

**SPENCER COUNTY BOARD OF EDUCATION**  
**Regular Monthly Meeting**  
**6:30 p.m. Monday, June 22, 2015**  
**Spencer County High School Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Board Chair  
Ms. Janet Bonham, Vice Chair  
Ms. Sandy Clevenger  
Dr. Lynn Shelburne  
Mr. Bart Stark

**Others Present:** Superintendent Chuck Adams, Steve Rucker, Diana Thomas, Vicki Goodlett, John Shindlebower, Pete Clevenger, John Brumley, Michele Barlow, students and parents from Spencer County High School.

**ORDER # 241**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Missions and welcomed visitors.

**ORDER # 242**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the June 22, 2015 agenda as presented.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

**CITIZENS AND DELEGATIONS**

- John Brumley, student at Spencer County High School addressed the Board to request creation of a LGBT/Diversity Club.

**KSBA TRAINING**

Mr. David Baird with KSBA trained the Board in Effective School Boards and Good School Board Members Roles and Responsibilities.

## **ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

### **SUPERINTENDENT REPORT**

Superintendent Adams' report included:

- Commissioner Holliday Powerpoint was provided.
- Edu-Safe
- TES Principal search update

### **ACTION WITH DISCUSSIONS**

#### **ORDER # 243**

##### **APPROVAL OF BOARD MINUTES**

**Minutes: May 18, 2015**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the minutes for May 18, 2015.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

#### **ORDER # 244**

##### **APPROVAL OF BOARD MINUTES**

**Minutes: June 11, 2015**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the minutes of June 11, 2015.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Abstained (was not present at June 11 meeting)
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

#### **ORDER # 245**

##### **BOND OF DEPOSITORY**

The District's bank depository, The Peoples Bank, is required to pledge collateral sufficient to cover our daily cash balances for all board and school accounts. The KDE required document with supporting evidence that the collateral has been pledged was presented.

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the annual Bond of Depository.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

#### **ORDER # 246**

##### **FIDELITY (PERFORMANCE) BONDS**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the Fidelity (Performance) Bond forms for both the finance officer/treasurer and secretary of the Board of Education.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

#### **ORDER # 247**

##### **COMMITT FUNDS FOR NEW SCHOOL**

When the new elementary school opens, the District will incur additional costs for the few years of opening before the revenue from student growth is recognized. Previously, the Board committed \$100,000 towards the anticipated increase in costs. Superintendent Adams requested \$75,000 per year for two consecutive years to be financially prepared for the anticipated expenditures. The committed funds will be pulled from unassigned fund balances and set aside until the new school opens. Funds committed but not expended can always be placed back into the unassigned funds by the board action.

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the \$75,000 from the general fund to be committed specifically for the opening of the new elementary school.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

#### **ORDER # 248**

##### **CAT6 CABLING FOR WIRELESS ACCESS**

There is a need to install CAT 6 cabling from IDF to each classroom at SCES for improved wireless access with coverage density. The cost of the installation to be provided by Advanced Global Communications is \$12,706.41. We have requested that this expense be reimbursed through e-rate funds, but have not yet received that approval. Installation needs to be complete prior to the August school opening date. This project meets the criteria for e-rate reimbursement and will likely be approved if funding is available. If not approved, the cost of the project will be paid through our KETS grant funds.

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the additional cable installation for wireless access at Spencer County Elementary.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

#### **ORDER # 249**

##### **INSTRUCTIONAL MATERIALS PURCHASING PLAN**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the instructional materials purchasing plan as presented.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

#### **ORDER # 250**

##### **SCHS CLASS FEE/CLUB DUES/ATHLETIC FEES**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the 2015-2016 Class Fees/Club Dues/Athletic Fees as presented.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

#### **ORDER # 251**

##### **SCES CLUB FEES/CLUB DUES/ATHLETIC FEES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the \$5 club fee as requested.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes



**ORDER # 252****SCMS BAND FEE REQUEST**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the \$25 band registration fee.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

**ORDER # 253****STUDENT CODE OF CONDUCT 2015-2016**

No changes recommended for the Student Code of Conduct, other than new school calendar and update 2015-2016 year in appropriate areas.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the 2015-2016 Student Code of Conduct.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

**ORDER # 254****FRYSC CORPS GRANT (TES)**

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the FRYSC Corps Grant for Taylorsville Elementary.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

**ORDER # 255****ACTION BY CONSENT ITEMS**

The following Action by Consent items (listed below) were approved as presented:

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

- a. Orders of the Treasurer Reports
- b. School Financial Reports
- c. District Financial Reports
- d. Invoices for Approval
  - a. Sherman Carter Barnhart \$113,400.00
- e. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements.

**Itinerant**

Garrett Shelburne, Special Ed –LBD Teacher (SCMS/SCHS), Rank 3

**Spencer County Elementary School**

Eva Goebel, Custodian  
 Teresa Hall, IA Special Education  
 Joy Knight, IA Special Education  
 Melinda Harrelson, Special Education LBD (.5 position), Rank 3

**Spencer County High School**

Daniel Dunaway, Agriculture Teacher, Rank 3  
 Evelyn Mayer, Instructional Coach, Rank 1  
 Raymond Farrar, Science, Rank 1  
 Billy Talley, Track Coach-Boys/Girls & Cross Country – Girls/Boys  
 Evan Mulliken, Swim Coach  
 Sabrina Barnett, Dance Coach  
 Brooke Mattingly, Art Teacher, Rank 2

**Other**

Denisa Ferris, Substitute Classified  
 Madison Keown, Student Worker  
 Robert Currie, Student Worker  
 Jamie Newman, Student Worker  
 Angela Rueff, Diagnostician, Rank 2

**Resignations**

Rose Jewell, Bus Monitor, Eff 5/22/2015  
 Ellen Krause, Sub Classified, Eff 5/27/2015  
 Ryan Conard, Emergency Certified Sub Teacher, eff 6/17/2015

**Retirements**

Deborah Garvey, Bus Driver, Eff 6/1/2015

**Non-Renewal – Rescinded**

Rhonda Frederick, IA/Café Mtr, SCES  
 Michelle Pietz, IA SCES  
 Christy Weed, IA, SCEA

- f. Field Trip Approvals (Overnight and Out-of-State)
  - SCHS Football Overnight Trip Morehead August 1-August 3, 2015
  - SCHS YClub – Overnight Trip Crowne Plaza November 22-24, 2015
  - SCMS Girls Basketball Overnight Transylvania University July 20-July 22, 2015

- g. Fundraiser Approvals

**Spencer County High School Fundraisers**

GROUP	DATE	FUNDRAISER	PURPOSE	ADT/STU
Project Grad 2016	Jan/Feb 2016	Beef O'Brady's	Project Grad	Adults
Project Grad 2016	Oct or April	Golf Scramble	Project Grad	Adults

Project Grad 2016	Aug/Sept 2016	Cashbooks – Coupons	Project Grad	Adults
Project Grad 2016	Sept/October 2016	Class Apparel	Project Grad	Adults
Project Grad 2016	Sept 2015	Mums	Project Grad	Adults/Students
Project Grad 2016	Homecoming Football	Chili Supper	Project Grad	Adults/Students
Project Grad 2016	Oct/November	Craft Fair	Project Grad	Adults
Project Grad 2016	August & October	Trash Pick UP	Project Grad	Adults Only
Project Grad 2016	Sept & Oct.	Pork Chop Lunch	Project Grad	Adults
Project Grad 2016	October 2015	Oktoberfest Yard Sale	Project Grad	Adults
Project Grad 2016	November 2015	Hometown Pizza	Project Grad	Adults
Project Grad 2016	Jan/Feb 2016	Buffalo Wild Wings	Project Grad	Adults
Class of 2016	School Year	Amazon Smiles	Class funds and Project Grad	Adults
Project Grad 2016	Dec-March 2016	Logans 10%	Project Grad	Adults
Project Grad 2016	Dec-April 2016	Longhorn	Project Grad	Adults
Project Grad 2016	School Year	Louisville Football/Bats Food Booths	Project Grad	Adults
Project Grad 2016	Dec-May 2016	Fire Fresh BBQ %	Project Grad	Adults
Project Grad 2016	Oktoberfest	Chances on Gift Card Tree	Project Grad	Adults
Wrestling	August 2015	KY State Fair Food Booths	Project Grad	Adults
Wrestling	September 15	Fancloth – Athletic Gear	Wrestling	Adults and Students
Wrestling	September 1	Coffee w/ team logo	Wrestling	Adults and Students
FBLA	School Year	Frosty Fruit after school	Club Activities	Students
Band Boosters	School Year	Trash Pick Up	Transportation to Competitions and instrument repair	Adults and Students
Y Club	October 2015	Pumpkin Grams	Funding for KYA	Students
Y Club	September 2015	Tupperware	Funding for KYA	Students
Class of 2018	School Year	Funding Factory	Project Grad 2018	Adults
Class of 2018	August 2015	Golf Scramble	Project Grad 2018	Adults
Class of 2018	School Year	Kroger Cards	Project Grad 2018	Adults
Class of 2018	July – December	Spirit Wear	Project Grad 2018	Adults
Class of 2018	School Year	Target Red Card	Project Grad 2018	Adults

### Spencer County Middle School Fundraisers

GROUP	FUNDRAISER	DATE	PURPOSE	ADULT/STU
Band	Great American	October 2015	Music, Equipment, Travel and Sectional Coaches	Adults Only
Band	Great American	Feb-March 2016	Music, Equipment, Travel, Sectionals from Professionals	Adults Only
Band	School Spirit Coffee	January 2015	Music, Equipment, Travel, and Sectional Coaches Exp	Adults Only
Band	Kroger Cards	Sept-August 2015	Music, Equipment, Travel, and Sectional Coaches Exp	Adults Only
Band	Fall T-Shirts/Hoodies	Sept/October 2015	Music, Equipment, Travel, and Sectional Coaches Exp	Adults Only
Band Trip	Great American	October 2015	Music in the Parks Trip	Adults and Students
Band Trip	Great American	Feb– March 2016	Music in the Park Trip	Adults and Students
Band Trip	School Spirit Coffee	January 2016	Music in the Park Trip	Adults and Students
PTSO	SCMS Field Party Concessions, Photos, Games, Spirit Wear	Sometime in Sept.	Teacher & Student Appreciation; Student Rewards, KPrep Events, Parent Involvement night	Adults and Students

### Taylorsville Elementary Fundraisers

GROUP	FUNDRAISER	DATE	PURPOSE
PTO (Adults)	Spirit Wear	Nov – December 2015	Student/Teacher Appreciation, Student Awards, Guest Speakers, K-Prep, Parent Involvement Night
PTO (Adults)	TES Movie Night with concessions	October 2 or October 9, 2015	Same as above
PTO (Adults)	Back to School Dance	August 28, 2015	Same as above



Spencer County Elementary

- Tiered Support Levels
- h. NCDHD 2015-2016 Contract for Hepatitis B Vaccine and PPD
  - a. \$80.00 per Hepatitis B Injection
  - b. \$20.00 per PPD
- i. KSBA Membership Dues 2015-2016: \$4,422.50
- j. Request to Approval Annual Vendors

Dancewear Solutions	Superior Networks
Prestwick House	Sumerel Tires
Teacher's Discovery	Truck Parts and Service
Olde Master Originals	Jim Williams Body Shop
Really Good Stuff, Inc.	Peytona Garage & Wrecker Service
Cottrell Farm Equipment	Carrier Commercial Services
Custom Overhead Door	Countywide
Bennett Hardware	SWH Supply Company
Boone's Electric Motor Service, Inc.	

- k. Request to Approve Dumpster, Photography, Chartered Transportation, LP Gas, Fuel Medical
  - a. Dumpster: Waste Management
  - b. LP Gas: Ferrellgas
  - c. Commercial Carriers: Fisher Buses, DC Tours, and Toby Tours (coach)
  - d. Photography: Lifetouch, Karen Johnson
  - e. Gasoline and Diesel Fund: A&M Oil
  - f. Administrative Travel Expenses: \$164.89
  - g. Substitute Employees for the 2015-2016 School Year
  - h. Maternity Leave Request – Beatrice Kelty
  - i. Skills for Success Program Grant Approval

## COMMUNICATIONS

### BOARD MEMBERS

- Ms. Sandy Clevenger would like to see SCHS Athletic Trainer on the July agenda. Ms. Clevenger passed out information obtained from an internet search and included information on Baptist Health, which currently services Bullitt County Schools. Dr. Lynn Shelburne also provided a Memorandum of Agreement between Bullitt and Baptist Health and asked Superintendent Adams to consider reaching out to them for more information.

### SCEA UPDATE – N/A

### WRITTEN COMMUNICATION

The following items were provided for review, but no discussion took place.



- **Attendance Report for Month Nine**

Month Nine 2014-2015

	2013-2014 ADA	2014-2015 ADA	2013-2014 % ADA	2014-2015 % ADA	2013-2014 Membership	2014-2015 Membership
Kindergarten	201.86	190.03	94.62	94.73	214.00	202.00
Grade 1	210.85	190.61	95.33	95.69	222.00	199.00
Grade 2	203.73	207.38	95.35	95.06	216.00	218.00
Grade 3	195.53	208.06	95.77	96.68	205.00	216.00
Grade 4	208.75	203.32	96.60	96.10	216.00	212.00
Grade 5	213.94	205.91	96.28	96.42	223.00	217.00
Grade 6	162.30	220.75	95.72	96.11	216.00	229.00
Grade 7	198.60	216.07	95.18	96.37	238.00	224.00
Grade 8	186.69	233.21	95.47	96.70	231.00	241.00
Grade 9	223.26	221.08	95.03	94.39	236.00	234.00
Grade 10	202.70	212.76	95.31	94.86	213.00	224.00
Grade 11	183.84	190.76	94.57	93.38	195.00	205.00
Grade 12	163.11	170.55	91.99	88.68	176.00	193.00
Grade 14	0.95	1.85	95.00	92.50	1.00	2.00
<b>TOTAL</b>	<b>2,556.11</b>	<b>2,672.34</b>	<b>94.24</b>	<b>95.09</b>	<b>2,802.00</b>	<b>2,816.00</b>

- Health Office Visit Report
- Bus Maintenance Report
- Indirect Cost Rate 2015-2016
- Building Inspections
- SBDM Minutes
- Fund 21
- Field Trips – Local
- Donations by School

#### **DIALOGUE AND FUTURE AGENDA TOPICS**

- **Project Graduation:** The Board shared concerns regarding student equality at Project Graduation. Mr. Steve Rucker recommended (if Mr. Haun agrees) allowing the SCHS SBDM to govern this with a policy.
- **Surveys:** Ms. Sandy Clevenger would like to have discussion on surveys at the July Board meeting. Previous survey will be provided.

**ORDER # 256****MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to make the agenda dated June 22, 2015 part of the official board minutes.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

**ORDER # 257****ADJOURN**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to adjourn the meeting at 8:05 p.m.

Ms. Debbie Herndon	Yes
Ms. Janet Bonham	Yes
Ms. Sandy Clevenger	Yes
Dr. Lynn Shelburne	Yes
Mr. Bart Stark	Yes

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Ms. Debbie Herndon, Board Chair

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Mr. Chuck Adams, Superintendent/Secretary