**G.C. BURKHEAD SITE BASED COUNCIL**

 **MINUTES**

**March 10, 2015 2:45 P.M.**

The meeting was called to order by the co-chairperson, Melissa Case, with the following members present: Melissa Case, Angie Isaacs, Annmarie Lowe, Susie Sherrard, and Bill Wooldridge

Members Absent – Laura Stover

APPROVAL OF AGENDA – Bill Wooldridge motioned to approve the agenda as amended. Angie Isaacs seconded. Motion carried by consensus.

APPROVAL OF MINUTES – Bill Wooldridge motioned to approve the minutes for February 10, 2015. Susie Sherrard seconded. Motion carried by consensus.

RECOGNITION OF VISITORS – No visitors

Student Achievement: Ms. Case announced that the GCB Academic Team won the District Governors Cup and will move to Regions on March 21, 2015. Ms. Case also shared that learning checks are being held this week.

APPROVAL OF 2015-16 PD PLAN – Susie Sherrard motion to approve the 2015-16 PD Plan. Angie Isaacs seconded. Motion carried by consensus.

Ms. Case provided council members with a copy of the proposed 2015-16 staffing allocations. There will be no change in certified allocation and classified has been eliminated a half time instructional assistant. After reviewing and discussing several options on how to place certified staffing to meet student needs, the council decided on option 1 and if an influx of 3rd grade students over the summer a split could be made.

APPROVAL OF 2015-16 STAFFING ALLOCATIONS – Susie Sherrard motion to approve the 2015-16 staffing allocations. Bill Wooldridge seconded. Motion carried by consensus.

Program Reviews: Ms. Case reminded council members that one member of the program reviews committees will attend a meeting at district office and have the opportunity to share and compare with other district program review committees district wide.

Council members were provided copies of by-law policies 1.01 & 1.03 in the new format. Discussion was held.

Council members were provided with copies of by-law policy 1.06 for the first reading. Discussion was held.

APPROVAL OF BY-LAW POLICY 1.05 – Bill Wooldridge motioned to approve policy 1.05. Angie Isaacs seconded. Motion carried by consensus.

Council members received a copy of by-law policy 1.08. Discussion was held. Susie Sherrard volunteered to retype the policy in the new format.

Discussion was held on the 2015-16 SBDM Needs List.

Council members received the financial report for February 2015.

New Business: Ms Case gave a construction update regarding brick and tile. Discussion was held on snow make up days.

**ADJOURNMENT – There being no further business Susie Sherrard motioned to adjourn the meeting.  Bill Wooldridge seconded. Motion carried by consensus.**

 **Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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