

**RECORD OF BOARD PROCEEDINGS
(MINUTES)
Board Agenda Planning Meeting
April 13, 2015**

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 p.m. on the 13th day of April 2015, with the following members present: **(1) John Price, (2) Melissa Bacon, (3) Amanda Ferguson, (4) Daryl Love and (5) Doug Barnett**

Administration Present

Marlene Helm, Acting Superintendent
Shelley Chatfield, Staff Attorney
Mary Wright, Senior Director of Operations and Support
Vince Mattox, Senior Director of Equity, School Support and Community Engagement

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on April 27, 2015. The draft agenda is filed with the official minutes.

Amanda Ferguson left the meeting at 6:12 p.m.

A. Call to Order

John Price, Chair, convened the meeting at 5:32 p.m.

H. Reports, Communications and Resolutions

1. Preschool Classrooms for 2015-2016

Marlene Helm introduced Whitney Stevenson to share with the board regarding the upcoming preschool classroom schedule for 2015-2016

Whitney Stevenson shared that we will have 37 classrooms around the district.

- Full day classrooms will be implemented at:
- William Wells brown will have 2 full day classrooms
- Wellington will have one preschool classroom move to James Lane Allen. This will give James Lane Allen a full day preschool classroom
- Children that attend full day sessions will be doing so in their home schools

Daryl Love asked if this plan will meet the needs of students who are lacking quality daycare.

Whitney Stevenson replied that she believes this is a start for school readiness.

2. Student Achievement Update-James Lane Allen

Julie Hawkins and **Greg Williams** shared a PowerPoint presentation regarding the past and current status of James Lane Allen Elementary School. A copy of the PowerPoint presentation will be included in the official minutes.

Sabrina Reed, the head of the service team, introduced the Service team and stated that their first meeting was in November 2016. The Service team meets every two weeks. Sabrina stated that the group is working to build a systemic PLC process to help James Lane Allen build and succeed.

Stephanie Keen shared that they have a very diverse student population and the school wanted to improve co-teaching. Her group looked at ESL schedules and started restructuring to better suite student's

needs. The group received training to better their co-teaching skills and notices the improvement amongst students.

Andrea White, fifth grade team leader, shared the gradual release of responsibility model and how it was implemented at James Lane Allen.

Greg Williams stated that everything is still a work in progress. The school is working on defining and refining their MTSS structures. The school is also looking at expanding their preschool program. The after school program is also looking at being expanded by receiving the 21st Century Grant. The family Resource Center is working on further engaging parents.

Kristy Bowles, fifth grade teacher, shared the K-Prep goals for the school. Every child is on the road to proficiency. Every teacher received a report on each student and where they are and where they need to be. The school restructured their program review committee and they meet once a month.

Greg Williams stated they know that the school still has work to do and that Julie Hawkins has been instrumental in the changes that have already been made. He stated that the school is committed to serving their students in the best way possible.

Dr. Helm thanked the school and the teachers who shared for all of their hard work and dedication to the school.

Melissa Bacon stated that the presentation was exciting to see. She thanked the school for naming and claiming the struggles that they were facing.

Daryl Love stated that training and the google sharing group that was created was a great example of unique needs and appropriate resources that were used. Daryl asked if the engagement of parents has increased.

Greg Williams stated in the past the only parent involvement was a family night where the parents were invited to come and engage with their students. The school is looking at other ways to involve the parents.

Daryl Love asked how the board could help the schools achieve their goals.

Greg Williams stated that the school is surrounded by experts at the school level and that has helped. The school also received culturally responsive teaching training.

Julie Hawkins stated that they go and ask the parents whom are already involved what the school can do to better serve the families of students at James Lane Allen. She also stated that the parents were really involved in helping to write the 21 Century grant.

Daryl Love thanked the school for all the great work that they are accomplishing in putting children first.

John Price stated that it's so obvious that the school works as a team.

A discussion occurred amongst the board regarding service team models

3. **Junior Achievement/BizTown & The Learning Center at Linlee Collaboration**

Lynn, Hudgins, Greg Dickson, Ron Chi shared information regarding the district's collaboration with Student Achievement and Biztown.

- The group shared a video detailing Biztown's relationship with Arlington Elementary.
- The goal is to open Junior Achievement: Biztown/Finance Park facility in September of 2016.
- The group has noticed an increase in school attendance because the kids were excited about participating in the program

Ron Chi shared that the learning center had a program called future lab in their gym that really focused on 21st Century Teaching and Learning Skills. He stated that this collaboration is a good fit for TLC.

Melissa Bacon asked Ron if he felt that the school has the resources and spaces available to move forward with this venture.

Ron Chi answered that the partnership with Junior Achievement is a very positive experience.

Doug Barnett what additional resources TLC needs to accomplish its goals.

Ron Chi stated that the needs aren't necessarily material but that as long as the district continues to empower people at the district level, then that will filter down to the student level and that they will have all the resources they need along with the partnership with Junior Achievement.

Melissa Bacon asked Junior Achievement how they see students from TLC being involved in the new facility and program.

Lynn Hudgins stated they TLC students could help guide the Junior Achievement students in their activities and also expressed excitement regarding TLC's culinary program and how that could be integrated in the facility as well.

Ron Chi thanked the district for all of their support

John Price stated that he thought this program is a win/win situation for the district

4. Overview of Teacher Effectiveness

Jenny Dyar shared a handout regarding an overview of Teacher Effectiveness and regarding the hiring process.

Daryl Love asked if a school wants to hire a diverse staff to represent the population at their school if HR can help with that process.

Jenny Dyar answered that HR can help the school sort out applicants at their request.

J. Approval of Consent Items

- 1. Awards of Bids/Proposals**
- 2. Actions for Post Approvals**
- 3. Special and Other Leaves of Absence**
- 4. Professional Leave by District Personnel**
- 5. Request for a Shortened School Day**
- 6. Instructional Materials/Textbook Plans**
- 7. Approval of a Proposed Change Order (No. Twelve) to the Contract for the Renovation at Mary Todd Elementary School BG 10-260**
To improve original plans and specs: Provide credit to Owner for unused portions of two (2) material Direct Purchase Orders to close
- 8. Approval of a BG-4 Contract Closeout Form and Payment Application to the Contract and Direct Purchase Orders for the Renovation at Mary Todd Elementary School BG 10-260**
 BG-4 Contract Closeout Form and Payment Application in the amount of \$5,000.
- 9. Approval of a Proposed Change Order (No. Twenty-four) to the Contract for the Renovation at Stonewall Elementary School BG 13-023**
To resolve unforeseen conflict: Funds transferred from existing DPO to GC contract to purchase architectural metals from other suppliers to suit material availability.
- 10. Approval of a Proposed Order (No. Ten) to the Contract for the Renovation at Glendover Elementary School BG 12-180**
To resolve unforeseen conflict: Provide labor, materials and equipment to add new metal coping at service yard walls
- 11. Approval of a Proposed Change Order (No. Sixteen) to the contract for the Renovation at Jessie Clark Middle School BG 13-023**
To resolve unforeseen conflict: Provide labor, materials and equipment to replace sod damaged by non-school sports activities at athletic field

To improve original plans and specs: Provide labor, materials and equipment to replace projection screen in Media Center with SmartBoard

To correct deficient plans and specs: Provide labor, materials and equipment to add power for the Media Center projector and projection screens; provide power and conduit at Media Center casework toe-kick; provide additional CATV and data outlets for TV Studio.

12. Approval of Third-Party Special Inspection Agreement for the Construction of the New Elementary School at Passage Mound Way BG 14-120

Need to initiate contract with L.E. Gregg Associates in the amount of \$70,105 to perform the third-party special inspections.

13. Approval of a Commissioning Agent Agreement for Construction of the New Elementary School at Passage Mound Way BG 14-120

14. Approval of Commissioning Agent Agreement for Construction of the New Elementary School at Intersection of Georgetown and Spurr Roads (2441 Huntly Place) BG 14-128

15. Approval of the Design Consultant and the BG-1 Project Application for Installment of a Portable Classroom Unit at STEAM Academy (123 East Sixth Street)

Need to initiate BG-1 application to begin project

16. Approval of the Design Consultant for the Construction of the STEAM Academy on the University of Kentucky Campus

Need to approve design in order to begin project.

K. Approval of Action Items

1. Professional Leave by District Personnel

A motion was made by Melissa and Doug to approve professional leave as requested. The motion carried with a vote of 4 to 0.

2. Requests from Principals for Extended Trips

A motion was made by Melissa Bacon and seconded by Doug to approve the extended trip requests as listed. The motion carried with a vote of 4 to 0.

3. District Summer School Tuition

Faith Thompson shared that there are 4 high schools that have opted to participate in PE Summer School. This gives students the opportunity to free up their regular school schedule to take on more classes. The cost is \$160 per credit hour. For students on free/reduced lunch is \$75.00. All funds received pay for the teacher's stipends.

4. Approval of Meal Price Increase for 2015-2016

Michelle Coker shared that the system used the Paid Lunch Equity Tool to determine prices for the 2015-2016 school year. The elementary school lunches will have to be raised by \$2.40 and the middle/high by \$2.60. The price for breakfast will remain the same.

5. Establishment of New Job Description

Marlene Helm stated that this position is for the Administrative Services Senior Director in keeping with the recommendations from the auditor's report. She stated that all vacancies will be posted for 30 days. She stated that we need to get this position advertised as soon as possible.

6. Approval of Contract with Management Advisory Group

Dr. Helm stated that this is in response to the auditor's report and this will come before the board at the next meeting for approval.

7. Monthly Financial Report Placeholder

Dr. Helm stated that Rodney Jackson and Kyna Koch will share this at the next meeting.

L. Informational items

1. Personnel Changes – No discussion
2. Position Control Document – No discussion

M. Oral Communications

1. Other Business

- a. **Board** – No discussion
- b. **Staff** – No discussion

Requests from Board – None

Closed Session

A motion was made by Melissa Bacon and seconded by Doug Barnett to go into closed session Pursuant to KRS 61.810 (1)(b) to discuss acquisition or sale of real property, KRS 61.810(1)(c) to discuss proposed or pending litigation and pursuant to KRS 61.810(1)(f) to discuss personnel. The motion carried with a vote of 4 to 0.

Adjournment

A motion was made by Doug Barnett and seconded by Daryl Love to adjourn the meeting at 7:07 p.m. The motion carried with a vote of 3 to 0. Amanda Ferguson left the meeting before the meeting adjourned.

John Price, Chair

Marlene Helm, Acting Superintendent