

MEMORANDUM OF AGREEMENT
Between the
Jefferson County Board of Education d/b/a
Jefferson County Public Schools (JCPS)
And the
University of Louisville, Research Foundation, Inc.
The JCPS - University of Louisville Early Literacy Project for K-3 Classroom
Teachers in Selected Elementary Schools

This MEMORANDUM OF AGREEMENT ("Agreement") is entered into this 11th day of August 2015, by and between the Jefferson County Board of Education d/b/a the Jefferson County Public Schools ("JCPS") and the University of Louisville, by and through the College of Education and Human Development ("University of Louisville").

WHEREAS, JCPS and the University of Louisville desire to enter into a relationship for the purpose of providing professional development assistance to improve teacher capacity in early literacy education at urban elementary schools identified by JCPS school officials as having significant numbers of students reading and writing below proficiency/grade level expectancy standards, and,

NOW, THEREFORE, in consideration of the premises and mutual agreements set forth herein, JCPS and the University of Louisville mutually agree, as follows:

Duties of the University of Louisville:

Provide the services of Dr. Whitmore Barten, along with selected faculty and staff of the College of Education and Human Development of the University of Louisville, to assist JCPS in the design, development, and implementation of literacy improvement activities including but not limited to the following:

- Provide leadership for JCPS teachers involving developmentally appropriate evidence-based early literacy instruction practices and assessments;
- Deliver a 60-hour capacity-building professional development program for up to 8 JCPS teachers assigned in grades K-3, and other selected JCPS teachers, on implementation of evidence-based early literacy instruction and assessment practices, consistent with JCPS curriculum maps and Kentucky Core Academic Standards. This program, tentatively titled *The JCPS - University of Louisville Early Literacy Project*, will be hosted at sites identified by JCPS for participating teachers meeting approximately six (6) hours per month for ten (10) months at mutually agreeable dates and times;
- Assist JCPS teachers who successfully complete *The JCPS - U of L Early*

- *Literacy Project* and other requirements applying for a literacy specialist endorsement through the Education Professional Standards Board (EPSB) and the Kentucky Department of Education (KDE);
- Collaborate with the staff from JCPS Data Management, Planning and Program Evaluation to design, implement, and evaluate measures to improve any or all facets of the targeted schools'/classrooms' literacy instructional program (i.e., Academy participants). These services shall include 1) construction of a research design plan and needed assessments to track the effectiveness of the capacity-building program, and 2) obtaining Institutional Review Board (IRB) approvals, if needed, to insure compliance with any federal, state and local mandates for human subjects research;
- Assist in recruiting JCPS teachers identified by JCPS leaders for participation in the project;
- Assist, as needed, in dissemination of project results to local, state, and national audiences;

In addition to providing essential resources for implementing professional development via The *JCPS - University of Louisville Early Literacy Project* outlined above, the University of Louisville agrees to:

- Provide three (3) units of graduate credit to up to 8 JCPS teacher/participants successfully completing *The JCPS - University of Louisville Early Literacy Project* program as an accountability measure for strategy implementation that may be applied to a graduate degree or Kentucky Rank I program (e.g., Master of Arts, Ph.D.);

Duties of JCPS: On behalf of the teachers and principals in the targeted schools, and central office staff participating in the project, JCPS agrees to:

- Work with Dr. Kathryn Whitmore Barten, Director of the Early Childhood Research Center in the College of Education and Human Development of the University of Louisville, and designated faculty in the sharing of pertinent school, student assessment, and demographic data;
- Ensure the continued accessibility and cooperation of JCPS central office administrative personnel as well as building administrators, faculty, and support staff for Dr. Kathryn Whitmore Barten and her staff, as needed;
- Support the activities of the *Early Literacy Project* participants in target schools by providing Internet access, adequate workspace, supplemental

reading instruction materials, and other accommodations.

Payment: JCPS shall pay the University of Louisville for services as outlined above the sum of \$22,909 for total performance of this Agreement. All services and payments must be completed by June 30, 2016.

The University of Louisville shall provide invoices for services with backup documentation supporting the invoiced amounts. Invoices shall be sent on or about the following dates: October 1, 2015; February 1, 2016; June 30, 2016; with payments due within thirty (30) days of receipt of invoice.

Term: The term of this Agreement shall be from August 11, 2015 through June 30, 2016.

Applicable Law: This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Kentucky without regard to its conflicts of laws.

Amendment: All amendments and/or changes shall be by written instrument executed by the parties hereto. Severability: If any court of competent jurisdiction holds any provision of this Agreement unenforceable, such provision shall be modified to the extent required to make it enforceable, consistent with the spirit and intent of this Agreement. If such a provision cannot be so modified, the provision shall be deemed separable from the remaining provisions of this Agreement and shall not affect any other provision of this Agreement.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be duly executed as of the date first written above and accept it as the basis for the College of Education and Human Development of University of Louisville provision of *The JCPS - University of Louisville Literacy Project* for the identified teachers. This Agreement is adjustable and renewable upon the mutual written consent of the JCPS and the University of Louisville.

University of Louisville Research Foundation, Inc:



Barbara Sells
Assistant Director
Sponsored Programs Administration – Grants Division

Doc 16-0014

Date: 7/23/15

Jefferson County Public Schools

Donna M. Hargens, Ed.D.
Superintendent

Date: _____