

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, April 16, 2015**

The Ludlow Independent Board of Education met at the Ludlow Board of Education Conference Room 525 Elm Street, Ludlow, KY 41016 at 7:00 PM, on April 16, 2015, with the following members present:

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stephen Chapman
Ms. Amy Hayden
Mr. William McMillen
Ms. Cindy Powell

Absent Board Members:

Ms. Kymberly King

1. Call to Order

1.1. Call to Order by Ms. Hayden

Rationale:

Board President, Ms. Hayden, called the meeting to order.

Discussion:

Others Present: Mr. Mike Borchers, Superintendent; Ms. Jenny McMillen, CCR Coordinator & Board Secretary; Mr. Rick Smith, Director of Special Education; Ms. Vikki Wofford, Financial Analyst & Board Treasurer; Mr. Randy Wofford, Director of Maintenance & Transportation; Ms. Beth Ketzer, Preschool Director; Mr. Jason Steffen, Elementary School Principal; Mr. Steve Hart, High School Assistant Principal; Ms. Trisha Scheyer, River City News

1.2. Pledge of Allegiance by Mr. McMillen

Rationale:

Mr. Bill McMillen led the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It was recommended that the board approve the Agenda.

Order #64 - Motion Passed: Approval of the Agenda as presented passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

3. Recognition and Information Agenda

Rationale:

These items were presented for recognition and information.

3.1. Monthly Reports

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers reviewed the monthly reports.

3.2. Personnel

Rationale:

These items were presented for information.

3.3. Monthly Activities

Rationale:

These items were presented for information.

3.4. Spotlight Items

Rationale:

These items were presented for information.

4. Consent Agenda

Rationale:

It was recommended that the board approve the Consent Agenda.

Discussion:

Mr. Borchers reviewed each of the Consent Agenda items.

Order #65 - Motion Passed: Approval of the Consent Agenda passed with a motion by Mr. William McMillen and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Ms. Kymberly King Absent

Mr. William McMillen Yes

Ms. Cindy Powell Yes

4.1. Approval of Minutes

Rationale:

It was recommended that the board approve the minutes of the March Regular Meeting.

4.2. Monthly Bills

Rationale:

It was recommended that the board approve payment of the monthly bills.

4.3. Fundraising Requests

Rationale:

It was recommended that that board approve the Fundraising Requests.

5. Discussion and Action Agenda

5.1. Elementary School Request for Staffing

Rationale:

It was recommended that the board approve the Elementary School Request for Staffing.

Order #66 - Motion Passed: Approval of the Elementary School Request for Staffing passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.2. Hybrid Preschool

Rationale:

This item was presented for discussion. Ms. Ketzer attended the meeting to discuss the Hybrid Preschool.

Discussion:

Ms. Ketzer explained the details of the Hybrid Preschool Program proposal with Children, Inc. Parents will have the option of half-day preschool at our site or a full-day option at the Covington Children, Inc. site, but this will include one of our teachers. The hope is to fill at least 15 slots; currently 12 are signed up. Mr. Chapman wants to make sure all parents are aware that an SRO is not on site at the Children, Inc. location like one is at the Ludlow site.

5.3. Early Head Start

Rationale:

Ms. Beth Ketzer attended the meeting to discuss the Early Head Start program.

This item was presented for discussion.

Discussion:

Ms. Ketzer asked for assistance in getting the word out about this early head start option through Children, Inc.

5.4. Gallup Poll Results

Rationale:

Ms. McMillen attended the meeting to discuss the Gallup Poll Results. This item was presented for discussion.

The Gallup Student Poll is a 20-question survey that measures the hope, engagement, and well-being of students in grades 5-12. The primary application of the Gallup Student Poll is as a measure of non-cognitive metrics that predicts student success in academic and other youth development settings. Gallup's research has shown that hope, engagement, and well-being are key factors that drive students' grades, achievement scores, retention, and future employment. Results are analyzed and used to promote discussion among staff members. Strengths and weaknesses are assessed and used for program planning in order to enhance our students' overall hope, engagement, and well-being.

Discussion:

Ms. McMillen presented this year's Gallup Poll results for grades 5-12. Hope and engagement scores each went up six points, while well-being scores dropped one point.

5.5. KIP Survey Results

Rationale:

Ms. McMillen attended the meeting to discuss the KIP Survey Results. This item was presented for discussion.

Every even-numbered year, the Kentucky Division of Behavioral Health, with the support of the Governor's Office of Drug Control Policy and the Federal Center for Substance Abuse Prevention, jointly sponsor the KIP Survey (KY Incentives for Prevention) to assess the extent of alcohol, drug, and tobacco use among 11 to 18-year-olds throughout Kentucky, and to evaluate the impact of prevention efforts aimed at reducing substance use. Students in grades 6, 8, 10 and 12 are asked to complete a survey. Their responses to the survey are compiled to provide information to school districts about students' use of tobacco, alcohol, and drugs. Student survey responses also provide information about School safety issues. This valuable information is used to improve programs for Kentucky's youth.

The KIP survey was most recently administered in the fall of 2014. A total of 159 districts administered the survey to over 124,000 students using both paper and online versions of the survey.

Discussion:

The KIP Survey results were presented by Jenny McMillen. Local results were compared to past years as well as to state averages.

5.6. Dual Credit Program

Rationale:

Ms. McMillen attended the meeting to discuss the Dual Credit Program. This item was presented for discussion.

Ludlow High School is expanding its dual credit offerings by partnering with the other River City Schools to send students to the Gateway Regional Academy. Juniors and Seniors who qualify can attend courses at Gateway Community & Technical College for part of the day. These courses are dual credit courses, counting as both high school and college credits. Interested students who meet PLAN or ACT score requirements recently visited the urban campus of Gateway to learn more about the program.

Discussion:

Ms. McMillen presented information on the Gateway Regional Academy, which allows sophomores and juniors to earn dual credit courses. The expectations listed on the student/parent contract were shared with the board.

5.7. Technology Plan

Rationale:

Mr. Borchers led the discussion regarding the Technology Plan.

It was recommended that the board approve the Technology Plan.

Discussion:

Mike Borchers presented the board with the Technology Plan, which includes the lease of computers to update computers in the labs/library, as well as provide all teachers with a laptop. The final lease agreement will come in front of the board in May.

Order #67 - Motion Passed: Approval of the Technology Plan as presented passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.8. Facilities/Energy Management Update

Rationale:

Mr. Wofford attended the meeting to discuss the Facilities/Energy Management Update.

This item was presented for discussion.

Discussion:

Randy Wofford presented information on his plans for the facilities and energy management. Related to the construction projects, Ms. Hayden suggested that an 11-month walk, rather than a 12-month one, might be a better choice due to warranties. Mr. Chapman expressed safety concerns over a lack of a fence in front of the elementary school.

5.9. Audit Contract

Rationale:

The Audit Contracts for the fiscal year ending June 30, 2015 were attached for review. KDE requires the contract for this service to be approved by the Board of Education and forwarded to KDE for their approval. Bertke, Sparks, & Kremer, Inc. have been providing this service for the district. It is a recommendation of KDE, but not a requirement to change auditors every 3-5 years. It was recommended to remain with Barnes Dennig & Co., Ltd.

It was recommended that the audit contract for the fiscal year ending June 30, 2015 be awarded to Barnes Dennig & Co., Ltd.

Order #68 - Motion Passed: Approval to award the audit contract for fiscal year ending June 30, 2015 to Barnes Dennig & Co., Ltd. passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

6. Other Business

Rationale:

Is there any other business to be brought before the board?

6.1. Board

Discussion:

No items presented.

6.2. Staff

Discussion:

No items presented.

6.3. Teachers

Discussion:

No items presented.

6.4. Public

Discussion:

No items presented.

7. Executive Session

Rationale:

Pursuant to KRS 156.557(6)(c), it was recommended that the board retire to Executive Session for Preliminary Discussions Relating to the Evaluation of the Superintendent.

Order #69 - Motion Passed: Pursuant to KRS 156.557(6)(c), approval to retire to Executive Session for Preliminary Discussions Relating to the Evaluation of the Superintendent at 10:36pm passed with a motion by Mr. Stephen Chapman and a second by Mr. William McMillen.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

8. Reopen Meeting

Rationale:

It was recommended that the board reopen the meeting.

Order #70 - Motion Passed: Approval to reopen the meeting at 10:55pm passed with a motion by Mr. Stephen Chapman and a second by Mr. William McMillen.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

9. Adjourn

Rationale:

It was recommended that the board adjourn the meeting.

Order #71 - Motion Passed: Approval to adjourn the meeting at 10:56pm passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

PRESIDENT

SECRETARY

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