

**POST APPROVAL OF CHANGE TO JOB DESCRIPTION, EXCEPTIONAL CHILD
NURSE**

BACKGROUND AND RATIONALE:

The establishment of this position was approved by the Board at the May 11, 2015 meeting and was posted on the district's Employment Vacancy website on May 19, 2015. The posting of the Job Description was attracting no applicants. Staff analysis of the Description determined the issue was, perhaps, in the educational requirements in that a Bachelor's degree was required. In Kentucky, Registered Nurses do not necessarily have a Bachelor's degree, thus, applicants were unintentionally being precluded from applying. In order to try to fill the position in a timely manner, the Job Description was changed to require the applicant to be a Kentucky Registered Nurse.

PROPOSAL:

Approve the change in educational requirements for the Job Description for Exceptional Child Nurse. This post-approval is not in keeping with the Board's desire to approve educational changes to Job Descriptions before they are posted. In an effort to attract good candidates in a timely manner, an exception was made and post-approval is requested.

STAFF CONTACT:

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POLICY REFERENCE:

01.11 (General Powers and Duties of the Board)

RECOMMENDATION:

A motion is in order to:

"Approve the update to the educational requirement for the Job Description for Exceptional Child Nurse."