

AWARD OF BIDS/PROPOSALS

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

BIDS/PROPOSALS

BID	MAILING ROSTER	DEPARTMENT	RESPONSE – NUMBER RECEIVED
1. RFP 15-15 Property, Boiler, Fleet Insurance	1. Economic Engine 2. TMSDC 3. Commerce Lexington	Risk Management	4
2. Bid 22-15 Electric Generators Preventive Maintenance	1. Economic Engine 2. TMSDC 3. Commerce Lexington	Maintenance	6
3. Bid 22-15 Alternate School Site Catering	1. Economic Engine 2. TMSDC 3. Commerce Lexington	Food Service	2
4. Bid 24-15 HVACR PM Filter Change	1. Economic Engine 2. TMSDC 3. Commerce Lexington	Maintenance	4
5. Bid 25-15 Document Disposal, Paper Shredding	1. Economic Engine 2. TMSDC 3. Commerce Lexington	Purchasing	3
6. Bid 26-15 Dairy Products	1. Economic Engine 2. TMSDC 3. Commerce Lexington	Food Service	3
7. RFP 27-15 Periodicals	1. Economic Engine 2. TMSDC 3. Commerce Lexington	Media Services	3
8. RFP 28-15 Spanish Interpreting and Translating Services	1. Economic Engine 2. TMSDC 3. Commerce Lexington	Student Achievement and Support	4

BID CONTRACT EXTENSIONS	MAILING ROSTER	DEPARTMENT	YEAR OF EXTENSION
1. Bid 28-14 Refuse Dumpster Service	Republic Services	Operations	1
2. Bid 29-14 Construction Dumpster Services	CKY Landfill and Hauling	Operations	1

1. RFP 15-15 Property, Boiler, and Fleet Insurance

BACKGROUND AND RATIONALE: The Board has the fiduciary responsibility to protect the District's financial assets, including physical assets such as buildings, boilers, and fleet. Risk Management and Safety utilizes various types of property and casualty insurance—including property, boiler, and fleet insurance—as one means of assisting the Board in meeting this responsibility.

VENDORS:

See attached sheet.

PROPOSAL:

ITEM	FY 15-16 COST	FUND SOURCE	RECURRING/NON	MEASUREABLE EXPECTED
Property Ins.	\$486,613	922 1 850	Recurring	Statutory Requirement
Boiler Ins.	Included	922 1 850	Recurring	Statutory Requirement
Fleet Ins.	\$465,462	922 1 850	Recurring	Statutory Requirement
Total	\$919,150	-----	-----	-----

Funding Source Key 922 = Physical Support Services= 1= General Fund; 850= Risk Management

Contract Period: July 1, 2015 through June 30, 2016. If mutually agreed upon, may be renewed up to 5 years.

STAFF CONTACT: Kelly Breeding (Director, Risk Management & Safety) 381-3827

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
“approve as the best value for the District the designated options from Kentucky Insurance Group for property, boiler and fleet insurance.”

2. Bid 22-15 Electric Generators Preventive Maintenance

Each FCPS facility is equipped with emergency power generators and transfer switches. Preventive maintenance ensures that in the event of a power failure, emergency lighting and communication systems will continue to function, thereby protecting the safety of students and staff.

Vendor: The following bidders received specifications and have submitted a proposal on the indicated contract:

Key to Markings
- Recommended Bid Award

<u>Company</u>	<u>Price</u>
<u>Edens Electric & Generators PM LLC</u>	\$80,225.00
<u>IAC Power Systems</u>	\$80,900.00
<u>Nixon Power Services</u>	\$85,025.00
<u>Clarke Power Generation</u>	\$73,809.87 ###
<u>Cummins Crosspoint</u>	\$113,200.00
<u>Evapar</u>	\$113,029.00

Contract Term: Beginning July 1, 2015 and ending June 30, 2016

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Electric Generators Preventive Maintenance	Amount spent last fiscal year: \$82,520.00	920 1 134 0432	Recurring	Improved safety of students and staff. Improved efficiency of equipment.

Funding Key: 920 – Maintenance, 1 – General Fund, 134 – Maintenance Shop Operations, 0432 – Building Repair/Maintenance

STAFF CONTACT: Jack Murrell, Maintenance

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
“Accept the proposal from Clarke Power Generation”.

3. Bid 23-15 Alternate School Site Catering

BACKGROUND AND RATIONALE:

This bid is for food and delivery to programs that do not have a kitchen on site for prep and cooking. Sites include but not limited to Family Care, Day Treatment, SAP, Stables. The Bid will reduce the loss of funds for the Food Service Department due to the amount of small sites that continue to grow within FCPS. We need to Bid due to the expirations of our current contract.

Key to Markings

- Recommended Bid Award

Chef Doug's Gourmet Foods

Breakfast Price	\$1.75
Lunch Price	<u>\$3.18</u>
Total Price	\$4.93 ###

Mtani Catering

Breakfast Price	\$3.00
Lunch Price	<u>\$4.00</u>
Total Price	\$7.00

Contract Period: August 1, 2015 through July 30, 2016

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Meal Service	Last year's expenditure was approximately \$120,000.00	Food Service Accounts	Recurring	Will provide catering to alternate schools for 2015-2016 school year

Funding key: Food Service Accounts

STAFF CONTACT: Michelle Coker, Food Services

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"Accept the bid from Chef Doug's Gourmet Foods"

4. BID 24-15 HVAC Preventive Maintenance/Filter Change

BACKGROUND AND RATIONALE:

The District currently maintains over five (5) million square feet with a total replacement value of over \$560 million. Proper HVAC preventive maintenance results in greater comfort for occupants and thereby contributes to student achievement. Approval of this bid will lower long-term cost of ownership and allow maintenance to fund equipment replacements.

Vendor: The following bidders received specifications and have bid on the indicated contract:

**Key to Markings
- Recommended Bid Award**

<u>Company</u>	<u>Contract Price</u>
Ivy Mechanical Company, LLC	\$327,000.00
Thermal Equipment Sales, Inc.	\$324,000.00
DeBra-Kuempel Mechanical Electrical	\$328,680.00
Comfort & Process Solutions	\$304,000.00 ###

Contract Period: Beginning July 1, 2015 and ending June 30, 2016.

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
HVAC Preventive Maintenance/ Filter Change	Last year's expenditure was approximately \$274,140.00	920 1 134 0431	Recurring	Annual contract with option to extend. Immediate impact with lower equipment failure rates and improved comfort.

Funding Key: 920—Maintenance, 1—General Fund, 134 – Maintenance Shop Operations, 0431 – HVAC Electrical Repair

STAFF CONTACT: Doug Botkin, Maintenance

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
“Accept low bid from Comfort & Process Solutions”.

5. Bid 25-15 – Document Disposal, Paper Shredding

BACKGROUND AND RATIONALE:

This bid was established to comply with the Model Procurement Code and FCPS Board Policy. District wide spending on Paper Shredding was approaching the \$20,000.00 threshold required for competitive bidding. Due to the yearly increase in schools and departments using shredding services it was determined that a bid should be sent out to establish an approved vendors list for these services.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings ### - Recommended Bid Award

<u>Paper Predator</u>	<u>Price per Pound</u>
On-Site Price	\$.08 ###
Off-Site Price	\$.08 ###
<u>KnightHorst Shredding</u>	
On-Site Price	\$.17 ###
Off-Site Price	\$.15 ###
<u>Shred-It USA LLC</u>	
On-Site Price	\$.20 ###
Off-Site Price	\$.17 ###

Contract Period: July 1, 2015 through June 30, 2016

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Paper Shredding	Last year's Expenditure was approximately \$5,000.00	Individual Schools and Groups	Recurring	2015-2016 School Year

STAFF CONTACT: Grady Ford, Director of Warehouse

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
“accept multiple bids from Paper Predator, KnightHorst Shredding and Shred-It USA LLC”.

6. Bid 26-15 Dairy Products

BACKGROUND AND RATIONALE:

Dairy Products are used in the operation of the National School Lunch Program and Breakfast Program and are competitively bid annually.

Key to Markings ### - Recommended Bid Award

<u>Borden Dairy – Kentucky</u>	Daily Usage	Unit Price	Total
1. ½ pt whole milk	125	\$.246	\$30.75
2. ½ pt 1% milk	4,300	\$.211	\$907.30
3. ½ pt chocolate milk	12,000	\$.216	\$2,592.00
4. ½ pt strawberry milk	900	\$.225	\$202.50
5. ½ pt vanilla milk	150	\$.225	\$33.75
6. ½ pt skim milk	340	\$.201	\$68.34
7. ½ gal buttermilk	40	\$1.78	\$71.20
8. 1 lb cottage cheese	5	\$1.65	\$8.25
9. 5 lb cottage cheese	5	\$7.95	\$39.75
10. 6-8oz fruit juice drink	7,300	\$.2395	<u>\$1,748.35</u>
Overall Total Price			\$5,702.19 ###

<u>Prairie Farms</u>			
1. ½ pt whole milk	125	\$.2737	\$33.21
2. ½ pt 1% milk	4,300	\$.2397	\$1030.71
3. ½ pt chocolate milk	12,000	\$.2467	\$2960.40
4. ½ pt strawberry milk	900	\$.2467	\$222.03
5. ½ pt vanilla milk	150	\$.2467	\$37.01
6. ½ pt skim milk	340	\$.2347	\$79.80
7. ½ gal buttermilk	40	\$1.90	\$76.00
8. 1 lb cottage cheese	5	\$1.65	\$8.25
9. 5 lb cottage cheese	5	\$8.00	\$40.00
10. 6-8oz fruit juice drink	7,300	\$.2850	<u>\$2,080.50</u>
Overall Total Price			\$6,568.91

<u>Reiter Dairy</u>			
1. ½ pt whole milk	125	\$.264	\$33.00
2. ½ pt 1% milk	4,300	\$.224	\$963.20
3. ½ pt chocolate milk	12,000	\$.234	\$2,808.00
4. ½ pt strawberry milk	900	\$.239	\$215.10
5. ½ pt vanilla milk	150	\$.259	\$38.85
6. ½ pt skim milk	340	\$.214	\$72.76
7. ½ gal buttermilk	40	\$1.95	\$78.00
8. 1 lb cottage cheese	5	\$1.65	\$8.25
9. 5 lb cottage cheese	5	\$8.50	\$42.50
10. 6-8oz fruit juice drink	7,300	\$.2395	<u>\$1,748.35</u>
Overall Total Price			\$6,011.66

Contract Period: August 1, 2015 through July 30, 2016

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Dairy Products	Last year's expenditure was approximately \$2,686,000.00	Food Service Accounts	Recurring	Will provide Dairy Products to schools for 2015-2016 school year

Funding key: Food Service Accounts

STAFF CONTACT: Janus Mankovich, Food Services

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"Accept the bid from Borden Dairy – Kentucky."

7. RFP 27-15 Periodicals

BACKGROUND AND RATIONALE:

FCPS use magazines as a source for current information, motivated reading practice and professional information. These periodicals are essential in maintaining the District's high expectations regarding literacy and reading in the content areas.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings			
### - Recommended Bid Award			
<u>Item (Total possible points)</u>			<u>Score</u>
1. Discount Percentage off list price (25%):			
Complete Book and Media Supply, LLC	varies		3
EBSCO	10%		6
WTCox	26%		16
2. Discounted price of periodicals listed (25%):			
Complete Book and Media Supply, LLC	varies		3
EBSCO	10%		8
WTCox	26%		14
3. Past experience with teachers and staff (25%):			
Complete Book and Media Supply, LLC	none		0
EBSCO	none		0
WTCox	yes		22
4. Availability of selected titles (25%):			
Complete Book and Media Supply, LLC	100%		9
EBSCO	97%		7
WTCox	100%		9
<u>TOTAL POINTS</u>			
Complete Book and Media Supply, LLC			15
EBSCO			21
WTCox			61

Contract Period: July 1, 2015 through June 30, 2016

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Periodicals	To date expenditure was approximately \$26,000.00	Individual School Budgets	Recurring	Will provide teachers and students with the most current and up-to-date information in print without interruption to the educational process

STAFF CONTACT:

Joni Maloney, Media Services

POLICY REFERENCE:

KRS 45A.365

RECOMMENDATION:

A motion is in order to:
“accept the proposal from W.T. Cox.”

8. RFP 28-15 – Spanish Translating/ Interpreting

BACKGROUND AND RATIONALE:

These services include translating written documents and interpreting during school events and parent-teacher conferences.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings
Recommended Bid Award

<u>Vendor</u>	<u>Total Points</u>
Norma Flores-Trevino	329.8/400 ###
Denise Munizaga	302.8/400 ###
Susana Menedez Translation & Interpreting Services Group	300/400 ###
All World Language Consultants Inc,	236.80/400

Contract Term: July 1, 2015 through June 30, 2016

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Spanish Translating/ Interpreting Services	FY to date amount is approximately \$33,000.00	Title I, ESL, Special Education	Recurring	Contract for Spanish interpreting and translating

Funding Key: Title I, ESL, Special Education

STAFF CONTACT: Michael Dailey, Student Achievement and Support

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
“accept proposals from Norma Flores-Trevino, Denise Munizaga, and Susana Menedez Translation & Interpreting Services Group.”

APPROVAL FOR BID CONTRACT EXTENSION

1. BID # 28-14 Refuse Dumpster Services

BACKGROUND AND RATIONALE:

This bid is part of the District's trash removal program managed by Physical Support Services, Division of Plant Operations. Republic Services, the current contract holder, has agreed to keep the same pricing if the contract is extended for an additional one year. This extension will be the first year of an optional three-year contract. To be able to provide continuity and quality of this service, it is recommended that the Board extend the current contract with Central Kentucky Hauling for one year for the dates of September 1, 2015 – August 30, 2016.

Vendor: Republic Services

PROPOSAL:

Item	Amount (estimated)	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Trash Removal (Dumpsters)	\$123,559 so far this FY	920 1 087 0421	Recurring	2015-2016 School Year

Staff Contact: Ken Tate, Director of Plant Operations

Policy Reference: 03.111, 03.211, 03.13251, 03.23251

Recommendation: A motion is in order to: "extend the contract for a one year period to Republic Services."

2. BID # 29-14 Construction Dumpster Services

BACKGROUND AND RATIONALE:

This bid is part of the District's trash removal program managed by Physical Support Services, Division of Plant Operations and is for the larger dumpsters used in construction and renovation. CKY Hauling and Landfill, the current contract holder, has agreed to keep the same pricing if the contract is extended for an additional one year. This extension will be the first year of an optional three-year contract. To be able to provide continuity and quality of this service, it is recommended that the Board extend the current contract with Central Kentucky Hauling for one year for the dates of September 1, 2015 – August 30, 2016.

Vendor: CKY Hauling and Landfill

PROPOSAL:

Item	Amount (estimated)	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Trash Removal (Dumpsters)	\$43,198.00 so far this FY	920 1 087 0421	Recurring	2015-2016 School Year

Staff Contact: Ken Tate, Director of Plant Operations

Policy Reference: 03.111, 03.211, 03.13251, 03.23251

Recommendation: A motion is in order to: "extend the contract for a one year period to CKY Hauling and Landfill."