	Comment	Attachment
9.9	No more than 5 percent of the funds are used for administrative costs associated with the administration of activities assisted under this section.	Yes	Carl Perkins Munis Report	Munis Report

Label	Assurance	Response	Comment	Attachment
9.10	In any academic year that an eligible recipient does not expend all of the amounts the eligible recipient is allocated for such year under section 131 or 132, such eligible recipient shall return any unexpended amounts to the eligible agency.	Yes	Munis Perkins Report	Munis Report zero balance

Label	Assurance	Response	Comment	Attachment
9.11	Eligible recipients shall not receive an allocation under Section 131 (a) unless the initial amount allocated is greater than \$15,000. Those whose allocation is not greater than \$15,000 may apply for a waiver or form a consortium.	Yes	CTE History of Perkins Funding	CTE History of Funding

Label	Assurance	Response	Comment	Attachment
9.12	The local district shall not bar students attending private, religious, or home schools from participation in programs or services under this Act (Section 313).	Yes	See attached Board Policy JB: Equal Educational Opportunities	Board Policy JB

Label	Assurance	Response	Comment	Attachment
9.13	No funds made available under the Carl D. Perkins Career and Technical Education Act of 2006 shall be used to require any secondary school student to choose or pursue a special career path or major OR to mandate that any individual participate in a career and technical education program, including a career and technical education program that requires the attainment of a federally funded skill level, standards, or certificate of mastery. (Section 314).	Yes	CP School Assurances	High School Assurances

Label	Assurance	Response	Comment	Attachment
9.14	No funds received under this Act may be used to provide career and technical programs to students prior to the seventh grade, except that such students may use equipment and facilities purchased (Section 135).	Yes	Enrollment by Grade Level	Enrollment by Grade Level

Label	Assurance	Response	Comment	Attachment
9.15	Funds are used according to the requirements identified in Title I, Part C, Section 135 (Documentation of nine required use of funds).	Yes	2014-15 Perkins App Planned Use of Funds	Planned use of Funds

10. INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) PART B ASSURANCES: BASIC AND PRESCHOOL

Label	Assurance	Response	Comment	Attachment
10.1	The expenditures of IDEA-B funds for services and goods are made exclusively for the benefit of children who meet the definitions and eligibility criteria for programs for exceptional children as found in 707 KAR Chapter 1.	Yes	This is true with the exception of Coordinating Early Intervening Services(CEIS) which requires districts to spend 15% of IDEA funds on non-disabled students due to disproportionate suspension data. However, in 15-16, JCPS is no longer required to set aside FY16 funds but must spend remaining FY15 funds allocated for CEIS.	IDEA FY16 Approval Notice

Label	Assurance	Response	Comment	Attachment
10.2	Special education and related services are provided in a manner consistent with policies and procedures required by the Individuals with Disabilities Education Act (IDEA) Part B. These policies and procedures address: free appropriate public education, child identification, due process, evaluation, eligibility, individual education programs, placement in least restrictive environment, delivery of services, confidentiality, non-public schools, comprehensive system of personnel development, and IDEA-B funds.	Yes	ECE Procedure Manual	ECE Procedure Manual

Label	Assurance	Response	Comment	Attachment
10.3	A goal of full educational opportunity has been established for all children with disabilities, aged three (3) to twenty-one (21).	Yes	ECE Procedure Manual	ECE Procedure Manual

11. CHILD NUTRITION AND WIC REAUTHORIZATION ACT OF 2010, SECTION 204 ASSURANCES: LOCAL WELLNESS POLICIES

Label	Assurance	Response	Comment	Attachment
11.1	The local educational agency will comply with all provisions of this part.	Yes	Student Wellness Policy	Student Wellness Policy Proposed Revised Student Wellness Policy

Label	Assurance	Response	Comment	Attachment
11.2	The local educational agency will keep such records, and provide such information to the State educational agency, as may reasonably be required for program evaluation (consistent with the responsibility of the State educational agency under this part).	Yes	Nutrition_ Activity Annual Report	Nutrition Activity Annual Report NPA Report

Label	Assurance	Response	Comment	Attachment
11.3	That (a) all programs carried out under this part will be assessed annually (pursuant both to this part and to KRS 158.856); (b) a report of the assessment will be issued to parents, local board members and council members; (c) comment will be solicited regarding the findings of the report and the recommendations for improvement contained in the report; and (d) the recommendations and public comments will be used to make decisions about improvements in the covered programs for the subsequent year and beyond.	Yes	The board approves report in November posted on the website for 60 days prior to the meeting in January (state requirement) for consumption/comment. The committee did assess how our LWP compared to model wellness policies using the Alliance for a Healthy Generation or Action for Healthy KidsWellSAT tool. Attached is copy of that assessment. The committee continues to redraft the policy based on this assessment and proposed rule from USDA.	Nutrition Activity Annual Report Nutrition Activity Annual Report Presentation School Wellness Policy Assessment Scores

Label	Assurance	Response	Comment	Attachment
11.4	A summary of the findings of the assessment and the recommendations will be submitted to the Kentucky Board of Education on or before March 1 of each year.	Yes	AR_LWP Module Review and Recommendations, Response on LWP	AR LWP Module Review Proposed revised wellness policy Wellness policy comparison

12. STATE PRESCHOOL PROGRAM ASSURANCES (FLEXIBLE FOCUS FUND)

Label	Assurance	Response	Comment	Attachment
12.1	The local school district makes preschool program services available to all three and four-year-old children with disabilities and at-risk four-year-old children in a manner consistent with KRS 157.3175.	Yes	Students with disabilities are assigned to preschool classrooms at an assigned school nearest their home as transportation needs provide.	Preschool List of Schools

Label	Assurance	Response	Comment	Attachment
12.2	The district has a current, signed agreement with the local Head Start program to maximize Head Start funds to serve as many eligible four-year-old children as possible, with certification from the Head Start director that the Head Start program is fully utilized.	Yes	Signed Full Utilization Agreement	Full Utilization Agreement

Label	Assurance	Response	Comment	Attachment
12.3	When the district contracts with an outside agency for preschool placements, the contractor has been approved by the Kentucky Department of Education for these purposes and the contracted services meet all state and federal education requirements.	N/A	We do not contract services out from this department	

Label	Assurance	Response	Comment	Attachment
12.4	All preschool education programs operated by or located on school grounds meet state education facility requirements for preschool programs. All materials and equipment used by these programs are appropriate for young children. Test sheets, workbooks and ditto sheets shall not be used (704 KAR 3:410).	Yes	All Preschool classrooms are observed annually using the ECERS-R tool by the curriculum resource teachers. Action plans are developed to help all teachers to improve.	ECERS-R FAQs ECERS Document JCPS Timelines JCPS Reliability Chart RT Expectations

Label	Assurance	Response	Comment	Attachment
12.5	All children enrolled in preschool education programs that operate at least half-day are offered a meal while in the program (breakfast and/or lunch).	Yes	Nutrition Services can pull the lunch schedules for any location. Attached are a sample of lunch schedules	Lunch Schedules

Label	Assurance	Response	Comment	Attachment
12.6	All instructional staff for preschool education programs meets qualification standards and professional development requirements for preschool, as specified by regulation.	Yes	HR tracks credentials but it is also listed on the Program Approval Form submitted and checked by the state	Program Approval 2014-16 Program Approval Instructions 2014-16

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Label	Assurance	Response	Comment	Attachment
12.7	The district has a written plan (policies and procedures) for the operation of the preschool program that addresses: recruitment of children; educational programming and related services; developmentally appropriate experiences in cognitive, communication, social, physical, and emotional development as well as creative expression; a curriculum which is relevant and reflective of the needs of the population served, in which a variety of skills are integrated into activities targeted toward the interests of children (704 KAR 3:410); parent outreach and active involvement; coordination of health and social services; coordination with the primary program; and an evaluation plan.	Yes	We have a School Readiness Plan and recruitment plan	School Readiness Plan Final ERSEA Plan

Label	Assurance	Response	Comment	Attachment
12.8	At least annually, parents, staff and other professionals shall be involved in evaluating the effectiveness of the preschool program in meeting the needs of participating children.	Yes	Attached is the Jefferson County Community Assessment	JC Community Assessment 2015

Label	Assurance	Response	Comment	Attachment
12.9	Funds for districts shall be allocated based on the number of eligible children enrolled in the district's preschool programs on December 1 of the previous year (702 KAR 3:250 Preschool Grant Allocations). Local districts submit the December 1 count form and the Supplemental Threes Count form to generate funding. This process assures funding for the state funded preschool program. Local school districts shall assure that appropriations to the local school district for the preschool program shall be separate and apart from all other funds and that the use of the funds appropriated for the preschool program shall be limited to activities for the implementation of the preschool program. (702 KAR 3:250).	Yes	Attached is the State Funded Summary Report showing student counts.	2014 State Funded Summary Report

Label	Assurance	Response	Comment	Attachment
12.10	The district ensures appropriate implementation of the Child Find process, delivering appropriate, relevant, research-based instruction and intervention services (Kentucky System of Intervention or KSI) prior to or as a part of the special education referral process.	Yes	Attached is the Child Find Documentation, RTI Guide, and the MOAs with different providers of intervention services.	Child Find Agency Poster Master Child Find Screening Dates Child Find Screening Flyer Early Childhood RTI Guide Heuser Academy MOA VIPS Contract Signed FSY 2014-15

13. PROFESSIONAL DEVELOPMENT ASSURANCES (FLEXIBLE FOCUS FUND)

Label	Assurance	Response	Comment	Attachment
13.1	The district certifies that each teacher participates in high quality professional development and that instructional improvement and training needs of staff are addressed in accordance with the goals in KRS 158.6451.	Yes	Professional learning proposals are reviewed to ensure they align with school improvement goals and the district's strategic plan. Approved proposals are housed in pdCentral. Attached is the PD proposal form that shows alignment with school and district goals (as well as with the KDE PGES Danielson Framework). Also attached are the JCPS standards for high quality PD.	New PD proposal JCPS PD Standards

Label	Assurance	Response	Comment	Attachment
13.2	School and districts will adhere to professional development options embedded in their school or district improvement plans as professional development programs are implemented under KRS 158.070.	Yes	CSIP implementation is monitored by the assistant superintendents and Evaluation and Transition Coordinators of the six achievement areas. PD proposals are aligned with school and district goals evidenced in the CSIPs/CDIP. Attached are CSIP rubrics that review PD strategies.	New PD Proposal CSIP Review Rubric

Label	Assurance	Response	Comment	Attachment
13.3	The district certifies that all persons affected by the professional development program are represented or included on the school and district planning teams.	Yes	The staff responsible for implementing the PD programs at the district level are represented on the district planning team as evidenced in the CDIP.	CDIP

Label	Assurance	Response	Comment	Attachment
13.4	The district certifies that the local professional development coordinator is qualified for that position and provides technical assistance to school councils, staff members and professional development committees as described in Section 5 of 704 KAR 3:035.	Yes	Technical assistance on JCPS PD procedures and standards can be found at this website: http://www.jefferson.kyschools.us/Departments/Gheens/PD/PDResources.html . Further responsibilities of the PD coordinator are outlined in the attached CMA progress report. Additional information about the qualifications of the JCPS PD coordinator (Susan Thurman) can be found in the EPSB database.	CMA progress report

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Label	Assurance	Response	Comment	Attachment
13.5	Professional development funds are expended and accounted for as required in 704 KAR 3:035 and funds are used for needs identified in the school and district planning process.	Yes	There is an approval process in place to ensure the appropriate use of funds and alignment with district and school goals. The JCPS Funding Guidelines for Professional Development are attached. Budgets available via MUNIS and overseen by a fiscal coordinator.	Funding Guidelines for PD

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14. TEXTBOOKS AND INSTRUCTIONAL MATERIALS ASSURANCES (FLEXIBLE FOCUS FUND)

Label	Assurance	Response	Comment	Attachment
14.1	The district certifies that the textbook/instructional materials purchasing plans for all schools serving grades P-8 have been approved by the appropriate school councils and the local board of education and are on file in the district office. The plans address the requirements as stated in KRS 156.439 and 704 KAR 3:455.	Yes	All schools include an Instructional Resource Goal, a plan for their use of textbook funds, within their CSIP which in turn are annually approved by school council, board of education and are maintained on file. School's comprehensive improvement plans with instructional resource goals can be found at this website: http://www.jefferson.kyschools.us/Departments/Planning/DistrictPlanningSite/DistrictPlanning.htm	

Label	Assurance	Response	Comment	Attachment
14.2	The district certifies that an annual report and summary of expenditures for textbooks and instructional materials is available on the district's MUNIS report. The annual report addresses the requirements as stated in KRS 156.439 and 704 KAR 3:455.	Yes	An annual report of expenditures is prepared by the Financial Services Department.	Textbook Funds Report

15. GIFTED AND TALENTED ASSURANCES

Label	Assurance	Response	Comment	Attachment
15.1	The local school district has in operation and available for public inspection local board approved policies and procedures which address each requirement in 704 KAR 3:285 (Sections 1-10), the administrative regulation for programs for the gifted and talented, and are consistent with KRS 157.200, 157.224, 157.230 and 703 KAR 4:040.	Yes	See attached Board Policy 8.132	Board Policy 8.132

Label	Assurance	Response	Comment	Attachment
15.2	The local school district adheres to the definitions in Section 1 of 704 KAR 3:285 for primary through grade twelve (12).	Yes	See website for brochure that outlines gifted/talented program - http://www.jefferson.kyschools.us/Departments/AdvancePrograms/AdvProgBroEng.pdf	

Label	Assurance	Response	Comment	Attachment
15.3	The local school district has adopted policies and procedures for the identification and diagnosis of gifted characteristics, behaviors, and talent and determination of eligibility for services, primary through grade twelve (12) consistent with 704 KAR 3:285 (Section 3).	Yes	See website for brochure that outlines gifted/talented program - http://www.jefferson.kyschools.us/Departments/AdvancePrograms/AdvProgBroEng.pdf	

Label	Assurance	Response	Comment	Attachment
15.4	The local school district has implemented a procedure to obtain information related to the interests, needs, and abilities of an identified student from her/his parent or guardian for use in determining appropriate services and notifies a parent or guardian annually of services included in her/his child's gifted and talented student services plan and specific procedures to follow in requesting a change in services (Section 3).	Yes	See attached GSSP Parental Response Form	GSSP Parent Response Form

Label	Assurance	Response	Comment	Attachment
15.5	The local school district has adopted a procedure for determining eligibility for services primary through grade twelve (12) (Section 4).	Yes	See brochure that outlines eligibility procedures - http://www.jefferson.kyschools.us/Departments/AdvancePrograms/AdvProgBroEng.pdf	

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Label	Assurance	Response	Comment	Attachment
15.6	The local school district conducts an annual program evaluation process. The local school district has ensured that school personnel report to a parent or guardian the progress of her/his child related to the gifted and talented student services plan at least once each semester (Section 5).	Yes	Attached are annual parent survey results from 2014-15. The teachers and the program summary report are still in progress.	2015 Parent Survey Results Teacher Survey

Label	Assurance	Response	Comment	Attachment
15.7	The local school district provides articulated primary through grade twelve (12) multiple service delivery options. No single service option exists alone, district wide, at a grade level (Section 6).	Yes	See attached Board Policy 8.132	Board Policy 8.132

Label	Assurance	Response	Comment	Attachment
15.8	A comprehensive framework or course of study for children and youth, primary through grade twelve (12), who are diagnosed as possessing gifted characteristics, behaviors and talent is based on a district or school's curricula required to meet the goals established in KRS 158.6451 (Section 7).	Yes	See website for course of study: http://www.jefferson.k12.ky.us/departments/gheens/Index.html . Information about advanced program can also be found in the JCPS SPPG documents.	SPPG Elementary SPPG Middle SPPG High GT Guidelines

Label	Assurance	Response	Comment	Attachment
15.9	Each school has differentiated, replaced, supplemented, or modified curricula to facilitate high level attainment of the learning goals established in KRS 158.6451 and assists students identified as gifted and talented to further develop their individual interests, needs, and abilities (Section 7).	Yes	See attached GSSP Parental Response sent to counselors to send to parents in the fall. They are asked to share with teachers so they can differentiate instruction based on the students individual interests, needs or abilities. http://www.jefferson.k12.ky.us/departments/gheens/Index.html (under math you will find an Advance Program folder for teachers to access modified curricula, ELA has text exemplars and the use of complex text)	Parent Response Form

Label	Assurance	Response	Comment	Attachment
15.10	The local school district has ensured that direct services to students identified as demonstrating gifted and talented behaviors and characteristics are provided by professionally qualified and certified personnel as required by the Education Professional Standards Board (Section 8).	Yes	We meet this by Section 8.2 providing professional dev. opportunities to all teachers of GT. 2015 Advance Program Professional Development are attached for the 15-16 school year.	PD Opportunities

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Label	Assurance	Response	Comment	Attachment
15.11	State funds for gifted education are used specifically for direct services to students who are gifted and talented. Direct services to students identified as demonstrating gifted and talented behaviors and characteristics are provided by professionally qualified and certified personnel as required by the Education Professional Standards Board. Seventy-five (75) percent of the district's gifted education allocation is used to employ properly certified personnel to provide direct instructional services (Section 9).	Yes	Results of the GT KDE Summative Evaluation are attached, which also indicates that we met our goal of employing a district coordinator as seen on the summative evaluation.	GT Summative Evaluation

Label	Assurance	Response	Comment	Attachment
15.12	The district has designated a gifted education coordinator to oversee the district gifted education operation, serve as liaison between the district and the state, ensure internal compliance with state statutes and administrative regulations, administer and revise the gifted education program budget, and submit to the Kentucky Department of Education for approval as an amendment any local district budget decision change causing a major or significant adjustment, thereby, impacting state funds for gifted education after the annual submission of the local district education plan (Section 9).	Yes	The job description of the gifted education coordinator can be found at the following website: http://www.jefferson.kyschools.us/Departments/HumanResource/JOBDESC/JD/Coordinator_Advance_Program.pdf	

Label	Assurance	Response	Comment	Attachment
15.13	State funding is contingent upon employing properly certified personnel to administer and teach in the program, annual submission of the local district gifted education year-end report, summative evaluation of the program and student progress, and complying with this regulation (Section 9).	Yes	Results of the GT KDE Summative Evaluation are attached, which also indicates that we met our goal of employing a district coordinator on line 15 of the summative evaluation	GT Summative Evaluation

Label	Assurance	Response	Comment	Attachment
15.14	The local school district has established a district wide grievance procedure through which a parent, guardian or student may resolve a concern regarding the appropriate and adequate provision of talent pool services or services addressed in a formally identified student's gifted and talented student services plan (Section 10).	Yes	Parents receive the attached letter that accompanies the GSSP to inform parents that they can discuss their child's services from their child's counselor when they receive their report cards.	Parent Letter

16. EXTENDED SCHOOL SERVICES (ESS) ASSURANCES (FLEXIBLE FOCUS FUND)

Label	Assurance	Response	Comment	Attachment
16.1	The local board of education and the district have approved and disseminated procedures whereby pupils who have a greater need as determined by the eligibility criteria as stated in KRS 158.070 and 704 KAR 3:390 shall be referred and selected first to receive extended school services. The district further ensures that students who have greater academic need as stated in KRS 158.070 and 704 KAR 3:390 are not excluded from referral or selection for extended school services due to the inability of the parent or student to provide transportation to or from the school or site of extended school services programs.	Yes	School Board Policy explains procedures for pupils requiring extended instruction.	Board Policy 08.141 Board Policy IGC

Label	Assurance	Response	Comment	Attachment
16.2	The school informs parents or guardians of extended school services as follows: a. A general notification which describes the nature of the services to be offered including the opportunities for maintenance of performance, prevention of failure and reduction of academic deficiencies; b. A specific notification of their child's eligibility to receive extended school services; and c. Written procedures for parents or guardians to request reconsideration of their children's identification or lack of identification of eligibility for extended school services.	Yes	Each school informs parents of ESS programs and student needs. Periodic school visits from District ESS Coordinator verifies parent communication.	School Visit Rubric

Label	Assurance	Response	Comment	Attachment
16.3	(If applicable) The most current policy developed by the local school board that mandates attendance for any student(s) to Extended School Services is on file at the offices of Extended School Services, Kentucky Department of Education.	N/A		

Label	Assurance	Response	Comment	Attachment
16.4	Accurate time logs are maintained for personnel receiving salary from Extended School Services. Such salary is for direct services to the Extended School Services program. No ESS staff member is paid more than his/her actual hourly rate for a comparable position in the regular program.	Yes	Each school maintains copy of ESS payroll. Grants and Awards department routinely verifies submitted payroll matches submitted ESS Staff Lists.	ESS Staff Listing FY16

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Label	Assurance	Response	Comment	Attachment
16.5	The district has written criteria for the selection of ESS staff (certified and classified). ESS teachers and other ESS staff are first employed based on having the specific expertise to meet the needs of the students being served. All other criteria for employment are both fair and equitable to applicants.	Yes	School Board Policy and Teacher Contract state selection process. Each school submits ESS Staff List allowing District ESS Coordinator to verify certification.	JCTA Teacher Contract Article 21

Label	Assurance	Response	Comment	Attachment
16.6	Accurate records are maintained for student attendance to Extended School Services and of student progress toward individual goals.	Yes	Schools maintain attendance data and enter information on required Infinite Campus ESS tab. Data entry requirement explained in ESS Coordinator training and handbook.	ESS Handbook ESS Training PPT

Label	Assurance	Response	Comment	Attachment
16.7	Students not enrolled in ESS are allowed to ride the buses provided through ESS funds only to the extent that it does not increase the cost of such transportation to ESS.	N/A	Currently, middle and high schools use Activity Buses to transport students participating in after school activities at no cost to ESS.	

17. KENTUCKY EDUCATION TECHNOLOGY SYSTEM (KETS) ASSURANCES AND UNIVERSAL SERVICE ADMINISTRATIVE COMPANY (USAC) E-RATE ASSURANCES

The KETS program requires that districts complete and submit an updated technology plan on a yearly basis. Successful technology plans align the criteria in these eight assurances with the overall education improvement objectives. It is critical that technology planning not be viewed or treated as a separate exercise dealing primarily with hardware and telecommunications infrastructure. There must be strong connections between the infrastructure of the information technology and the professional development, curriculum resources; and effective uses by teachers, students, and school leaders.

Label	Assurance	Response	Comment	Attachment
	The local school district establishes clear goals and a realistic strategy for using telecommunications and information technology to improve education.	Yes	See attached JCPS Technology Plan 2015-2018	Technology Plan

Label	Assurance	Response	Comment	Attachment
17.2	The local board of education agrees to conform to the guidelines for filtering, content management, caching, and auditing technologies regarding student and staff Internet access as provided in the Master Plan for Education Technology, including the implementation and maintenance of approved filtering and caching technology in the district for all students, teachers and administrators. The local school district agrees to adopt an acceptable use policy (AUP) in accordance with the guidelines for acceptable use policies as provided in the Master Plan for Education Technology. This AUP includes addressing the nine elements of digital citizenship as identified by the International Society for Technology in Education for all students, teachers and administrators. The AUP contains language compliant with the Children's Internet Protection Act (CIPA) which will prohibit access to objectionable materials, including sexually explicit materials, and shall include, but not be limited to, parental consent for student Internet use, teacher supervision of student computer use, auditing procedures to determine whether education technology is being used for the purpose of accessing sexually explicit or other objectionable material, and provide for the educating of minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, cyberbullying awareness, and response. The local school district acknowledges that these protections apply to all district owned devices and/or district-provided access to the network/internet without regard to the location of students, devices, or point of access.	Yes	JCPS Guidelines on appropriate technology use can be found at the following websites: http://www.jefferson.kyschools.us/Programs/iSafe/index.html http://www.jefferson.kyschools.us/Pubs/codeofconduct.pdf	

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Label	Assurance	Response	Comment	Attachment
17.3	The acceptable use policy also contains provisions that prohibit students, faculty, staff and others with network access from using district resources to establish Internet email accounts through third party providers or any other non-standard electronic mail. [KRS 156.160 (SB 230 (1998) which is codified as KRS 156.675), 701 KAR 5:120].	N/A	Acceptable Use Policy (AUP) signed every year every employee. Below are links to JCPS acceptable use policies: parent - http://www.jefferson.kyschools.us/parent/ParentPortal/aup.html student - http://www.jefferson.kyschools.us/Pubs/codeofconduct.pdf	

Label	Assurance	Response	Comment	Attachment
17.4	Districts are required by state regulation 701 KAR 5:110 to procure only those technologies that meet KETS technical, product and design standards, if a technical, product or design standard for that category has been established, regardless of source of funds as set forth in the Master Plan for Education Technology.	Yes	All hardware purchases are analyzed and approved by the district office. They must meet the current KETS standards to be approved.	

Label	Assurance	Response	Comment	Attachment
17.5	The local school district has a professional development strategy to ensure that all students, teachers, and administrators know how to use current and new technologies to support educational goals.	Yes	JCPS provides professional development on current and new technologies to support educational goals. More information about available training opportunities can be found at the JCPS Computer Education Support website: https://sportal.jefferson.kyschools.us/departments/ces/_layouts/15/start.aspx#/SitePages/Home.aspx Additionally, the Technology and Performance Board Working Group is recommending strategies to promote the use of new and innovative technologies.	

Label	Assurance	Response	Comment	Attachment
17.6	The local school district assesses the telecommunication services, hardware, software, and other services that will be needed to support education.	Yes	JCPS Digital Technology department regularly assesses telecommunication services as outlined in the JCPS Technology Plan 2015-2018	Technology Plan

Label	Assurance	Response	Comment	Attachment
17.7	The local board provides for sufficient funds to acquire and support the elements of technology: hardware, software, professional development, and other services that will be needed to implement the strategy.	Yes	District Wide Technology Budget (MUNIS Report)	Technology MUNIS Report

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Label	Assurance	Response	Comment	Attachment
17.8	The local district agrees to conform to the KETS electronic mail product and design standards. These guidelines communicate the basic product and design standards for statewide electronic mail including State Level Shared Distribution Lists as incorporated by reference into the Master Plan for Education Technology. (2013-2018 KETS Master Plan)	Yes	KDE provides and controls email for all districts. Attached is JCPS Board Policy on Use of School Property	Board Policy 3.1321

Label	Assurance	Response	Comment	Attachment
17.9	The local school district includes an evaluation process that enables the school to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise.	Yes	The district engages in an implementation and impact check for the CDIP in order to monitor progress towards our goals. In addition, progress is tracked through the Strategic Plan Dashboard which is periodically included in the Superintendent's report to the board during board meetings.	CDIP Progress Report

Label	Assurance	Response	Comment	Attachment
17.10	The local school district acknowledges, and to the best of its ability responds to, the recommendations and timelines that resulted from the Personal Data Security Study as directed in HB 341 (2006), part of which was codified in KRS 160.380 and 161.175.	Yes	KDE Letter of Agency attached.	Letter of Agency

18. TECHNOLOGY TOOLS READINESS SURVEY—DUE DECEMBER 1

Label	Assurance	Response	Comment	Attachment
18.1	The district will complete the Technology Tools Readiness Survey. The information collected will be used by local school districts, local boards of education, legislators, and the Kentucky Board of Education to determine the needs for implementing the KETS Master Plan initiatives, technology funding, on-line applications, and on-line testing. The District Technology Leader (CIO/DTC) should work with the KETS Customer Relationship Manager (CRM - formerly KETS Engineer) to complete this form. Upon completion, the final report must be submitted to the KETS CRM. The District Technology Leader should make a copy of the Technology Tools Readiness Survey to be placed with the Comprehensive Improvement Plan documentation filed at the district. The report due December 1 will reflect the most current information at the time the survey response is submitted.	Yes	Technology Readiness Report attached	Technology Readiness Report

19. TECHNOLOGY ACTIVITY REPORT—DUE SEPTEMBER 30

Label	Assurance	Response	Comment	Attachment
19.1	The district will complete the Technology Activity Report. Upon completion, this report is submitted to the Office of Knowledge, Information and Data Services (KIDS). The Technology Activity Report reflects district technology expenditures and progress on categorical purchases for statewide reporting. The report September 30 will reflect data for July 1 - June 30 of the previous fiscal year.	Yes	Attached KETS Activity Report	KETS Activity Report

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20. VERIFICATION AND APPROVAL OF DISTRICT ASSURANCES

Label	Assurance	Response	Comment	Attachment
20.1	<p>The district Superintendent certifies that all KDE Assurances have been reviewed, completed and approved by the district Board of Education and that an email has been sent to the Kentucky Department of Education as evidence of these actions for the current school year.</p> <p>The district Superintendent must:</p> <ol style="list-style-type: none"> 1. Send an email to the Kentucky Department of Education at kdeassurances@education.ky.gov to acknowledge the review and approval of the assurances. The email format as follows: <p>To: kdeassurances@education.ky.gov From: < SUPERINTENDENT EMAIL ></p> <p>Subject: Assurances for < DISTRICT NAME HERE ></p> <p>Copy and paste the following content in the body of the email:</p> <p>As Superintendent of the < DISTRICT NAME HERE > school district, I declare that all the schools in our district (including private schools receiving funding from our district) are in compliance with all of the assurances listed in the Assurances document. These assurances were approved at a regular meeting of the < DISTRICT NAME HERE > Board of Education on < ENTER DATE >. The approval is contained in all Board minutes that are available for review at the district's central office. All pertinent information related to these assurances is available for review at the district's office.</p> <ol style="list-style-type: none"> 2. Provide evidence of the approval of the assurances at a regular meeting of the district Board of Education by uploading a copy of the board minutes as evidence of the discussions and approval. 	Yes	<p>The 2015-16 KDE District Funding Assurances were submitted for approval by the Jefferson County Board of Education at the August 10, 2015 Board Meeting. Attached is the board meeting agenda. Much of the documentation of compliance with the assurances can be found in the Jefferson County Board of Education Online Policy Manual at this link - http://www.jefferson.k12.ky.us/Departments/GeneralCounsel/boardpolicy.pdf</p>	