**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, April 27, 2015**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:**

Superintendent Chuck Adams, Chuck Abell, Curt Haun, Mark Thomas, Steve Rucker, Todd Russell, Rick Vincent, Vicki Goodlett, Diana Thomas, Jim Oliver, Janet Allen, Stacy Hieb, Natalie Mullins, Steve Bowman, Kathy Dippel, Jackie and Trent DeRudder, Jacob DeRudder, Debby Cannon, Jaret Cannon, Jaime Evans, Grant Evans, Johns Shindlebower, Pete Clevenger, Michele Barlow and others.

**ORDER # 176**

**CALL TO ORDER**

The meeting was called to order at 6:31 by Ms. Debbie Herndon, Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER #177**

**REVIEW AND ADOPT THE AGENDA**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to adopt the April 27, 2015 agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**STUDENT PRESENTATION**

The SCHS Y-Club had to cancel their presentation.

**RECOGNITIONS**

2015 Governor Scholars: Present: Jacob DeRudder and Jaret Cannon

2015 National Latin Exam: Present: Jessica Stine

The People Bank: Present: Mr. Steve Bowman – Donated $6,000 to SCMS and SCES

2015 SCES Chess Club Champion: Grant Evans

April Going the Distance: Kathy Dippel

**CITIZENS AND DELEGATIONS**

N/A

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMET**

**ACADEMIC SPOTLIGHT – Taylorsville Elementary**

Ms. Natalie Mullins: “Communities of Practice” presentation

**ACADEMIC REPORT:**

* MAP Date for Spring 2015
* State Assessment Update
* Superintendent’s Report – Mr. Adams
  + May 4, 2015: School Tours beginning at 8:30 a.m. – Central Office
  + June 11, 2015: Work Session – Board Training on Member Responsibilities and Ethics by KSBA
  + Superintendent Evaluation preparation

**ACTION WITH DISCUSSION**

**ORDER # 178**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the March 19, March 23, March 24, April 14, April 16, 2015 Board Minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 179**

**2015-2016 CERTIFIED EVALUATION PLAN**

Mr. Chuck Abell reviewed changes made in the Certified Evaluation Plan.

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the 2015-2016 Certified Evaluation Plan.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 180**

**MEMORANDUM OF AGREEMENT: SCHOOL TURNAROUND INITIATIVE PROGRAM**

Memorandum of Agreements with KDE for Ms. Robyn Baxter and Ms. Ruth Ann Sweazy were reviewed.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the Memorandum of Agreements with KDE for School Turnaround Initiative Program.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Abstained

Mr. Bart Stark Yes

**ORDER # 181**

**2015-2016 ECE STAFFING NEEDS**

The following ECE Staffing needs were reviewed:

* Addition of 0.5 ECE Co-Teaching Position at SCHS
* School Psychologist Expansion from 0.9 (166.5 days) to 1.0 (185 days)
* Expansion of Educational Diagnostician at Preschool from 200 to 300 hours

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the 2015-2016 ECE Staffing needs as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 182**

**ECE READING SPECIALIST/ELEMENTARY (SERVING BOTH SCHOOLS)**

This positon was created based on the need to help ECE students in the area of reading. The WHAS Grant provided $31,000 in funding for this position for the 2014-2015 school year. The increase in SEEK add-on for exceptional children for 2015-2016 will fund this request.

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the elementary Reading Specialist for ECE.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 183**

**KENTUCKY CHAMBER MEMBERSHIP**

The primary reason for the Board approving to become a member last year is that being a member offers a 10% discount on KEMI workers comp premiums in our experience rate is below 1.25% and we have been a member the previous year. Our experience rate for the upcoming year is 1.28%; therefore, we will not recognize the savings. Ms. Janet Bonham would like to re-evaluate in one year.

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the membership with Kentucky Chamber and re-evaluate in a year.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 184**

**MEMORANDUM OF AGREEMENT: GRANT WRITER**

Memorandum of Agreement between OVEC and SCPS releases district grant writer, Ashley Byrum, to work with OVEC for 30 days during the fiscal year 2016. OVEC will reimburse SCPS in December 2015 and June 2016 on receipt of invoice for the salary amount and the cost of benefits provided to the employee at the district’s expense ($195 x 30 days or $5850).

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the Memorandum of Agreement with OVEC for Grant Writer.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 185**

**BUS GARAGE LEASE AGREEMENT**

The bus garage lease agreement for property located at 101 Garrard Street, Taylorsville, KY for July 1, 2015 – June 30, 2016 is $1,450 per month. This is an increase from $1,250 for the 2014-2015 school year.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the Bus Garage Lease Agreement for 2015-2016 at $1,450 per month.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 186**

**2015-2016 SALARY SCALE**

The Certified and Classified Salary Scale includes a 2% mandated increase. The estimated cost in wages and benefits for the additional recommended increase to technology department staff is $7,435.

Ms. Sandy Clevenger is in favor of the increase but also stated that there are multiple classified categories under the OVEC average such as accounting.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the 2% mandated increase as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 187**

**ADDITIONAL BOOKKEEPING SERVICES AT SCMS**

Per the recommendation of independent auditor, Gilbert Brown as stated at the November board meeting, both SCHS and SCMS bookkeepers were at the point of being overwhelmed with their workload. 1 hour for 180 days = estimated $3,035 wages and benefits (cost for the remainder of this school year is $360). A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the additional bookkeeper services at Spencer County Middle School.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 188**

**RESPONSBILITY FACTOR AND EXTENDED DAYS**

Superintendent Adams shared with the Board that Mr. Chuck Abell will now be overseeing technology with an additional 2% increase and 5 extra extended days. Mr. Todd Russell will oversee Bear Care with an additional 4% increase. Technology will receive an additional .85 cent increase. Assistant Principals and Heidi Heiss will receive an additional 1% increase. A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the Responsibility Factor and Extended Days.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 189**

**AUDITOR CONTRACT**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve Brown and Company as the 2015 Independent Auditor Contract.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 190**

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the Action by Consent items as listed below.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

* Orders of the Treasurer
* School Financial Reports
* District Financial Reports
* Invoices for Approval
  + Sherman Carter Barnhart: March 31, 2015 $1,633.02
  + Tichenor & Satterly: March 31, 2015 $ 262.50
* Personnel Report

**Spencer County Elementary** **Spencer County High School**

Josie Schultz, Student Worker Cherry Cook, Cafeteria Worker

Sandra Odenbach, Administrative Assistant

**Other**

Alizia Curtsinger, Bus Driver (full-time)

Willis Little, Adult Education Instructor

Jacquelyn DeRudder, School Nurse

Beverly Hill, Certified Sub Teacher Rank 2

Ryan Conrad, Emergency Certified Sub Teacher Rank 4

**Resignations Resignations**

Jennifer Goodlett, School Nurse, eff 5/1/2015 Emma Inghram, Cafeteria Worker, TES eff. 6/1/15

Earl Wilson, Custodian – SCES, eff 3/30/2015 Joy Thompson, GT Teacher (.5) SCMS, eff 6/30/15

Billy Green, Sub Bus Driver, eff. 4/2/2015

Ann Easterling, Preschool Teacher (.5), eff. 6/30/2015

* Field Trips (Overnight and Out-of-State)
  + FFA Leadership Camp July 6-10, 2015 Hardinsburg, KY
  + FFA Overnight June 8-11, 2015 Lexington, KY
  + SCHS Girls/Boys Basketball December 26-31 Orlando, FL
  + SCHS HOSA June 21-June 28 California
  + SCMS Holiday World May 27, 2015 Santa Clause, IN
* Fundraisers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| GROUP | FUNDRAISER | DATE | PURPOSE | ADULT/STU |
| PTSO | Kroger Cards | 2015-2016 Year | Classroom Support, teacher supplies, teacher appreciation | Adults |
| PTSO | Spirit Wear | 2015-2016 Year |  | Adults |
| PTSO | Valentines Dance | Feb 2016 | Classroom Support, teacher supplies, teacher appreciation |  |
| Boys Basketball | Halloween Dance | October 15, 2015 | Equipment/Uniforms | Adults |
| Boys  Basketball | BBQ Dinner/  Auction | October 2015 | Equipment/Uniforms | Adults |
| Boys  Basketball | Candle Sales | September 2015 | Equipment/Uniforms | Adults |
| Athletics | Advertising Slots in gym | Aug – April | General Athletics | Adults |
| Football | Trash | April/May | Trash pick up – Adults | Adults |
| Football | Dance | August 28, 2015 | Uniforms/Field Prep | Adults |
| Football | Baseball tourn | June 15 | Uniforms/Equipment | Adults |
| 8th Grade | Hat Day | Fridays in May | Campbellsville Trip and Belle of Louisville | Adults |
| Jr. Beta | Dance | November | Convention | Adults |
| Softball | Kroger Rewards | April – July 2015 | Build dugouts, equipment, uniforms and tournaments | Adults |
| Softball | Dance | September 2015 | Equipment and Field Maintenance | Adult |
| SCMS | Relay for Life | April 28 – May 8 | Donations – Charity | Adults/students |
| Boys Soccer | Dance | Jan 8, 2016 or Jan 15 | Soccer Equipment, Paint, Banquet | Adults |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| GROUP | DATE | FUNDRAISER | PURPOSE | ADULT/STUD |
| Girls Basketball | 1/16/16 | JV Tournament | Banquet and Awards | Adults/Students |
| Girls Basketball | May-June  2015 | Krispy Kreme | Bus for Christmas Tournament | Adults/Students |
| Boys Basketball | 6/15-19 2015 | June Youth Camp | Uniforms, Practice Gear | Adults/Students |
| Boys Basketball | 3/25/15 | Concessions at Summer Games | Summer Games | Adult/Students |
| Golf | 7/15-8/31/2015 | Golf Tournament | Tournament Fees and Equipment | Adult/Students |
| HOSA | April, May, June 2015 | Bake Sale | Nationals in June | Students |
| HOSA | April & May | First Aid Kits | Nationals in June | Students |
| HOSA | April & May | Sports Team Cups | Nationals In June | Students |
| HOSA | April | Abby Candles | Nationals in June | Students |

* Fee Requests
  + SCMS Softball $175 Uniforms
  + SCMS Academic Team $40 Equipment/T-shirts/Team Fund
  + FBLA $105 FBLA National Leadership Registration
  + Girls Basketball $50 AAU Player fee
  + Boys Basketball $50 Summer Games, Tournament Fees, etc
  + FFA $75 FFA Camp
  + FFA $100 State Convention FFA Fee
* Surplus items:
  + Bear Care: (all poor condition): CD Player, rubbermaid tubs, head phones, puppet holder, doll bed, books, set of legos and building blocks, dvd, paint smocks, sand table, dramatic play kitchen sinks, art easels, child’s dramatic play couch, doll bed, aqua doodle, file cabinet, dolls, rest mats, rectangle fold up table, puzzles and games.
* Non Resident Contracts – N/A
* SCES Staffing Allocations for 2015-2016
  + Convert 3 IA positions to 1 additional classroom teacher for 2015-2016

**COMMUNICATION**

* **Board Members** 
  + Process of re-zoning for new elementary school has started.
* **SCEA Update:** Ms. Stacy Hieb gave report

**WRITTEN COMMUINICATION**

The following written items were provided but not discussed:

* Attendance Report Month 7

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Month Seven   2014-2015** | | |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **2013-2014** | **2014-2015** | **2013-2014** | **2014-2015** | **2013-2014** | **2014-2015** |
|  | **ADA** | **ADA** | **% ADA** | **% ADA** | **Membership** | **Membership** |
| **Kindergarten** | **197.38** | **185.99** | **93.97%** | **94.77%** | **211.00** | **198.00** |
| **Grade 1** | **209.98** | **192.91** | **95.99%** | **95.62%** | **220.00** | **201.00** |
| **Grade 2** | **208.21** | **208.86** | **96.67%** | **95.28%** | **216.00** | **220.00** |
| **Grade 3** | **194.95** | **203.14** | **95.99%** | **95.11%** | **204.00** | **214.00** |
| **Grade 4** | **210.46** | **199.89** | **96.08%** | **95.81%** | **219.00** | **210.00** |
| **Grade 5** | **209.81** | **203.83** | **94.97%** | **95.70%** | **221.00** | **212.00** |
| **Grade 6** | **207.19** | **215.91** | **96.02%** | **95.58%** | **215.00** | **227.00** |
| **Grade 7** | **222.87** | **214.40** | **95.70%** | **95.33%** | **234.00** | **224.00** |
| **Grade 8** | **221.42** | **232.10** | **95.44%** | **95.58%** | **232.00** | **242.00** |
| **Grade 9** | **220.06** | **216.07** | **94.62%** | **93.85%** | **233.00** | **230.00** |
| **Grade 10** | **204.35** | **209.30** | **94.45%** | **94.33%** | **216.00** | **221.00** |
| **Grade 11** | **181.11** | **195.52** | **93.66%** | **93.78%** | **194.00** | **209.00** |
| **Grade 12** | **162.59** | **177.26** | **91.08%** | **90.30%** | **179.00** | **197.00** |
| **Grade 14** | **0.95** | **0.8** | **95.00%** | **80.00%** | **1.00** | **1.00** |
| **TOTAL** | **2651.33** | **2655.98** | **95.04%** | **94.72%** | **2795.00** | **2806.00** |
|  |  |  |  |  |  |  |

* Bus Maintenance
* Building Inspections
* SBDM Minutes
* Field Trips – Local
* Health Office Visits.

**DIALOGUE AND FUTURE AGENDA TOPICS**

* Transportation Analysis - Times – Reconfiguration
* TELL Survey
* Salaries

**ORDER # 191**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the April 27, 2015 agenda as part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 192**

**ADJOURN MEETING**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to adjourn meeting at 8:14 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes