School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP Ashley Phillips

TYPE OF TRIP (CHECK ONE):

☐ Classroom Field Trip ☒ Class Trip (i.e., junior, senior), specify 2nd Grade

☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable)

DESTINATION Settler's Center ADDRESS Taylorsville, KY PHONE _____

☐ Out of State ☐ Out of County ☒ Within County

☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP May 21, 2015 DEPARTURE TIME 9:00 RETURN TIME 1:00

PURPOSE/EDUCATIONAL VALUE To explore career opportunities and learn more about local businesses/services.

SOURCE OF FUNDING FOR TRIP _____

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☒ OTHER, SPECIFY SCES

NUMBER OF STUDENTS 142 FACULTY SPONSORS 8 OTHER CHAPERONES _____

TOTAL # OF PARTICIPANTS 150

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Ashley R Phillips 4/14/15

Signature of Faculty Sponsor *Date*

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

[illegible] 4-15-15

Signature of Superintendent/Designee *Date*

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging : Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: _____

White Copy - Central Office Yellow Copy - Bus Driver Pink Copy - School Sponsor

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: C Abell, Dunning, Maynard, Miles, Tobbe & White

Class: 2nd Grade

Date: May 21, 2015

Content Connection: PLCS Instructional Plan

Targeted Standard:

PRE Activities

* Career guidance lesson
* Career Day
* Career research

POST Activities

* discussion about what they have learned

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies (Use any that apply)

Choose one post-assessment of learning activity:

- o Open Response Prompt:
- o Student Product:
- o Performance Event:
- + Writing for Authentic Audience: thank you letter to business with what they learned from them.

Adaptations or Special Strategies (if applicable)