



Grant Agreement

Grantee:	Farnsley Middle School
Grant Amount:	\$20,000
Purpose of Grant:	To offset the costs associated with the implementation of the PLTW Gateway Introduction to Computer Science (ICS) units.
Award Date:	6/10/2015
Grant Period:	6/15/2015 – 6/15/2017
Payment Schedule:	Year 1 - Start Date: 6/15/2015 End Date: 6/15/2016 Total: \$17,000
	Year 2 - Start Date: 6/15/2016 End Date: 6/15/2017 Total: \$3,000

This grant is awarded by **Project Lead The Way, Inc. (PLTW)** and is subject to the **PLTW Agreement** and also the following terms and conditions:

- A. This grant may be used only for the implementation of the Introduction to Computer Science (ICS) units and grantees are required to do the following:
 - School(s) must implement both of the following nine-week units at any point during the 2015-2016 school year:
 - Introduction to Computer Science (ICS) 1
 - Introduction to Computer Science (ICS) 2
 - ICS units must be offered to sixth, seventh, and/or eighth grade students.
 - Two or more teachers must be trained in ICS within the two years of the grant.
 - (PLTW Professional Development offerings can be found at: <http://bit.ly/1GtNlpy>)
 - ICS students must be rostered via myPLTW.
 - ICS teachers and students must participate in PLTW-administered pre and post surveys.
 - School(s) must submit an annual grant report, template to be provided by PLTW.
 - School(s) must be willing to participate in branding efforts within the school, district, and local community to promote this award. (i.e. banners, press releases, media events)
 - School(s) must be willing to share ICS teacher and student stories and testimonials.
 - School(s) must be willing to allow visits from PLTW and Verizon employees.
- B. This grant may be used during the period stated above; however, each subsequent year of funding is contingent upon meeting the requirements of the grant. Funds may be carried over to subsequent years, but must be spent by the end date of the final grant year. Any unspent funds will need to be returned to PLTW.

C. The following items are required for implementation and are allowable grant expenses:

- PLTW Participation Fee
- ICS Core Training Expenses
 - Tuition, lodging, travel/mileage, any meals not provided by training site
- Wireless Connectivity – 1 router per ICS classroom
- Android Tablets – minimum 1 per every 2 students and 1 per teacher

Processor	1 Ghz processor or greater
RAM	1 GB or greater
On Board Storage	16 GB or greater
Screen Size	7 in – 10 in
Operating System	Android v4.0 +
Network	WIFI Only
Other Required Embedded Hardware	Front or Rear facing camera (highly recommend both) Accelerometer Microphone Bluetooth

- Desktop or Laptop Computers – 1 per student and 1 per teacher

Specification	Minimum (for existing computers)	Recommended (new purchases)
Processor	Intel® Core 2 Duo or i5 processor	Intel® i5 processor
RAM	4 GB min for 64 bit processor	8 GB min
Hard Drive	250 GB + Hard Drive	250 GB + Hard Drive
Video Card	Integrated Graphics	Integrated Graphics
Optical Drive	DVD-ROM Drive	DVD-ROM Drive
Operating System	Windows 7 or Windows 8.1, 64 bit operating system or Apple device with OSX 10.6. Bootcamp required with one of the above Windows operating systems.	Windows 7 or Windows 8.1, 64 bit operating system or Apple device with OSX 10.6. Bootcamp required with one of the above Windows operating systems.
Display	21" + external monitor per computer is required	21" + external monitor per computer is required
Network	Must have wireless network connectivity	Must have wireless network connectivity
Other Basic Software	IE9 or later Firefox 20 or later is recommended for optimal utilization of the PLTW Learning Management System (LMS) Microsoft Office <i>NOTE: Open Office and Office 365 are not supported at this time</i>	IE9 or later Firefox 20 or later is recommended for optimal utilization of the PLTW Learning Management System (LMS) Microsoft Office <i>NOTE: Open Office and Office 365 are not supported at this time</i>

The following items are optional for implementation, but are allowable grant expenses:

- Tablet Protective Cases
- Tablet Storage/Charging Cart
- Laptop Storage/Charging Cart

D. The unallowable expenses of the grant are as follows: salaries, stipends, or benefits, infrastructure or renovations, indirect (administrative) costs, and any other expenses unspecified as allowable.

- E. Grantee will submit an annual PLTW grant report by **May 31st of each year** (report template will be provided to the grantee contact by PLTW). The report collects data on implementation progress (# of sections of each unit offered, enrollment data), update on use of grant funds, and collection of teacher/student testimonials. The reports are to be submitted electronically to Verizon@pltw.org and full instructions will be provided by PLTW. Submitting timely reports is the responsibility of the district / school receiving the grant and PLTW reserves the right to determine satisfactory progress.
- F. Grantee will provide promptly such additional information, reports, and documents as PLTW may request and will allow PLTW and its representatives to have reasonable access to files, records, accounts, or personnel that are associated with this grant, for the purpose of financial reviews, verifications, or program evaluations as may be deemed necessary by PLTW. Any such information, reports, documents or access shall be limited to the evaluation of the **PLTW** Program and the grant funding, and shall be made consistent with any applicable federal or state laws relating to the provision of such information.
- G. PLTW reserves the right to discontinue or withhold any payments to be made under this grant award or to require a total or partial refund of any grant funds if Grantee has not fully complied with the terms and conditions of this grant.

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of the PLTW grant, and hereby certify my authority to execute this agreement on Grantee's behalf.

Authorized Signing Official: _____

Printed Name: Dr. Donna Hargens

Title: Superintendent

E-mail Address: donna.hargens@jefferson.kyschools.us

Date: _____

Check Payable: Jefferson County Public Schools for Farnsley Middle School

Attention: Cordelia Hardin

(SEE NEXT PAGE FOR GRANT REQUIREMENTS CHECKLIST)

The following action items should be completed and/or received prior to Year 1 installment payment:

- ☐ Please visit the [PLTW Registration](#) page to register your district/school for the PLTW Gateway program for middle schools (if not already registered as a PLTW Gateway program). Any questions related to the PLTW Gateway registration process or PLTW program requirements may be directed to Verizon@pltw.org.
- ☐ Designated District Administrator add teacher(s) to the school's PLTW record. Instructions will be included in the registration/agreement process.
- ☐ Complete Readiness Training and register for [Core Training](#).
- ☐ Obtain a copy of the W-9: Request for Taxpayer Information Identification Number and Certification Form.
- ☐ Review and sign the Grant Agreement and submit along with the copy of the W-9 to Verizon@pltw.org.

The following action items should be completed and/or received prior to Year 2 installment payment.
Reports due by May 31st, 2016:

- ☐ Complete pre and post surveys for teachers and students, which will be administered by PLTW.
- ☐ Complete the annual PLTW grant report, template provided by PLTW.
- ☐ Complete Readiness Training and register for [Core Training](#) if applicable.

The following reports are due by May 31st, 2017.

- ☐ Complete pre and post surveys for teachers and students, which will be administered by PLTW.
- ☐ Complete the annual PLTW grant report, template provided by PLTW.