

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420

(270) 831-5000 Fax: (270) 831-5009

www.henderson.kyschools.us



TO: Marganna Stanley, Superintendent
And Board Members

From: Cindy Cloutier

Cindy Cloutier

Date: May 18, 2015

SUBJ: Bid Recommendations

BID RECOMMENDATIONS:

Copy Paper Bid # 6-15-5-5

Invitations were sent to 5 vendors. Bids were received from 4 of the five vendors with Warren Supply declining to bid. The cost per sheet was calculated from the prices of each case. The lowest bid price is highlighted in yellow on the Bid Tabulation Sheet. Contract Paper Group only guaranteed their price until September 30, 2015. They specified their price was subject to mill increases after that time period. Therefore the second lowest price guaranteed for a full year from the remaining vendors is highlighted in orange. If Contract Paper Group increases their price over the second highest bidder after September 30, awarding to multiple vendors would assure us the best value on our purchase. We recommend awarding the bid to multiple vendors as highlighted on the attached Tabulation Sheet.

Courier Service Bid # 5-15-5-5

Invitations were sent to 6 companies. We received a bid from Markham Security Specialists, Inc. and Red Arrow Delivery Service. Zip Express did not bid with an explanation. The remaining 3 vendors did not respond. Markham Security was the lowest bidder. They have served Henderson County Schools for multiple years. It is our recommendation to award the contract for Courier Service to Markham Security.

HENDERSON COUNTY BOARD OF EDUCATION
1805 Second Street
Henderson, KY 4420

Courier Service
Bid # 5-15-5-5

TABULATION OF BIDS

Company	Macer Delivery Services, Inc.	Markham Security Specialists, Inc.	Now Courier, Inc	Red Arrow Delivery Service	Silver Creek Transportation, LLC	Zip Express
Daily costs for Courier Service for all schools, offices, and other buildings	No Bid	\$130.00	No Bid	\$147.00	No Bid	No Bid With an Explanation
Daily rate x 209 days per year		\$27,170		\$30,723.00		
Fuel Surcharge Rate		Included		No charge below \$4.00 per gal on fuel		
How many vehicles are available in your company fleet?		11		18		
How many people do you have employed?		11		13		
Are your vehicles properly insured?		Yes		Yes		
Are your employees properly insured?		Yes		Yes		
Insurance Company		EM Ford		Shelter & Travelers		
Number of years of experienced handling of cash over \$5,000		38		5		
Additional Services (charge per hour)		NC		\$24.50 per hour		
Commodity Runs (average 8-10 per year)		NC		\$24.50 per hour		
Contact	Mike Fisher	Liz Moranz	Matthew Straub	Tim Johnson	Jason Cowan	Mike Alligood
Address	829 Canal Street Evansville, IN 47713	PO Box 715 Henderson, KY 42423	6050 Wedeking Ave Evansville, IN 47710	PO Box 151 Evansville, IN 47701	4833 Rudy Road Corydon, KY 42406	6149 Wedeking Ave Evansville, IN 47715
Phone	812-425-4471	270-827-5515	812-474-0400	812-869-7777	270-869-7777	812-423-0682
Fax	812-425-6371		317-638-7016			
E-mail	macerdelivery@gmail.com	markhamsecurit0065@att.net	mstraub@nowcourier.com	tim@redarrowdeliveryservice.c	silvercreektrans@gmail.com	mikea@ajexpress.com

HENDERSON COUNTY SCHOOLS
1805 Second Street
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COPY PAPER
COST/SHEET [CENTS/SHEET]
BID TABULATION
BID #6-15-5-5

DESCRIPTION	Contract Paper Group		Petter Business Systems		River City Industrial		Warren Supply		XPEDX		Bid Spec Quantities	Cost Per Bid Specs	Estimated Need For 2015-2016	Estimated Cost For 2015-2016
	\$/Case	Cost/Sheet	\$/Case	Cost/Sheet	\$/Case	Cost/Sheet	\$/Case	Cost/Sheet	\$/Case	Cost/Sheet				
8.5 x 11 white 20# (5,000 sheets/cs)	\$24.14	\$0.004828	\$27.50	\$0.005500	\$24.75	\$0.004950			\$26.00	\$0.005200	1,357	\$32,757.98	2,759	\$66,602.26
8.5 x 11 white 20# unwrapped (2,250 sheets/cs)	\$14.74													
8.5 x 11 white 20# unwrapped (2,500 sheets/cs)		cs												
8.5 x 11 color 20# (5,000 sheets/cs)	\$36.74	\$0.007348	No Bid		\$12.50	\$0.005560			No Bid		2,786	\$34,825.00	0	\$0.00
8.5 x 14 white 20# (5,000 sheets/cs)	\$39.25	\$0.007850	\$41.00	\$0.008200	\$34.00	\$0.006800			\$36.70	\$0.007340	100	\$3,400.00	77	\$1,249.16
8.5 x 14 color 20# (5,000 sheets/cs)	\$57.50	\$0.011500	\$38.00	\$0.007600	\$36.00	\$0.007200			\$37.00	\$0.007400	20	\$720.00	0	\$0.00
11 x 17 white 20# (2,500 sheets/cs)	\$29.87	\$0.011948	\$53.20	\$0.010640	No Bid				\$51.00	\$0.010200	10	\$575.00	0	\$0.00
11 x 17 color 20# (2,500 sheets/cs)	\$42.00	\$0.016800	\$32.50	\$0.013000	\$33.00	\$0.013200			\$32.00	\$0.012800	75	\$2,240.25	30	\$896.10
8.5 x 11 65# (cover stock) (2,000 sheets/cs)	\$37.70	\$0.018850	No Bid		No Bid				\$42.00	\$0.016800	80	\$3,360.00	3	\$126.00
									\$54.00	\$0.027000	100	\$3,770.00	45	\$1,890.00
												\$81,648.23		\$70,763.52

* Price is based on delivery to one location
* Firm through 9-30-15
Change subject to mill increases
* Unwrapped paper (SPLOX) sold in 80s increments