**SPENCER COUNTY BOARD OF EDUCATION**

**Scheduled Work Session**

**6:30 p.m. Thursday, June 11, 2015**

**Spencer County Elementary Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Dr. Lynn Shelburne

Mr. Bart Stark

**Absent:**

Ms. Sandy Clevenger

**Others Present**: Superintendent Chuck Adams, Jim Oliver, Mark Thomas, Todd Russell, Vicki Goodlett, Michele Barlow, Scott Travis, Mark Travis, Justin McElfresh, Kenny Sandfield, John Shindlebower, and others.

**ORDER # 221**

**CALL TO ORDER**

Ms. Debbie Herndon called the meeting to order at 6:32 p.m.

Ms. Debbie Herndon allowed Scott Travis to address the Board. Mr. Travis asked the Board to vote against adding a year extension to the Superintendent’s contract under the Evergreen Clause.

**DISCUSSION**

**Tell Survey Results**

Superintendent Adams reviewed the Tell Survey results with the Board.

**ACTION WITH DISCUSSION**

**ORDER # 222**

**Expansion of Health Services Instruction**

SCHS has started processing student requests for CTE courses from their incoming freshman class. The introductory class to the Allied Health pathway is Holistic Health. Currently SCHS has 58 students requesting placement in this class with only 30 spots available. This leaves them needing another section. After reviewing the SBDM budget, Mr. Haun can cost share another section of Holistic Health, if the Board will help pick up the other portion. An additional $2,500 will be used for a teacher to forgo their planning period in order to maximum capacity to teach another course.

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the SCHS expansion of Health Services Instructor.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ODER # 223**

**Elementary School Schematic Design**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the elementary school schematic design based on feedback and practicality.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 224**

**Engineering Bid Recommendations for New Elementary School**

The geotechnical engineering firm will be charged with the special soil tests, core samples, etc…as directed by KDE building codes to provide quality assurance during the building process.

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve choosing AEI Engineering for the construction of new elementary school.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 225**

**BG1 New Elementary Construction Project**

Per the recommendation of Sherman Carter Barnhart, a motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the BG1 for the New Elementary School Construction Project.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 226**

**Sherman Carter Barnhart Draft Copy of the B101-2007 Owner-Architect Agreement**

The Board reviewed the draft copy of B101-2007 Owner/Architect Agreement. Sherman Carter Barnhart provided clarification that there would be no out-of-state taxes or expenses for meals and lodging charged to the board.

A motion was made Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the agreement contingent upon changes made as discussed.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 227**

**Purchase of Tractor for Maintenance Department**

The Maintenance Department is requesting approval to purchase a Branson 4520R tractor with BL25R Loader from Cottrell Farm Equipment. The price includes set-up & fluid in rear tires. Cottrell Farm Equipment will allow $4,000 for the used MF245 – making the total after trade in: $19,500.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the purchase of the Branson 4520R tractor from Cottrell Farm Equipment by June 30th with purchase being from next year’s funds.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 228**

**2015-2016 Start and End Times**

Superintendent Adams recommended keeping times the same as the 2014-2015 school year:

Middle and High School: 7:40 a.m. – 2:30 p.m.

Elementary/Preschool: 8:50 a.m. – 3:40 p.m

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to keep the start and end times the same as the 2014-2015 school year.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 229**

**Consortium Agreement with OVEC**  
A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to continue the membership agreement with OVEC with a membership fee of $10,362.00

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 230**

**Scheduled Pay Dates for 2015-2016**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the proposed scheduled pay dates for 2015-2016.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 231**

**SCHS Cheerleader Trip Request to Jelly Stone Park**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the SCHS Cheer – Yogi Bear Jelly Stone trip.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 232**

**Early Head Start Agreement with OVEC**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the proposed Early Head Start Agreement with OVEC per Race to the Top Grant. This agreement requires the hiring of two “childcare worker” staff members that will be reimbursed through the Memorandum of Agreement with OVEC.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 233**

**Request to Approve Replacement Vehicle for Mechanics**

The 1997 Ford Explorer used by the mechanics is a total loss and has already been recovered by the insurance company. The process is underway to secure total loss payments for the totaled bus and the Explorer which will amount to approximately $17,000. Requesting approval to begin searching for an AWD, 4WD, SUV or work truck capable of handling bus recovery operations without excessive strain on the vehicle. The range is $10k - $15k with the higher amount being more reasonable.

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the replacement vehicle for mechanics contingent upon receiving the insurance payments for loss.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 234**

**21st Century Program Assistant Increase in Contract Hours**

Due to the high volume of student interest in the 21st Century program at SCMS, “After the Bell”, there is a need to increase the weekly hours of the program assistant position approved last June 2014 from 16 hours per week to 28 hours per week. The increase in hours will be funded through the grant proceeds.

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the 21st Century Program Assistant Increase in Contract Hours.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 235**

**SCHS FUNDRAISER REQUESTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| GROUP | DATE | FUNDRAISER | PURPOSE | ADT/STU |
| HOSA | June 2015-– June 2016 | Buffalo Wild Wings Meal Promo 10% Sales  Monthly | Nationals – HOSA in California | Adults |
| HOSA | June 2015-June 2016 | Beef O’Brady’s Meal Promo 10% Sales Monthly | Nationals – HOSA in California | Adults |
| Dance Team | June – November | Papa John Fundraiser | Concessions at UL Football; Bats Games and other events | Adults |

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the fundraisers as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 236**

**EXECUTIVE SESSION KRS.61.810 SECTION 1 SUBSECTION (K); KRS 156.557 SECTION 6 SUBSECTION (C)**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to go into executive session KRS.61.810 Section (k); meetings which federal or state law specifically require to be conducted in privacy. Spencer County Board of Education, in accordance with KRS 156.557 Section 6 Subsection (c) Any preliminary discussions relating to the evaluation of the Superintendent by the board or between the board and the superintendent prior to the summative evaluation shall be conducted in closed session

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 237**

**RETURN TO OPEN SESSION**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to return to open session.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 238**

**ADOPTION OF SUPERINTENDENT SUMMATIVE EVALUATION**

Ms. Debbie Herndon, Board Chair read the Superintendent’s evaluation out loud as follows:

Standard 1: Strategic Leadership: Exemplary

Standard 2: Instructional Leadership: Exemplary

Standard 3: Cultural Leadership: Accomplished

Standard 4: Human Resource Leadership: Accomplished

Standard 5: Managerial Leadership: Exemplary

Standard 6: Collaborative Leadership: Accomplished

Standard 7: Influential Leadership: Accomplished

A motion was made by Ms. Janet Bonham and seconded by Mr. Bark Stark to approve the Superintendent’s Evaluation as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 239**

**CONSIDERATION OF SUPERINTENEDENT CONTRACT EXTENSION**

Dr. Lynn Shelburne shared with the Board that after numerous phone calls, and after previous history with another entity, she could not support the extension of contract. She asked that it go on record that this is nothing personal against the Superintendent and is very appreciative of the Superintendent but would be voting no to this extension.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to extend the Superintendent's current contract term by one year under the Evergreen Clause to affirm the Superintendent's appointment to a term ending June 30, 2019, for annual compensation and benefits not less than those received during the 2014-2015 school year*.*

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne No

Mr. Bart Stark Yes

**ORDER # 240**

**Motion to Adjourn**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to adjourn meeting at 9:45 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Absent

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ms. Debbie Herndon, Board Chair

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mr. Chuck Adams, Superintendent/Secretary