

**FIELD STUDY REQUEST FORM
FOR SBDM APPROVAL**

(Complete this form prior to the next SBDM Meeting for SBDM Approval as all Field Study Requests must be approved by SBDM. Once approved, complete the Central Office Student Trip Request form)

Teacher: Martin/Sztanya/Dietzel Grade/Section: K

Destination: Spencer Co Library Miles to Destination from School: < 1 mile

Date of Trip: May 11, 12, 13 Time of Departure: 2:00

Time of Return: ~ 2:30 Number of Children: 27 per class x 3

Time of Adults: 2 per visit Number of Buses Needed: 0 walking

What arrangements were made with lunchroom manager regarding lunch? (Check One)

☒ No Change In Schedule ☐ Change In Time To: _____
☐ Sack Lunches ☐ Eat Out

What provisions have been made for those children who are unable to go?

Kindergarten classrooms not on field trip

If this field trip impacts special areas, please notify special area teachers, in writing.

Identify the Core Content (number and description) to which this field trip relates.

SLK1A - SLK 3 - speaking + listening
RLK1 - RLK2 - retell + key details

Identify the pre-trip activities you will use to prepare your students.

reading strategies, reading foundational skills

Identify the post-trip activities you plan for your students to complete.

writing about text, retelling

Teacher's Signature(s)

[Signature]

RESERVATION INFORMATION:

Admission Fee Per Student: _____ Per Adult: _____

Reserved Bus #: _____ Cost of Bus: _____

(BUS COSTS: \$17 per hour per bus driver, \$.93 per mile per bus)

Reservations made by: _____

Approved: ☒ Denied: ☐

Signature: Marian Arnold Date: 5-7-15