### SPENCER COUNT ENCER COUNT ENCER COUNTY

### SPENCER COUNTY PUBLIC SCHOOLS

**BUILDING SAFETY INSPECTION CHECKLIST** NAME OF SCHOOL: **DATE INSPECTION CONDUCTED: INSPECTOR'S NAME & TITLE:** INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". 1. Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure? 3. Do all exit doors close securely by themselves? 4. Are all exit signs in place and illuminated? 5. Are door props around exterior doors removed from premises? 6. Are all windows free of cracks and broken glass? Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? (b) properly insulated and separated from all combustible material by a safe distance? Is the outside shut-off valve on the gas supply line marked and readily accessible? es No NA Has the HVAC equipment been serviced within the past year? es No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? es No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? Yes) No (a) have first aid personnel received bloodborne pathogens training? Yes No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? (a) Mechanical Rooms and Electrical Panels? Yes No NA (b) Stage/Doorways/Exits? es No NA (c) Dressing Rooms / Locker Rooms? es No NA 13. Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? Yes No NA 14. Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? Yes No NA (a) are MSDS sheets on file in accordance with the hazard communication program? Yes No NA 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? Custook il Room (Yes) No NA (a) is the quantity of hazardous chemicals limited as much as practicable? (es) No NA 16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? Yes No NA 17. Are approved metal safety cans used for gasoline and other similar liquids? Yes No (TA) 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? Yes) No NA 19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? Yes No NA 20. Have fire extinguishers been inspected or recharged within the last year? (es) No NA DATE: 4-7-15 Filters Changed 21. Have all filters on HVAC equipment been checked? Yes No NA 22. Is all floor tile and carpet intact? Yes) No NA 23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? res No NA 24. Are areas around toilets, sinks and water fountains free of leaks? Yes No NA 25. Was a separate monthly playground inspection was conducted and documented? Yes No(NA

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

Phone: 502-477-3250 Fax: 502-477-3259 Email: jim.oliver@spencer.kyschools.us

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### SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

Seven Lowin.

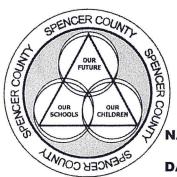
INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes	No	
2.		Yes		
3.	Do all exit doors close securely by themselves?	Yes	No	
4.	Are all exit signs in place and illuminated?	Yes		
5.	Are door props around exterior doors removed from premises?	Yes		
6.	Are all windows free of cracks and broken glass?	Yes		
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:			
• •	(a) in good serviceable condition and well maintained?	Yes	No	
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes		
8	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes		
	Has the HVAC equipment been serviced within the past year?	Yes		
	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes		
	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes		
	(a) have first aid personnel received bloodborne pathogens training?	Yes		
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids	and	
	other debris?			
	(a) Mechanical Rooms and Electrical Panels?	Yes	No	NA
	(b) Stage/Doorways/Exits?	Yes	No	NA
	(c) Dressing Rooms / Locker Rooms?	Yes	No	NA
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes	No	NA
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	(Yes)	No	NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes		
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? Custodian	_ Ves	No	NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes		
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes	No	MA
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes	No	NA
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes	No	NA
	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes	No	NA
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes	No	NA
	Have all filters on HVAC equipment been checked? DATE: 4 - 8-15	Yes	No	NA
	Is all floor tile and carpet intact?	Yes	No	NA
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes	No	NA
24.	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
25.	Was a separate monthly playground inspection was conducted and documented?	Yes	No	NA

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

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Phone: 502-477-3250 Fax: 502-477-3259 Email: jim.oliver@spencer.kyschools.us



### SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

5-5-15

**INSPECTOR'S NAME & TITLE:** 

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes	No	
2.		Yes	No	
3.	Do all exit doors close securely by themselves?	Yes		
4.	Are all exit signs in place and illuminated?	Yes		
5.	Are door props around exterior doors removed from premises?	Yes		
6.	Are all windows free of cracks and broken glass?	Yes		
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	ناوب	110	
	(a) in good serviceable condition and well maintained?	Yes	Nο	
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes		
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes		
	Has the HVAC equipment been serviced within the past year?	Yes		
	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes		
	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes		
	(a) have first aid personnel received bloodborne pathogens training?	Yes		
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids a	and	othe
	debris?	eren g		
	(a) Mechanical Rooms and Electrical Panels?	Yes	No	NA
	(b) Stage/Doorways/Exits?	Yes	No	NA
	(c) Dressing Rooms / Locker Rooms?	Yes	No	NA
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes	No	NA
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	(Yes)	Na	MAX
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes	No`	ŃΑ
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? <u>CVST</u> . Storage	_Yes	No	NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes)	No	NA
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes	No	NA
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes	No	NA
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes	No	ŇA
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes		
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes	No	NA
21.	Have all filters on HVAC equipment been checked? DATE: 4-15	Yes		
	Is all floor tile and carpet intact?	Yes		
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?			NA
	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
25.	Was a separate monthly playground inspection was conducted and documented?	Yes	No	NA

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### SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

middle

DATE INSPECTION CONDUCTED:

Dec 5.15

INSPECTOR'S NAME & TITLE:

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each

1. 2. 3. 4. 5. 6. 7.	question should be answered either "YES", "NO", or "NA".				
3. 4. 5. 6. 7.	Are there adequate mats at entrances?  Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes N	10		
4. 5. 6. 7.	Are all exterior doors tested weekly for ease of operation/hosting and property	Yes N			
5. 6. 7.	Do all exit doors close securely by themselves?	Yes N			
6. 7.	Are all exit signs in place and illuminated?  Are door props around exterior doors removed from premises?	Yes N			
7.		Yes_N	10		
	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:  Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:		1		
8.	( ) · I i blo condition and Well Hallianed?	Yes N			
8.	"I was as the inculated and congrated from all Collinarial in the first and discussion	Yes N		NΙΛ	
8.	(b) properly insulated and separated from all demonstration and readily accessible?  Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes N		INA	
0		Yes N			
9.		Yes N			
10.	A Lie albama nothogone materials (IEO 0305/010/05/3) Igipa containora, acciding the containoral contai	Yes N			
11.	(a) have first aid personnel received bloodborne pathogens training?	<u>Yes</u> r	NO.		
12	(a) have first aid personnel received bloodborne patriogens training?  Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable lice.	quius c	iiiu		
12.	other dehris?	Yes N	No.	NΑ	
	(a) Mechanical Rooms and Electrical Panels?	Yes 1			
	(h) Stage/Doorways/Exits?	Yes 1			
	i = . m // -lem Doomo'/	Yes 1			
13.	the stairs trop of cforage majerials and die stairs sundontity only restaura	Yes 1			
14.	1 II I I (alconing motoriale field little Ell. ) follolled dild proporti	Yes 1			
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes I	Vo	NA	
15.	the inventory boon token within the past year tol all chellicals: which is the inventory.	Yes I	Vo	NA	
,	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes I	Vo	NA	
16.	A motel cone with colt-closing covers/ills used for storage of only compactations	Yes 1			
		Yes 1			
		Yes I	Vo	NA	
10	Are fire extinguichers available in that the third too less that a detailed to	Yes I	Vo	NA	
20	Have fire extinguishers been inspected of rectidined within the last year.	Yes I	Vo	NA	
21.	Have all filters on HVAC equipment been checked? BATE. 4-15	Yes I	Vo	NA	
		Yes	Vo	NA	
23.	Is all floor tile and carpet intact?  Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes I			
	· · · · · · · · · · · · · · · · · · ·	Yes I	No	NA	
25.	. Are areas around tollets, sinks and water rountains live or read and documented? . Was a separate monthly playground inspection was conducted and documented?				

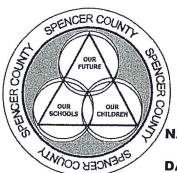
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### SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

Toll View

DATE INSPECTION CONDUCTED:

**INSPECTOR'S NAME & TITLE:** 

Brenda K Storp Costrolian

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1. 2. 3. 4. 5. 6. 7.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?  Do all exit doors close securely by themselves?  Are all exit signs in place and illuminated?  Are door props around exterior doors removed from premises?  Are all windows free of cracks and broken glass?  Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:  (a) in good serviceable condition and well maintained?  (b) properly insulated and separated from all combustible material by a safe distance?  Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes Yes Yes Yes Yes Yes	No No No No No No
9.	Has the HVAC equipment been serviced within the past year?	Yes	ID IVA
10.	. Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes	
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes	
	(a) Have Hist all Dersonnel received bloodborne nathogens training?		
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable other debrie?	liquids a	nd
	Culot debits:		
	(a) Mechanical Rooms and Electrical Panels?	Yes N	lo NA
	(b) Stage/Doorways/Exits?		lo NA
13.	(c) Dressing Rooms / Locker Rooms?		. / (
14.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	www.	IO NA
	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	(Yes) N	lo NA
15	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes N	lo NA
10.	(a) are MSDS sheets on file in accordance with the hazard communication program?  Has an inventory been taken within the past year for all chemicals? Where is the inventory? Im motor (a) is the quantity of hazardous chemicals limited as much as properties to be a propertied to the communication program?	un Yes N	lo NA
	19/ 19 119 MACHING OF HIGZGROUND CHELLINGS INTINED AS HITTED AS PROPRIEDING	Yes N	lo (NA)
17	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes N	lo (NA)
18	Are all electrical panels and circuits properly labeled effectively and other similar liquids?	Yes N	
19	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes N	
20.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? Have fire extinguishers been inspected or recharged within the last year?	Yes N	
21		Yes N	
2	Is all floor tile and carpet intact?  DATE:	Yes N	
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?  Are areas around toilets, sinks and water founts in the first sinks.	Yes N	o NA
24.	Are areas around toilets, sinks and water fountains free of leaks?	Yes N	
25.	Was a separate monthly playground inspection was conducted and documented?	Yes N	
	A series were the series of th	Yes No	NA
	•		

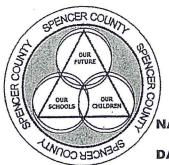
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### SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

S, C, E,S

DATE INSPECTION CONDUCTED:

5-6-15

**INSPECTOR'S NAME & TITLE:** 

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

	•	
1.	Are there adequate mats at entrances?	Yes No
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes No
3.	Do all exit doors close securely by themselves?	Yes No
4.	Are all exit signs in place and illuminated?	(Yes)No
5.	Are door props around exterior doors removed from premises?	(Yes No
6.	Are all windows free of cracks and broken glass?	(Yes)No
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	
• •	(a) in good serviceable condition and well maintained?	(Yes) No
	(b) properly insulated and separated from all combustible material by a safe distance?	(Yes) No
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No NA
9.	Has the HVAC equipment been serviced within the past year?	Yes No
	Is someone on site trained and designated to render first aid, and are supplies readily available?	(Yes) No
11	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes No
11.	(a) have first aid personnel received bloodborne pathogens training?	Yes No
10	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	
14.	other debris?	o nquiuo una
	(a) Mechanical Rooms and Electrical Panels?	Yes No NA
	(b) Stage/Doorways/Exits?	Yes No NA
	(c) Dressing Rooms / Locker Rooms?	Yes No NA
13.		Yes No(NA)
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No NA
15	Has an inventory been taken within the past year for all chemicals? Where its the inventory? msps	ves No NA
10.	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes No NA
16	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No NA
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No NA
	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	(Yes) No NA
10.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes No NA
	Have fire extinguishers been inspected or recharged within the last year?	Yes No NA
20.	Have all filters on HVAC equipment been checked? DATE: CDR 2015	(Yes) No NA
21. 22	Is all floor tile and carpet intact?	No NA
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes No NA
	Are areas around toilets, sinks and water fountains free of leaks?	Yes No NA
		Yes No NA
25.	Was a separate monthly playground inspection was conducted and documented?	TES IND INA

#### RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

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