

JOB DESCRIPTION

SPEECH THERAPIST

TITLE: Speech/Language Pathologist

REPORTS TO: ~~Communication Disorders Resource Specialist~~
Associate Director of Special Education

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SUPERVISES: N/A

JOB FUNCTION:

DUTIES AND RESPONSIBILITIES:

- Consults with effective delivery of speech-language services for students enrolled in the communication disorders program.
- Coordinates ordering, disseminating, and maintaining appropriate assessment and therapy materials and equipment.
- Develops, implements, and monitors innovative programs for speech-language service delivery.
- Develops and maintain resources and staff development programs for speech-language pathologists.
- Provides assessment and programming consultation upon request to school personnel regarding specific students and their communication needs, including augmentative and alternative communication systems.
- Attends ARC meetings as requested.
- Coordinated continued development and implementation of a communication disorders plan for each student.
- Serves as a resource for teachers of students with hearing and visual impairments.
- Monitors contractual audiology services for evaluations and equipment needs, including inventory and repairs.
- Set up treatment calendars in Medicaid Billing System by the 10th day of school, and revise as students enroll or change.

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- Complete all service logs for Medicaid Billing by the 10th of each month for the preceding month.
- Document pupil progress and maintain appropriate data/records pertaining to therapy services and present/provide information at all ARC meetings.
- Maintains regular attendance
- Performs other duties as assigned

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PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking
- Requires the ability to communicate effectively using speech, vision and hearing
- Requires the use of hands for simple grasping and fine manipulations
- Requires bending, squatting, crawling, climbing, reaching
- Requires the ability to lift, carry, push or pull light weights

EDUCATION AND EXPERIENCE:

- Master's Degree in Communication Disorders

LICENSES AND OTHER REQUIREMENTS:

- Kentucky Department of Education Certificate for Teachers of Exceptional Children—Speech and Communication Disorders, Grades K-12
- Certificate for Clinical Competence from the American Speech-Language-Hearing Association

~~Revision Date: 07/12~~

<p>Original Date: _____</p> <p>Revision Date: <u>07/1995</u></p> <p>Revision Date: <u>05/2000</u></p> <p>Revision Date: <u>07/2012</u></p>
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