

## Spencer County Schools

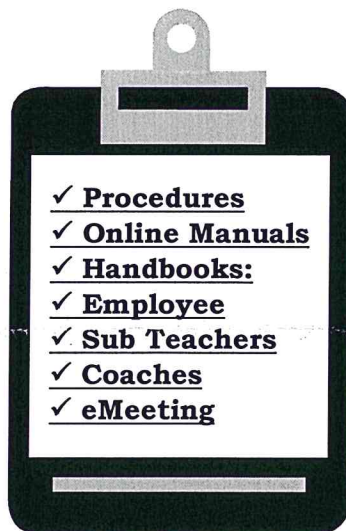
Dear Policy Service Subscriber,

Thank you for the opportunity to work with your Board and its Central Office staff. The enclosed invoice reflects services that the KSBA Policy Service will provide your district during the 2015-2016 school year:

|                                                                               |                |
|-------------------------------------------------------------------------------|----------------|
| Policy Update/Maintenance (consultant fee + \$30 per hard copy maintained)    | \$1,580        |
| Procedure Update/Maintenance (consultant fee + \$25 per hard copy maintained) | \$775          |
| Online Manual Update/Maintenance                                              | \$1,000        |
| Employee Handbook Maintenance                                                 | \$250          |
| KSBA eMeeting Maintenance                                                     | \$1,000        |
| <b>Total</b>                                                                  | <b>\$4,605</b> |

Although you may choose to pay it earlier, please note this invoice is not due until July 31, 2015.

### NEED OTHER KSBA POLICY SERVICES?



If you have questions, please contact Katrina Kinman at 1-800-372-2962, ext. 1219, or you may email her at [katrina.kinman@ksba.org](mailto:katrina.kinman@ksba.org).

KENTUCKY SCHOOL BOARDS ASSOCIATION  
260 DEMOCRAT DRIVE, FRANKFORT, KY 40601