

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

**Board Agenda Planning Meeting
June 3, 2015**

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 p.m. on the 3rd day of June 2015, with the following members present: **(1) John Price, (2) Melissa Bacon (3) Amanda Ferguson, (4) Daryl Love, and (5) Doug Barnett**

Administration Present

Marlene Helm, Acting Superintendent
Shelley Chatfield, Staff Attorney
Mary Wright, Senior Director of Operations and Support
Vince Mattox, Senior Director of Equity, School Support and Community Engagement

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on June 22, 2015. The draft agenda is filed with the official minutes.

A. Call to Order

John Price, Chair, convened the meeting at 5:37 p.m.

B. Extend Welcome to Guests and Acknowledgement of Rezoning Committee

There was a public comment session on rezoning at 5:30 p.m. prior to the planning meeting.

- 1) Clark Graves: Feeder pattern concerns re: Garden Springs, Jessie Clark, Dunbar and LHS, Wyndham Downs Neighborhood.
- 2) Vicki Walters: Supports the work of the Planning Committee
- 3) Carla Jackson: Concerned about portion of ACE that has been rezoned to another school, wants to keep all current students at ACE from Bainbridge neighborhood.
- 4) Megan Engle: Teacher at ACE, doesn't want to lose Bainbridge area students.
- 5) Susan Handlin: Robinwood area, too many students at Wellington, the socioeconomics don't change, bus routes still will go into neighborhood. Want students to be left in Stonewall.
- 6) Linda Henderson: upset that children are being separated from their peer group in the Garden Springs area.
- 7) James Waters:
- 8) Stacy Smith: Clemmons Heights Neighborhood, upset that neighborhood is being divided between two schools.
- 9) Brittany Folks: Bainbridge parent would like for kids to stay at ACE
- 10) Becky Brooks: Spoke in favor of the redistricting committee and the board
- 11) Joy Davis: GSE PTA President, feels like the decision is being rushed and is not finished, upset about the three feeder patterns in the area. Wants clear, straight-forward feeder patterns in each district
- 12) Brooke Kinchebe: Clements Height neighborhood, also a teacher at ACE. She wants Bainbridge students to stay at ACE. As a parent, they will have to pass five elementary schools in order for her to attend GSE.
- 13) Jordan Thompson: ACE teacher speaking on behalf of Bainbridge area students and want them to stay at that school.

14) Beth Sturgill: She has four children in the school system. She lives in Copperfield neighborhood. Their neighborhood has been in the same feeder pattern for 25 years. The principal stated that she can handle 120% capacity. The change will make Jessie Clark less diverse.

15) Peter Kalliney: Lives in Seven Parks neighborhood being moved from Glendover to Picadome. He wants students to stay in Glendover instead of being moved further to Picadome. There are about 27 students in area; that number is not likely to change. He stated that several members of the rezoning committee (11) abstained from voting.

16) Graham Easley: He lives in Copperfield neighborhood, moved from Beaumont to Jessie Clark. The diversity is greater at Beaumont. He wants neighborhood to stay at Beaumont.

17) Jim Mims: We need to look at all communities and all the schools need to be more diverse

H. Approval of Action Items at Planning Meeting

1. Request from Principals for Extended Trips

Approval for trips for Tates Creek Middle to Bowling Green, KY; Tates Creek High School to Gatlinburg, TN and Nashville TN.

A motion was made by Doug Barnett And seconded by Melissa Bacon To approve the extended trip requests as listed. The motion carried with a vote of 5 to 0.

2. Professional Leave by District Personnel

A motion was made by Melissa Bacon and seconded by Daryl Love to approve the professional leave by district personnel as listed. The motion carried with a vote of 5 to 0.

3. Approval of the Redistricting Committee Rezoning School Assignments

Mary Wright stated that the redistricting committee was a very hardworking group. Mary Stated the current proposal reflects the change to keep Old Bridge area in Rosa Parks.

Melissa Bacon wants to review the feeder patterns in Garden Springs area. She wants to keep Clemons Heights and Wyndham Downs in Beaumont.

Mary Wright stated Cheryl Lane and Red Mile area will continue to go to Jessie Clark.

Melissa Bacon would like to keep Copperfield students at Beaumont.

Mary Wright stated there are 59 middle school students in the Copperfield area.

Scott Torlucci joined the meeting via conference call to answer feeder pattern questions.

Melissa Bacon stated that keeping Copperfield students at Beaumont would just increase the capacity at Beaumont by 33 students.

Scott Torlucci stated that it would bring the capacity at Beaumont to 117%. Jesse Clark would be 109%.

Daryl Love asked to see how keeping students at Beaumont would change our free and reduced lunch numbers. Beaumont will be at 29% free/reduced. Jesse Clark would be 32% as well. The free and reduced numbers do not change much.

Scott Torlucci reviewed the feeder pattern issue. He stated that moving Copperfield into Jesse Clark would help balance the free and reduced numbers a little better.

Alan Stein stated that the committee looked at all the possible options and presented what it felt was best for the district. He said there were several votes that took place for several areas. He also stated that individual neighborhood changes were the prerogative of the board.

Amanda Ferguson asked if this feeder pattern issue is unique to the area of Copperfield.

Alan Stein stated that this is not a perfect plan and this is not a unique situation.

Scott Torlucci stated that two entire meetings of the committee were spent looking at feeder patterns and how to solve the issues that have been mentioned.

Daryl Love asked Alan Stein what we might be missing regarding this specific area.

Alan Stein answered that the main issue in this area was to work with the over capacity of Beaumont and how to populate other schools in the area to raise their levels to the norm.

Alan Stein stated that the committee did not take overriding judgements from principals into consideration regarding school capacity due to the fact that there could always be a change in leadership.

Amanda Ferguson asked regarding the Bainbridge area and ACE

Alan Stein stated that the only determining factor was the overcapacity at ACE.

Mary Wright stated that Breckinridge has had a recent renovation which will allow for more students.

Alan Stein stated that taking the Bainbridge students out of ACE will allow for neighborhood children to be able to attend ACE. This would also help to eliminate portables at ACE. He stated that the Bainbridge students are close to both ACE and Breckinridge.

Daryl Love asked rational behind the move regarding Seven Parks neighborhood and how much of the committee was in favor of the move.

Alan Stein stated that the committee revisited this area a couple of times and it was regarding a capacity issue at Picadome.

Alan Stein stated that all the comments that were made tonight, were the most difficult decisions that the committee had to make.

Daryl Love asked Scott Torlucci what the impact would be to keep the Seven Parks students at Glendover.

Scott Torlucci stated that Picadome would be at a higher rate of free/reduced lunch and that Picadome would be at 97% capacity and Glendover would be at 76% capacity. Scott also said the whole study area involves 94 K-5 students. The study area includes the Seven Parks neighborhood as well as 3 other areas.

Alan Stein stated that the committee was proud to do this service and is proud of the work that they did and that they are not in defense of any one plan or the other.

John Price:

Seven Parks: The board will keep the recommended proposal by the Committee

Bainbridge Area: The board will keep the recommended proposal by the Committee

Clemens Heights/Wyndham Downs/Copperfield area/Cheryl Lane: The board will keep these areas in Beaumont which is the current feeder pattern

Robinwood area: The board will keep the recommended proposal by the Committee

A motion was made by Melissa Bacon and seconded by John Price to approve the proposed attendance areas for the Fayette County Public Schools with changes made by the Board. The motion carried with a vote of 3 to 2 with Amanda Ferguson and Doug Barnett voting no.

4. **Approval of Recommendations for Grandfathering and Early Entry**

Mary Wright stated that these were the recommendations of the redistricting committee.

A motion was made by Daryl Love and seconded by John Price to approve the recommendations for grandfathering and no early entry for 2015-2016 but early entry for 2016-2017 as presented. The motion carried with a vote of 5 to 0.

5. Approval of Intent to Acquire a School Site on Approximately 37 Acres of Land at 4701 Athens-Boonesboro Rd.

Mary Wright stated that this is a modification to the June item that was originally sent, that the seller needs to subdivide property. This will allow us to continue working on the contract.

A motion was made by Melissa Bacon and seconded by Doug Barnett the Board authorized the Superintendent to negotiate and execute necessary documents to purchase approximately 37 acres of property located at 4701 Athens-Boonesboro Road (adjacent to Edythe J. Hayes Middle School) from Centenary Methodist Church for the purchase price of \$62,000 (sixty two thousand dollars) per acre (\$2,294,000.00, two million, two hundred ninety four thousand dollars), which will be due and payable in full at closing contingent on closing prior to June 30, \$63,500 (sixty three thousand five hundred dollars) per acre (\$2,349,500.00, two million, three hundred forty nine thousand five hundred dollars) closing prior to July 31 or \$65,000 (sixty five thousand dollars) per acre (\$2,405,000.00 two million, four hundred and five thousand dollars) after July 30, subject to the terms and conditions of the Agreement and the approval of the Kentucky Department of Education, District Facilities Branch, per the provision of 702KAR 4:050. The motion carried with a vote of 4 to 0. Amanda Ferguson abstained from voting.

6. Approval of Student Code of Conduct -2nd reading

Dr. Helm stated that the changes were discussed at the Special Board Meeting.

John Price stated that they appreciate the work the committee did on the new student code of conduct

A motion was made by Amanda Ferguson and seconded by Daryl Love to approve the Student Code of Conduct for the 2015-2016 school year. The motion carried with a vote of 5 to 0.

7. Job Description Updates and New Job Descriptions

Kyna Koch:

Director of Data Management: Need to be able to make data driven decisions in the district.

A motion was made by Melissa Bacon and seconded by Daryl Love to approve the job description as stated. The motion carried with a vote of 4 to 1. Doug Barnett voted no.

Director of Student Support Services:

This will be funded by not funding an instructional coordinator position.

A motion was made by Daryl Love and seconded by Melissa Bacon to approve the job description as stated. The motion carried with a vote of 5 to 0.

Executive Assistant to the Superintendent:

New position funded by elimination of Assistant to the Superintendent and Board assistant.

A motion was made by Amanda Ferguson and seconded by Daryl Love to approve the job description as stated. The motion carried with a vote of 4 to 1 with Doug Barnett voting no.

Foreign Language Interpreter

A motion was made by Amanda Ferguson and seconded by Melissa Bacon to approve the job description as stated. The motion carried with a vote of 4 to 0.

Permanent Substitute Teacher

The district will have four permanent substitute positions as a tool for recruiting.

A motion was made by Melissa Bacon and seconded by Daryl Love to approve the job description as stated. The motion carried with a vote of 5 to 0.

Preschool Administrator

Position will be approved as a .5 position.

A motion was made by Doug Barnett and seconded by Melissa Bacon to approve the job description as stated. The motion carried with a vote of 5 to 0.

Preschool Paraeducator

This is an updated job description.

A motion was made by Doug Barnett and seconded by Melissa Bacon to approve the job description as stated. The motion carried with a vote of 5 to 0.

Preschool Resource Specialist

This is an update and requires early childhood education background

A motion was made by Melissa Bacon and seconded by Doug Barnett to approve the job description as stated. The motion carried with a vote of 5 to 0.

Vehicle Operations Control Analyst

This is an updated job description.

A motion was made by Amanda Ferguson and seconded by Doug Barnett to approve the job description as stated. The motion carried with a vote of 5 to 0.

Kyna Koch shared a chart with the board that details the changes in title or experience requirements for different jobs within the district. KSBA stated that we should bring material differences to the board for approval.

Daryl Love would like to see the changes in experience come before the board

8. Approval of Section 7 Allocations

Kyna Koch went over the proposal as recommended by the board in previous meetings. She stated that money was given to Bryan Station High School.

Doug Barnett asked how the district can maintain accountability and how the district can measure what success in this area looks like.

Rob Sayre stated that there is a group that will be measuring the data to look at each individual school and their administrative team to get a plan in place on how to use these resources. There will also be regular reports to the board.

Daryl Love asked how many unmet needs were left on the table.

Kyna Koch stated that there are several schools that need coaching and several grants that could help those schools.

A motion was made by Amanda Ferguson and seconded by Daryl Love to approve the distribution of \$620,000 in Section 7 allocations provided to nine (9) schools as follows: One (1) position each to be used only for math or reading intervention or ELL; \$10,000 each for an Organizational Health Improvement (OHI) process; and \$3,500 to Bryan Station High School for needs associated with upcoming Safe Schools Audit. The motion carried with a vote of 5 to 0.

I. Reports, Communications and Resolutions:

1. World Language Program

Rob Sayre shared a packet with the board with all of the details of the World Language Program for the schools. A copy will be included in the permanent minutes.

Melissa Bacon asked how effective the plan could be if they're only offered this once every 6 days.

Rob Sayre stated that they would have to look at the assessments.

Daryl Love asked how you determine the overall effectiveness.

Rob Sayre stated there is not a defined method of success and this presentation is to show the board where the district currently is.

Marlene Helm stated that the board needs to decide how this program will continue to be funded and 23% of our schools have a World Language Program.

Dr. Helm stated that further information will be gathered and presented to the board at a later date.

2. 2015 Diagnostic Review

Marlene Helm stated that any school that is in the lowest 5% is considered to be persistently low achieving school. Diagnostic Reviews are done every two years. Bryan Station High School had one in 2012 and then again in 2014. Then the decision was made to have an additional District Diagnostic Review by Advanced Ed. They brought in a team of trained individuals that look at everything and do school observations in every classroom. When Fayette County received our report, it stated that the district needs to be more intentional and have more processes in place. Dr. Helm stated that some of the job descriptions that were approved will help the school regarding this matter. Bryan Station High School will be on every agenda for the internal Superintendent's Cabinet. The school will also have strong Technical Support from the district.

A meeting has been scheduled with the Commissioner of Education for June 4, 2015 that will include members of his team as well as Dr. Helm and John Price. Details from the meeting will be shared with the district.

Dr. Helm stated that the board will receive a monthly update.

K. Approval of Consent Items

- 1. Awards of Bids/Proposals**
- 2. RFP 15-15 Property, Boiler, Fleet Insurance attachment**
- 3. Declaration of Surplus**
- 4. Professional Leave by District Personnel**
- 5. Special and Other Leave of Absence**
- 6. Post Approval Placeholder**
- 7. Pay Date Schedule Placeholder**

8. **Indirect Cost Placeholder**
9. **Approval of a Proposed Change Order (No. Twenty-two) to the Contract for the Renovation at Breckinridge Elementary School BG 10-262**
10. **Approval of a Proposed Change Order (No. Twenty-five) to the Contract for the Renovation at Stonewall Elementary School BG 11-249**
11. **Approval of a BG-4 Contract Closeout Form and Payment Application to the Contract and Direct Purchase Orders for the Renovation at Stonewall Elementary School BG 11-249**
12. **Approval of a Proposed Change Order (No. Fourteen) to the Contract for the Renovation at Tates Creek Elementary School BG 11-251**
13. **Approval of a BG-4 Contract Closeout Form and Payment Application to the Contract and Direct Purchase Orders for the Renovation at Tates Creek Elementary School BG 11-251**
14. **Approval of a Proposed Change Order (No. Twenty-one) to the Contract for the Renovation at James Lane Allen Elementary School BG 11-263**
15. **Approval of a Reduction in Retainage on the Construction Contract for the Renovation at Glendover Elementary School BG 12-180**
16. **Approval of a Proposed Change Order (No. Seventeen) to the Contract for the Renovation at Jessie Clark Middle School BG 13-023**
17. **Approval of a Proposed Change Order (No. One) to the Contract for the Construction of the New Elementary School at Passage Mound Way BG 14-120**
18. **Approval of a Proposed Change Order (No. Three) to the Contract for the Renovation at Squires Elementary School BG 14-121**
19. **Approval of a Proposed Change Order (No. Two) to the Contract for the Construction of the New Elementary School at Intersection of Georgetown and Spurr Roads BG 14-128**
20. **Approval of Third-Party Special Inspection Agreement for the Construction of the New High School on Winchester Road BG 14-159**
21. **Approval of a Proposed Change Order (No. One) to the Contract for the Construction of the New High School on Winchester Road BG 14-159**
22. **Resolution of the Board of Education of Fayette County, Kentucky, Relating to the Issuance of Fayette County School District Finance Corporation School Building Refunding Revenue Bonds, Series 2015C**
 Greg Phillips stated that on June 22nd the three bond issues will be brought before the board. This will refund two bond issues from 2004 and 2005. The savings will total around \$100,000.
23. **Resolution of the Board of Education of Fayette County, Kentucky, Relating to the Issuance of Fayette County School District Finance Corporation School Building Refunding Revenue Bonds, Series 2015D**
 Greg Phillips stated that this is for the high school and two elementary schools.
24. **Resolution of the Board of Education of Fayette County, Kentucky, Relating to the Issuance of Fayette County School District Finance Corporation School Building Refunding Revenue Bonds, Series 2015E**
 Greg Phillips stated this will refund the 2005 C Bonds. The savings will total around \$1,000,000 over a five year period.

L. Approval of Action Items

1. **Facility Usage Hourly Rate Schedule for School Year 2015-2016**
 Mary Wright stated that this will come before the board at the June 22nd Regular Meeting

2. Approval of District Staffing Policy Committee

Mary Wright stated that this will come before the board at the June 22nd Regular Meeting

3. Health Services Contract Amendment

Mary Wright asked the board if they had any questions and stated that this will come before the board at the June 22nd Regular Meeting.

4. Middle and High School Athletic Guidelines Revisions- First Reading

Don Adkins reviewed the Middle School guidelines KHSAA will be taking over the middle school guidelines. Sixth graders cannot participate at the High School Level. The eligibility standards also changes. Don Adkins shared that the board received this information.

Melissa Bacon asked to see the rationale when a coach decides not to play Lexington Catholic.

Don Adkins stated that it is a scheduling decision that is made by individual coaches.

Don Adkins reviewed the High School guideline changes with the board. A copy of the changes will be included in the permanent minutes.

5. Monthly Financial Report

This will be shared with the board at the June 22nd Regular Meeting

M. Informational items

- 1. Personnel Changes for June 22, 2015**
- 2. Position Control Document**

N. Oral Communications

- 1. Other Business**
 - a. Board** – No discussion
 - b. Staff** – No discussion

Requests from Board – None

Closed Session

A motion was made by Melissa Bacon and seconded by Daryl Love, to go into closed session at 10:16 p.m. to discuss personnel pursuant to KRS 61.810(1)(f). The motion carried with a vote of 4 to 0. Doug Barnett temporarily left the meeting.

Open Session

A motion was made by Daryl Love and seconded by Doug Barnett to reconvene in open session at 12:00 a.m. The motion carried with a vote of 5 to 0.

Adjournment

A motion was made by Doug Barnett and seconded by Daryl Love to adjourn the meeting at 12:01 a.m. The motion carried with a vote of 5 to 0.

John Price, Chair

Marlene Helm, Acting Superintendent and Secretary to the Board