

OK AS TO FORM  
7/14/15



Steven L. Beshear  
Governor

Terry Holliday, Ph.D.  
Commissioner of Education

**EDUCATION AND WORKFORCE DEVELOPMENT CABINET  
DEPARTMENT OF EDUCATION**

Capital Plaza Tower • 500 Mero Street • Frankfort, Kentucky 40601  
Phone: (502) 564-4770 • [www.education.ky.gov](http://www.education.ky.gov)

June 30, 2015

Dr. Donna Hargens  
Jefferson County Exceptional Child Education Services  
P.O. Box 34020  
Louisville, Kentucky 40232

RE: SY 2015-2016 IDEA-B Notice of Approval

Dear Dr. Hargens:

The Kentucky Department of Education approves the Jefferson County Exceptional Child Education Services' application for Project Grant Funds under Part B of the Individuals with Disabilities Education Act (IDEA-B) for the 2015-2016 school year. These funds are a portion of the discretionary monies from the aforementioned grant to provide technical assistance and support as directed and approved by the Kentucky Department of Education, Division of Learning Services.

The distribution and use of these funds are determined on an annual basis. As a result, Jefferson County Exceptional Child Education Services is awarded **\$917,286**. Funds must be utilized for the purpose of meeting the agreed upon assurances for provision of technical assistance, as stipulated in the Collaborative Funding Application.

Federal laws governing the use of these funds are found in the 2004 IDEA Reauthorization at 20 USC § 1400, *et seq.*, and its implementing regulations (34 CFR Part 300), and in the Education Department General Administrative Regulations (EDGAR) at 34 CFR, Parts 74-86. Relevant state law is located in 707 KAR 1:002 through 707 KAR 1:380.

SY 2015-2016 IDEA-B funds can be requested using a federal cash request form obtained from the Division of Budget and Financial Management, which is attached. These funds are available for obligation from July 1, 2015 through September 30, 2016 provided the cooperative:

- Has spent all SY 2014-2015 IDEA-B funds;
- Has met all supervision requirements related to IDEA-B projects;
- Has submitted a current, approved Collaborative Funding Application on file with the Division of Learning Services; and,
- Does not have special conditions imposed on the Special Education Cooperative Grant funds.

SY 2014-2015 IDEA-B funds may not be spent after September 30, 2015 unless they have been properly obligated and reported. Unpaid obligations of SY 2014-2015 funds must be liquidated by November 30, 2015. The deadline to submit your final request for reimbursement is December 10, 2015. Any funds not requested by this time will revert back to the U.S. Department of Education. Additional information related to expenditure reporting is enclosed.

Unless otherwise specified your budget for SY 2015-2016 is approved as submitted. Expenditures may only be made from the codes contained in this budget from July 1, 2015 through September 30, 2016. Prior approval from this office is required before spending these funds other than currently approved. Amendments for activities not approved in the original application must be submitted and approved before expenditures related to these activities can be made.

If you have questions, or need assistance please contact Sammie Lambert or Vy Hunter at (502) 564-4970.

Sincerely,

A handwritten signature in cursive script that reads "Sammie Lambert". The signature is written in dark ink and is positioned above the printed name and title.

Sammie Lambert, Assistant Director  
Division of Learning Services

SL:dj

C: Terry Ray  
Amanda Ellis  
Dru Hawkins

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## Jefferson County Public Schools Procedures for Accepting Grants

As required by state law, all grants to schools, departments, or the Jefferson County Public School District must be accepted by the Jefferson County Board of Education (JCBE). The JCBE will accept and acknowledge these grants officially through the approval of a Board Report.

The Board Report will state the grantor's name, the date of the grant, the dollar amount of the grant, the recipient, the school or department, and how the grant will be used.

All schools and departments that are recipients of grants will report the grant award on the following form to the Resource Development Department. The Resource Development Department will prepare the Board Report for approval of the Jefferson County Board of Education.

As in the past, the Resource Development Department also will be available to assist any department or division in the preparation of Board reports for the acceptance of grant funding.

## Jefferson County Public Schools Board Report for Accepting Grants

School/Department: Exceptional Child Education

Grantor's Name: Kentucky Department of Education

Date Grant Received: 6/30/2015

Amount of Grant: \$917,286

Description of the Grant: See attached FY16 Board Report

How will the grant be used? See attached FY16 Board Report

Contact Person for Additional Information: Todd Elder, Specialist, ECE Administration

Telephone Number: 485-3279

**Fax this form to the Resource Development Department at 485-8986.**