

Henderson County High School

2424 Zion Road, Henderson, Kentucky 42420

(270) 831-8800 Fax: (270) 831-8822

www.henderson.kyschools.us



DATE: April 25, 2015

TO: Robin Newton

FROM: *Chad Thompson*

Please add the following overnight trip for retro-approval to the School Board's next meeting agenda. Details are attached. Thank you.

Date of Trip: April 24-25, 2015

Sponsor: Cara Wesner

Group Name: National History Day State Competition

Purpose of Trip: Taking two students to represent HCHS in the competition

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420

(270) 831-5000 Fax: (270) 831-5009

<http://www.hendersonschools.net>



Overnight and Out of District Bus Trip Guidelines

During overnight bus trips and out of district bus trips all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

Checklist:

- ☒ Sponsor/Coach Name Cara Wesher Cell number 270-844-9046
- ☒ Date of trip April 24-25 expected departure time 4:00 p.m. return time 8:00 p.m.
- ☒ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones*
Cara Wesher
- ____ Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.
- ____ Notify school cafeteria manager of any lunch needs
- ____ Follow all Transportation Department guidelines for bus request.
- ☒ Understand any students' medication needs and/or medical conditions
Coaches must carry all players' physicals on any away and overnight trips.
- ☒ Attach a trip list of students to principal/designee
- ☒ Attach an itinerary

____ Other specific needs:

Cara Wesher
Signature of Person submitting form

Chad Thompson
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

National History Day

State Competition

Student List

Dylan Connell

Courtney Stone



Saturday, April 25, 2015

8:00 a.m. – 9:00 a.m.	National History Day in Kentucky Exhibit Set-up
8:00 a.m. – 9:00 a.m.	NHDKy Student Check-In
9:15 a.m. – 12:00 p.m.	NHDKy Exhibit judging
9:15 a.m. – 12:00 p.m.	NHDKy Performance judging
9:15 a.m. – 12:00 a.m.	NHDKy Documentary judging
9:15 a.m. – 12:00 a.m.	NHDKy Web site judging
9:15 a.m. – 12:00 p.m.	NHDKy Paper judging
12:00 p.m. – 2:00 p.m.	Lunch on your own
12:15 p.m. – 1:00 p.m.	Public viewing of NHDKy exhibits
1:00 p.m. – 2:00 p.m.	NHDKy Exhibit run-off (exhibit hall will be closed to the public)
2:00 p.m. – 2:30 p.m.	NHDKy Exhibit take down
2:30 p.m. – 3:45 p.m.	Awards Ceremony



March 29, 2015

Superintendent: Mrs. Marganna Stanley

RE: Trip approval

We are requesting approval for an out of town/overnight trip to Louisville, KY for Automotive students and advisor.

Auto students will be representing Henderson County High School in the Ford/AAA State Competition.

Group will depart from HCHS approximately 7:30am on the morning of May 12th and return to Henderson, KY approximately 4:30pm, evening of May 13th, 2015.

Advisor will be: Scott Herschelman, Automotive Technology Instructor

Students: Jacob Beard & Nick Keown

A handwritten signature in black ink, appearing to read "Brian Bailey". The signature is fluid and cursive, with the first and last names being clearly legible.

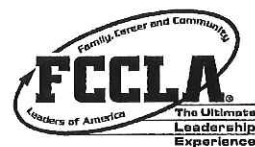
Brian Bailey
Asst Principal Career & Technical Unit
Henderson County High School
2424 Zion Rd
Henderson, KY 42420

Chad Thompson
Coordinating Principal
chad.thompson@henderson.kyschools.us
us



2424 Zion Road Henderson,
Kentucky 42420 Telephone:
(270) 83J-8810 Fax: (270)
831-8888

Henderson County High School



April 29, 2015

To Whom it may Concern,

FCCLA has two Regional Officers, Kaitlin Brady, Region 3 Vice President of Star Events and Kathrynne martinze-Vitales, Region 3 Vice President of Community Service. It is a requirement that we participate in FCCLA Leadership Conference at the KY FFA Leadership Training Center in Hardinsburg Ky. The Leadership Camp is from June 8th through June 10th. I will be accompanying the young ladies to the conference.

This training will enhance leadership skills, knowledge of FCCLA organization, and information concerning each officers duties for the 15-16 school year.

Sincerely,

FCCLA Advisor,

Ms. Ginny Johnson, FCS Teacher, 270-952-5119
virginia.johnson@henderson.kyschools.us

Virginia A. Johnson (Ginny Johnson)



5/4/15

To Whom It May Concern:

It is time again for the National HOSA: Future Health Care Professionals Leadership Conference. Three HCHS HOSA students place in the top three at the KY State Leadership Conference in March and have been invited to compete at the National Conference.

The conference will be held in Anaheim, CA at the Hilton. We will be leaving on Tuesday, June 23, 2015 and return on Monday, June 29, 2015. Overnight accommodations have been made at the Anaheim Hilton and, as previously stated, all of the events will also be held at the hotel.

The students will not only participate in their healthcare related competition, but also have the opportunity to speak with various colleges and employers in the health care field. They will attend educational symposiums and general sessions.

Thank you for considering our overnight trip. The HOSA students at HCHS pride themselves on participating in the HOSA National Leadership Conference when given the opportunity.

Sincerely,

A handwritten signature in cursive script, reading "Ashley B. Bailey, BSN, RN".

Ashley B. Bailey, BSN, RN
Health Sciences Instructor,
HOSA Advisor

A handwritten signature in cursive script, reading "Brian Bailey".

Brian Bailey
CTE Principal

Henderson County High School

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DATE: May 8, 2015

TO: Robin Newton

FROM:

Chad Thompson

Please add the following overnight trip for approval to the School Board's next meeting agenda. Details are attached. Thank you.

Date of Trip: May 30-June 3, 2015

Sponsor: Sgt Vic Rosentreter

Group Name: JROTC

Purpose of Trip: To attend JROTC summer camp

Henderson County Schools

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Checklist:

- ✓ Sponsor/Coach Name Vin Rosentute Cell number 270-844-2630
- ✓ Date of trip 5/30/15-6/3/15 Expected departure time 9:00 a.m. return time 12:00 p.m.
- ✓ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones* Lisa Denton
driver / chaperone
- ✓ Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.
- ✓ Notify school cafeteria manager of any lunch needs
- ✓ Follow all Transportation Department guidelines for bus request.
- ✓ Understand any students' medication needs and/or medical conditions
Coaches must carry all players' physicals on any away and overnight trips.
- ✓ Attach a trip list of students to principal/designee
- ✓ Attach an itinerary
- ✓ Other specific needs:

Vincent P. Rosentute
Signature of Person submitting form

Chad Thompson
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.



Trip ID#:

5905

Henderson County Schools

Transportation Request for Extracurricular Trips

Requested by:	Vic Rosentree		
Date Submitted:	5/7/15	School:	HCHS
Group:	JROTC - Summer Camp		
Funding Source for Trip Cost:	U.S. Army		
Destination:	Greenville, Ky. 42345		
Purpose of Trip:	to attend JROTC summer camp		
Date(s) of Trip:	5/30/15 - 6/3/15		
	Departure Time (CST)	Arrival Time (CST)	
To the Event:	9:00 AM/PM	11:00 AM/PM	
On Return Trip:	10:00 AM/PM	12:00 AM/PM	
Street:	4675 State Route 181N		
City, ST:	Greenville, Ky. 4	ZIP	42345
Number of Students	13	Number of Adults	1
Total:	14		
Number of Vehicle(s) Required:	Bus	<input checked="" type="checkbox"/> SUV	Car
	Will you require a handicap-accessible bus?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the driver need to remain with group during the event?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Emergency Contact Number of Sponsor:	(270) 844-2630		
Additional Requirements:	Driver - Lisa Denton		
Medical Needs:	none		
Employee Signature:	Victor C. Rosentree		

Office Use	ORG:		PROJ:	
	Principal Approval:	Chad Thompson		
	Date of Approval:	5/8/15		

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DATE: May 7, 2015

TO: Robin Newton

FROM:

Chad Thompson

Please add the following overnight trip for approval to the School Board's next meeting agenda. Details are attached. Thank you.

Date of Trip: June 13-19, 2015

Sponsor: Cara Wesner

Group Name: National History Day Contest

Purpose of Trip: For Courtney Stone and Dylan Connell to compete in the National Competition for National History Day at the University of Maryland.

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Checklist:

- ☒ Sponsor/Coach Name Cara Wesner Cell number 270-844-9046
- ☒ Date of trip 6/13-6/19 expected departure time 7am return time 7pm
- ☒ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones* Cara Wesner
- ☒ Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.
- ☒ Notify school cafeteria manager of any lunch needs
- ☐ Follow all Transportation Department guidelines for bus request.
- ☒ Understand any students' medication needs and/or medical conditions
Coaches must carry all players' physicals on any away and overnight trips.
- ☒ Attach a trip list of students to principal/designee
- ☒ Attach an itinerary

Other specific needs:

Cara Wesner
Signature of Person submitting form

Chad Thompson
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

National History Day 2015 Contest Schedule

(Subject to change)

Sunday, June 14

<u>Event</u>	<u>Location</u>
9:00 a.m. - 8:00 p.m.	Registration; exhibit set-up
6:30 p.m.	Welcome ceremony

Stamp Student Union:
Colony Ballroom; Grand Ballroom
McKeldin Mall

Monday, June 15

8:00 a.m. - 9:30 a.m.	Late Registration – Juniors	Stamp Student Union
8:00 a.m. - 9:30 a.m.	Exhibit set-up – Juniors	Stamp Student Union
8:00 a.m. - 3:00 p.m.	Registration – Seniors	Stamp Student Union
9:00 a.m. - 4:00 p.m.	Teacher Workshops	Room 2102, Shoemaker Building
10:00 a.m. - 4:00 p.m.	Judging – Juniors	See entry list for locations
5:30 p.m. - 9:00 p.m.	Exhibit set-up – Seniors	Grand Ballroom
	Public viewing – Exhibits	
7:30 p.m. - 10:30 p.m.	Teachers' Social	Adele's Restaurant
7:30 p.m. - 10:30 p.m.	Student dance	Reckord Armory

Tuesday, June 16

8:00 a.m. - 9:30 a.m.	Late registration – Seniors	Stamp Student Union
8:00 a.m. - 9:30 a.m.	Exhibit set-up – Seniors	Grand Ballroom
9:00 a.m. - 3:30 p.m.	Teacher Workshops	Room 2102, Shoemaker Building
10:00 a.m. - 4:00 p.m.	Judging – Seniors	See entry list for locations
7:00 p.m. - 9:00 p.m.	Public viewing – Exhibits	Grand Ballroom
5:00 p.m. - 10:00 p.m.	Junior Performance and Documentary finals	Stamp Student Union

Wednesday, June 17

8:30 a.m. - 12:30 p.m.	Senior Performance and Documentary finals	Stamp Student Union
9:00 a.m. - 7:00 p.m.	Public viewing – Exhibits	Grand Ballroom
10:00 a.m. - 7:30 p.m.	Exhibits Displayed at NMAH	Washington, DC
5:00 p.m. - 9:00 p.m.	Exhibit take-down	Grand Ballroom
5:00 p.m. - 7:30 p.m.	"National History Night"	NMAH, Washington, DC

Thursday, June 18

7:00 a.m. - 8:30 a.m.	Exhibit take-down	Grand Ballroom
8:30 a.m. - 12:00 p.m.	Awards Ceremony	Xfinity Center
12:00 p.m. - 1:00 p.m.	Pick-up Certificate Packets	Heritage Hall, Xfinity Center
12:00 p.m. - 5:00 p.m.	Exhibit take-down	Grand Ballroom
1:00 p.m. - 3:00 p.m.	Check out of residence halls	

National History Day Competition

June 14-18, 2015

Students:

Courtney Stone

Dylan Connell

Chaperone:

Cara Wesner



National History Day Contest, June 17 Quick Sheet

Phone Numbers:

Cheryl Caskey – 270-589-0456

Ashlee Chilton – 859-693-9086

Megan Sauter – 502-682-1106

Wednesday Schedule: You and your family are welcome to participate in any or all of the following activities:

8:00am: Meet and depart from College Park metro (green line)

9:00am: Arrive in D.C. – Capitol South metro stop (blue line)

9:15-11:00am: Museum Visit (TBD)

11:15am-12:10pm: Lunch at the Capitol Building – Longworth Building

12:20-2:00pm: U.S. Capitol tour

2:20-2:45pm: Picture and visit with Senator Mitch McConnell – U.S. Capitol steps

5:00-7:30pm: Night at the National Museum of American History

Memorandum to Henderson County School Board

Re: Overnight School Trip Request

Date: May 18, 2015

The International Club is requesting an overnight trip beginning on June 16 and ending June 24. Students will travel to Venice, Florence, Pompeii and Rome, Italy on this trip. The trip is guided 24 hours per day with a professional, multi-lingual tour guide acquired through EF Tours group out of Boston, MA. The International Club has traveled with EF Tours for over 15 years. EF specializes in high school trips of this nature. The students will study the Italian art, history, architecture, culture (both ancient and modern), as well as engaging with the Italian people. A professional itinerary has been designed for full days of activity and study in the Italian setting. Students will be engaged in study all day and all evening each day. Accommodations will be in professional hotels every night. Parents and other volunteers have been fundraising for 3 years for this trip. Each family does pay a portion of the trip expenses. No district funds are used for this trip. No fundraising funds pay for the adult costs to travel. The chaperones for the trip are experienced International Club chaperones, with over 15 years of experience on such travels with students.

For more information about EF Tour Company see: www.eftours.com

A handwritten signature in dark ink, appearing to read "Joe Luman". The signature is fluid and cursive, with the first name "Joe" being more prominent and the last name "Luman" following in a similar style.

Henderson County High School

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DATE: May 13, 2015

TO: Robin Newton

FROM:

Chad Thompson

Please add the following overnight trip for approval to the School Board's next meeting agenda. Details are attached. Thank you.

Date of Trip: May 29-May 31, 2015

Sponsor: Laura Freeman

Group Name: Leo Club

Purpose of Trip: To take the Leo Club to attend the Leo Conference at Lion Camp Crescendo in Lebanon Junction, KY. HCHS is the sponsoring group.

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Checklist:

- ☒ Sponsor/Coach Name Laura Freeman Cell number 270-577-7644
- ☒ Date of trip 5/29/15 - 5/31/15 expected departure time 11am 5/29 return time 4:00 5/31
- ☐ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones*
- ☒ Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.
- N/A Notify school cafeteria manager of any lunch needs
- ☒ Follow all Transportation Department guidelines for bus request.
- ☒ Understand any students' medication needs and/or medical conditions
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- ☒ Attach a trip list of students to principal/designee
- ☒ Attach an itinerary

Other specific needs:

Laura M. Freeman
Signature of Person submitting form

Chad Thompson
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

Adults and Students attending the Leo Club Conference at Lions Camp Crescendo in Lebanon Junction, KY

Adults:

Laura Freeman—Advisor

Jill Conrad—Co-Advisor

Tonya Jones—parent of middle school Leo Club member

Members: (there may be a few more)

McKinnley Hayes

Trupte Patel

Remington Crane

Advisors' Children (elementary/middle school students)

Joshua Freeman

Jason Freeman

Cameron Conrad

Cadyn Conrad

Itinerary:

We will be taking a district bus and depart at 11:00 am on May 29th, arriving by 2:00 p.m. Leos will participate in various activities at the camp with other Leo Clubs from across the state centered around our mission of preventing blindness. Students will help clean the camp as a service learning project to prepare the camp for Camp Freedom and Lions Camp, which are held in June. We will be returning to the school on Sunday, May 31, arriving approximately at 3:00 p.m. Our Leo Club is the sponsoring club for the conference this year.

O N E O N E O N E

COMPUTER HELP

Our Public Computer Instructor can help you:

- Master basic computer skills
- Understand Windows 7, 8, and Mac OS
- Set up an email account
- Use Microsoft Word, Excel, and Powerpoint
- Use Mac Pages and Numbers
- Search the Internet and submit job applications
- Browse the library catalog
- Explore online resources and databases
- Download eBooks and eAudiobooks
- Scan documents

To make an appointment,
call Retta at the library

270-826-3712

Sessions are
free and last
one hour.
Follow-up
sessions
available
upon
request.



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DATE: May 13, 2015

TO: Robin Newton

FROM:

Chad Thompson

Please add the following overnight trip for approval to the School Board's next meeting agenda. Details are attached. Thank you.

Date of Trip: June 5-8, 2015

Sponsor: Brian Sullivan

Group Name: Academic Team

Purpose of Trip: We will be traveling to Chicago, IL to compete in a national academic championship. Our accommodations will be at the Four Points by Sheraton.

Henderson County Schools

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Checklist:

- ☒ Sponsor/Coach Name Brian Sullivan Cell number 812-598-8826
- ☒ Date of trip June 5-8 expected departure time 9:00am return time 7:00pm
- ☒ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones* Sarah Hardy
- ☒ Obtain parent/guardian permission forms
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- ☒ Attach a trip list of students to principal/designee
- ☒ Attach an itinerary
- ____ Other specific needs:

B. Sullivan
Signature of Person submitting form

Chad Thompson
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

Academic Team Nationals Trip

June 5-8, 2015

Student List:

Jack Hardy
Hencye Sights
Lance Gibson
Will Hardy
Isaac Oettle
Austin Meredith
Cole Privette
Zachary Beickman

Itinerary:

Leave HCHS June 5th @ 9:00am for Chicago
Staying at O'Hare Hampton Inn

Competition taking place at Sheraton Four Points Hotel at O'Hare on June 6-8.

If time allows students will be taken to local educational tourist spots such as:

Art Institute of Chicago
Field Museum of Natural History
Museum of Science and Industry
Shedd Aquarium

Return to HCHS on June 8th by evening. Possibly earlier depending on outcome of competition.